

**CITY MANAGER'S PROPOSED BUDGET
FY 2017-2018
City of Meriden, CT**



INTRODUCTION

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City of Meriden, Connecticut

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Guy Scaife

CITY MANAGER

March 6, 2017

Mayor Scarpati and City Council Members:

For your review and consideration are the proposed City of Meriden combined Municipal and Board of Education Revenue and Operating Budgets for FY 18.

We are early in the budget process with significant unknown factors both locally and at the State level. In FY 17 State revenues accounted for \$60.14 million or 31.8% of our total funding, so any change in that component can have a dramatic impact. This budget submission proposal should be viewed as a **very preliminary proposal that will change**. **Within this document are key assumptions that will be updated over the next couple months** as we gain insight in to the reality of State funding, the result of bidding of health care cost, the bidding of multiple insurances, and more history on the current year's spending levels. We also have three bargaining unit contracts that are in negotiations and I have introduced some different spending philosophies that are more strategically focused; these will require Council approval. This proposal is a starting point for what I hope will be a productive dialogue with the Council on what our tactical and strategic needs are for FY18 and beyond. I anticipate providing at least three updates as we go through this process. During the next few weeks you will have the opportunity to hear directly from department directors as they present their budget request to the Finance Committee.

Each Department's budget submission was substantiated by clear justification for the needs identified. Unfortunately, when all were added up it called for a spending increase of \$18 million. This amount includes \$2.7 million fixed cost increases, approximately \$1.9 million in debt service increase, and \$800,000 in contractual salary increases. To absorb just the fixed increases is no small task; there is clear risk in absorbing all of the proposed increases. Generally speaking, I do not challenge the needs at an individual department level, but as a whole it is not an acceptable level of expenditure growth.

My target at this early stage is to develop a budget that holds spending flat or near flat as much as possible while meeting our firm obligations. This approach has resulted in a wide gap between my budget proposal and what most department directors presented in their proposal. It has been a painful but necessary process to bring projected spending down to a level that will preserve our most critical needs, and drive more focus on strategic gain, without placing an unacceptable tax burden on our citizens.

Our fall 2016 property revaluation resulted in a reduction of the Grand List by 3.93%. Calendar year 2016 saw positive growth in several areas, however it was not enough to offset the property value losses sustained in 2012 and 2013. This lowering of the Grand List will result in an increase in the mill rate to generate the same tax dollars as in FY 17. Throughout our budget process we will place special emphasis on explaining the mathematical calculation with a focus on comparing actual tax dollars change versus the mill rate change.

ASSUMPTIONS:

- A. Strong effort to limit spending with the result being no or a very small tax increase while funding our most strategic needs.
- B. Flat State funding.
- C. Update our fee structure so that our fees are in line with similar communities.
- D. Positive results in bidding of health care cost and insurances (health care cost and the various insurance account for over \$30 million of our expense budget).
- E. Biannual Actuarial updates that guide us on pension funding and OPEB funding are due in late March or early April. These expense allocations will be updated once the final reports are received.
- F. Focus on technology investment to drive productivity gains and provide better service to our citizens. We are significantly behind in leveraging technology and staying current on our infrastructure. This deficiency results in higher cost than necessary. It impacts virtually every department and unless solved, we will continue to have excessive cost in our day to day operations and continue to be limited in our ability to serve the public with online applications.
- G. Increase capital investment in equipment that enhances productivity and reduces ongoing maintenance cost (Example: We must fund an adequate number of Police vehicle replacements each year. While not as severe, the principal applies to DPW, Park & Recreation, and the Fire Department equipment). Develop a strong discipline for adhering to a well-balanced fleet replacement plan.
- H. Significantly reduce the long term debt funding of small capital projects. For the past three years the City has averaged 83 Capital Improvement Program (CIP) projects. Over half the projects (51%) were each \$50,000 or less, the average was \$26,000. We must break this cycle and start paying for these smaller projects with current funds, not long term debt. We begin in this budget by funding projects and equipment costing \$50,000 or less out of the Capital budget. Over the next three years I propose a goal of incrementally

increasing this threshold until we reach a minimum of \$250,000. Over time this will significantly lower long term debt.

- I. Reduce the growth of long term debt which has grown 44% in the last three years. During this same period the City has funded the OPEB Trust Fund to a level where it is ranked 14th highest in the State and is six times higher than the Municipal average. My proposal calls for a different approach starting with the \$800,000 budgeted, but not expended, OPEB Trust Funds in the current year's budget as a means to pay cash for Capital needs rather than increasing long term debt.

Please do not assume this proposal will not allow us to fund OPEB. As stated in assumption 'E' we will soon be receiving updated actuarial accrued liability statements for OPEB. This update will be critically important in the proper evaluation of this proposal. This budget year we have already contributed \$2.45 million to the trust fund for future obligations, a 9.25% increase in the fund. This amount is fund growth only, the actual annual cost for OPEB, medical benefit for existing retirees is funded on a "pay-as-you-go" (cash) model out of the Operating budget. This is an area where opinions vary significantly and may require considerable deliberation.

- J. Consolidation of cost and overall management of items such as telephones, copiers, printers, building maintenance, etc. so that we have better insight to our cost and we can leverage group pricing opportunities.
- K. Allocation of departmental shared cost based on more detailed analysis.
- L. Aggressively pursue energy efficiency projects such as LED lighting upgrades and the replacement of the most energy inefficient HVAC systems in our City buildings.
- M. Strong focuses on tighter control of overtime in certain functions through scheduling and work prioritization. An overtime tracking analysis and reporting will be implemented to provide better insight into drivers and overall cost.
- N. Employee benefit offerings will be reviewed to insure currency of process, reasonable levels, and equality between work groups.

This first proposal includes a flat revenue budget and an expense budget increase of \$535,477 or a 0.28% increase. It is far too early in our process to focus or rely on either number. As emphasized at the beginning, we have many significant financial unknowns. As we gain solid insight, I will provide you updated financials.

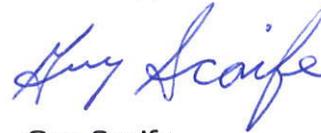
The budget process I am introducing is different than what you have had in the past. Most notably are a reduction in the size of the "Proposed Budget" book and a different information format. The book is to be viewed and used as a working document specific to the budget. Keep in mind that this publication is short lived; it is the first of numerous proposals that come before a final budget is approved. New this year will be the publishing of a "Final Budget" book. This final document will accommodate additional information as the Council or staff may recommend. It is critical that the details for the final budget be published for public review and historical reference. We have also added narrative information for each proposed capital project and each CIP project. These two areas,

Capital and CIP, are the areas with the most variation from year to year and they provide the highest opportunity to make strategic gains. We will devote significant time in explaining the importance of these requests. Conversely, much of the departmental operating expense are fixed, tied directly to headcount cost.

During the past six months staff and I have implemented organizational changes in Administration and Economic Development, Facilities, Parks & Recreation, Health & Human Services, and most recently the Police Department. These changes were made for better organizational alignment and strategic focus but were done with existing approved staffing levels, resulting in no increase in headcount. This proposed budget does convert one part time inspector in the Department of Development & Enforcement to a full time position and contemplates adding a HVAC maintenance technician assuming economic analysis proves favorable.

The effort to create a proposed budget is no small task; it is the culmination of significant work from the operating departments, Finance Department, and administrative staff. This year has been exceptionally challenging for some departments due to the many changes that I have introduced in to the budgeting process, the required financial analysis, and the various methods of reporting. I greatly appreciate their combined efforts.

Sincerely,

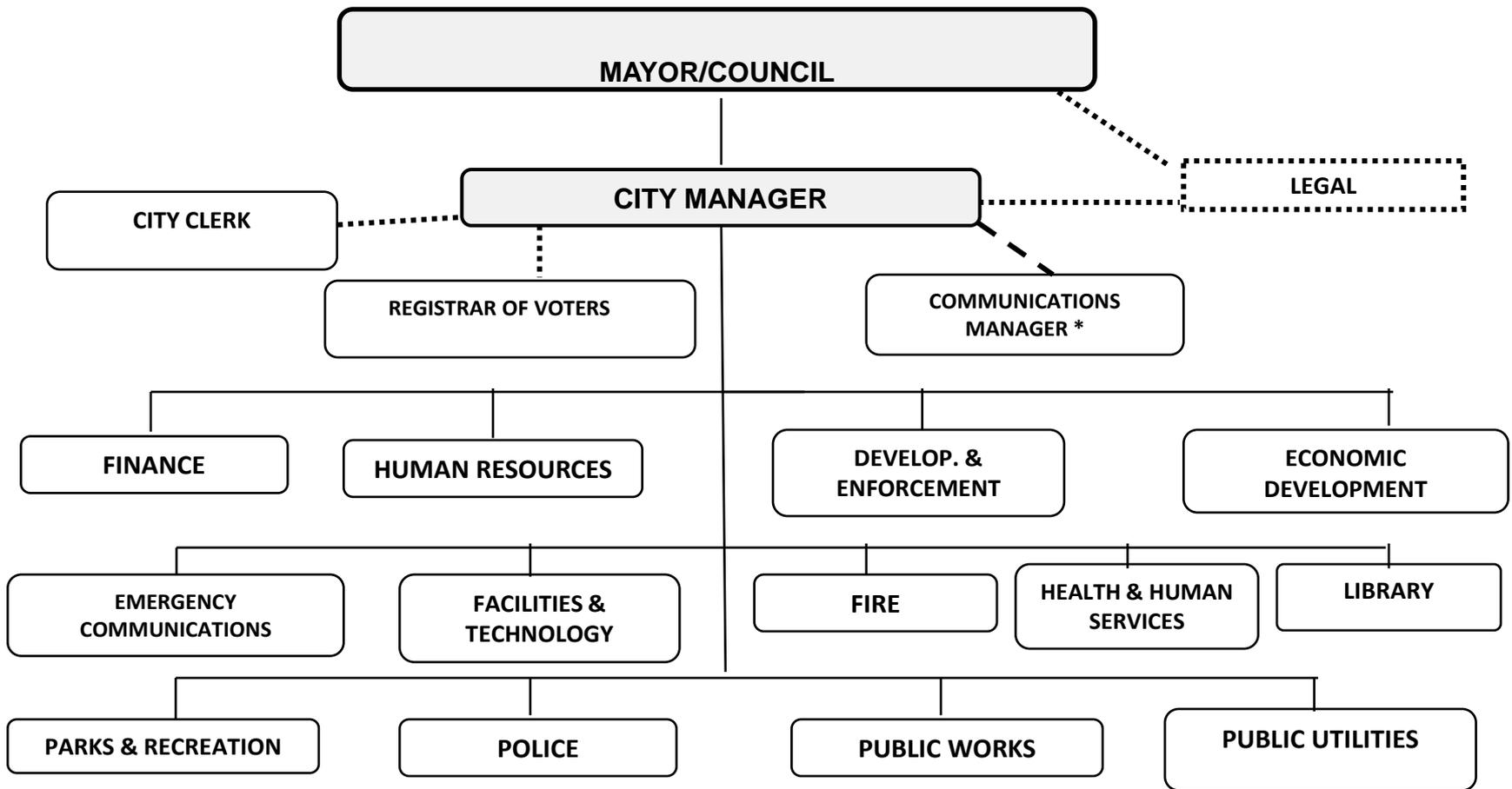


Guy Scaife
City Manager

**CITY OF MERIDEN
BUDGET CALENDAR
FY 2017-2018**

(DATES SUBJECT TO CHANGE)

<u>DATE</u>	<u>ACTION</u>	<u>BY WHOM</u>	<u>TO WHOM</u>	<u>CHARTER OBLIGATIONS</u>
12/16/2016	Budget Estimates	Departments	Finance Director	At least 180 days before end of the fiscal year
12/30/2016	Budget Estimates	Finance Director	City Manager	At least 180 days before end of the fiscal year
03/06/2017	Manager's Budget	City Manager	City Council	No later than 120 days from end of fiscal year
by 4/14/2017	Hold one (1) or more public hearings	City Council	Public	No later than 75 days from end of fiscal year
05/04/2017	Adopt Budget	City Council	-----	Within 20 days of last Public Hearing
05/08/2017	Mayoral Veto (Line Item Basis)	Mayor	City Council	Within 5 days of adoption
05/11/2017	Set Tax Rate	City Council	-----	Within 10 days of final adoption



* direct report to City Manager and Facilities Technology Director

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
REVENUES										
NON-TAX REVENUES										
0001-0210-30-0-0000-603	STATE PROPERTY PILOT	410,619	194,200	192,354	192,354	192,354	192,354	-	0.00%	
0001-0210-30-0-0000-604	CIRCUIT COURT RENT & FEES	129,252	129,252	129,252	77,608	117,252	117,252	(12,000)	-9.28%	
0001-0210-30-0-0000-605	PA 217A PRIVATE SCHOOLS	65,215	31,603	31,603	32,056	31,603	32,056	453	1.43%	
0001-0210-30-0-0000-606	STATE PILOT HOUSING AUTHO	138,706	-	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-608	STATE PILOT HOSPITALS & COL	1,199,079	1,198,941	1,175,795	1,175,795	1,175,795	1,175,795	-	0.00%	
0001-0210-30-0-0000-610	TOWN AID TO ROADS	669,183	666,851	666,851	665,434	665,433	665,433	(1,418)	-0.21%	
0001-0210-30-0-0000-613	TRANSPORTATION NON-PUBLIC	188,215	178,105	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-615	FEMA RECOVERY	-	246,118	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0000-616	C-MED Distribution Refund	-	34,836	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0000-617	STATE PEQUOT/MOHEGAN GRA	915,592	918,672	865,535	288,512	865,535	865,535	-	0.00%	
0001-0210-30-0-0000-618	REIMBURSED EXEMPTIONS	532,519	527,714	532,517	537,036	527,714	537,035	4,518	0.85%	
0001-0210-30-0-0000-620	TRANSIT DISTRICT	247,000	275,271	239,000	137,067	269,812	269,812	30,812	12.89%	
0001-0210-30-0-0000-621	CRRA RESERVE REFUND	-	8,742	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-622	MRSA PAYMENTS	-	-	1,563,650	1,563,650	1,563,650	1,563,650	-	0.00%	
0001-0210-30-0-0000-625	POLICE PARKING TAG FUND	21,000	54,285	47,375	25,299	30,000	54,285	6,910	14.59%	
0001-0210-30-0-0000-626	LICENSES & PERMITS	20,000	49,543	43,200	19,557	27,500	49,543	6,343	14.68%	
0001-0210-30-0-0000-627	ADMIN. CHARGES	90,000	103,328	83,000	48,123	103,000	103,000	20,000	24.10%	
0001-0210-30-0-0000-628	ABANDONED MOTOR VEHICLES	1,000	-	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-629	ALARM FEES	10,000	6,350	1,000	13,475	16,000	16,000	15,000	1500.00%	
0001-0210-30-0-0000-630	BUILDING DEPARTMENT FEES	725,000	799,003	875,000	528,590	625,000	725,000	(150,000)	-17.14%	
0001-0210-30-0-0000-632	ANTI-BLIGHT FINES	-	-	10,000	-	10,000	10,000	-	0.00%	
0001-0210-30-0-0000-635	CITY CLERK FEES	1,275,000	1,432,907	1,350,000	778,571	1,125,000	1,250,000	(100,000)	-7.41%	
0001-0210-30-0-0000-640	TAX COLLECTOR FEES	750	594	550	326	550	600	50	9.09%	
0001-0210-30-0-0000-641	TAX COLLECTOR INTEREST	1,325,000	1,249,340	1,250,000	587,766	715,000	715,000	(535,000)	-42.80%	
0001-0210-30-0-0000-642	TAX COLLECTOR LIEN FEES	21,000	23,408	23,500	12,985	18,000	18,000	(5,500)	-23.40%	
0001-0210-30-0-0000-643	BILLBOARD RENTAL-CBS	76,500	78,750	76,500	53,000	76,500	78,000	1,500	1.96%	
0001-0210-30-0-0000-644	HISPANOS UNIDOS, INC RENTA	5,000	5,000	5,000	3,333	5,000	5,000	-	0.00%	
0001-0210-30-0-0000-645	RECORD JOURNAL RENTAL	28,225	14,113	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-646	TAX COLLECTOR DMV FEES	69,500	78,772	75,900	-	78,000	82,000	6,100	8.04%	
0001-0210-30-0-0000-650	HEALTH LICENSES & FEES	80,000	81,711	80,000	62,861	62,000	82,000	2,000	2.50%	
0001-0210-30-0-0000-656	RECREATION FEES	7,650	7,113	6,250	2,714	5,000	10,000	3,750	60.00%	
0001-0210-30-0-0000-657	PARK CONC LEASES	7,300	5,950	8,250	600	1,000	8,000	(250)	-3.03%	
0001-0210-30-0-0000-660	FINES LOST & DAMAGED BOOK	12,750	11,859	13,525	6,198	13,525	13,525	-	0.00%	
0001-0210-30-0-0000-669	TELECOMMUNICATIONS PERSO	273,807	275,245	288,122	-	275,245	282,469	(5,653)	-1.96%	
0001-0210-30-0-0000-670	STATE EDUCATION ECS GRANT	53,783,711	53,762,573	53,479,649	26,891,856	53,229,649	53,783,711	304,062	0.57%	
0001-0210-30-0-0000-673	VIDEO COMPETITION PA 07-253	-	-	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-674	TRANSPORTATION PUBLIC SCH	503,794	450,581	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-675	SPECIAL EDUCATION	1,300,000	1,147,559	1,200,000	-	1,100,000	1,300,000	100,000	8.33%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
0001-0210-30-0-0000-676	EDUCATION OF THE BLIND	-	-	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-677	FEDERAL GRANTS	-	35,735	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0000-678	MISC. STATE GRANTS	-	49,926	-	13,468	-	-	-	#DIV/0!	
0001-0210-30-0-0000-679	MUNICIPAL FUND REV SHARE	893,641	893,641	893,641	-	893,641	950,000	56,359	6.31%	
0001-0210-30-0-0000-680	INCOME FROM INVESTMENT - C	275,000	368,143	375,000	(79,719)	350,000	350,000	(25,000)	-6.67%	
0001-0210-30-0-0000-681	INCOME - BOND ACCOUNT	65,333	65,333	150,000	-	1	-	(150,000)	-100.00%	
0001-0210-30-0-0000-683	AVIATION-FUEL SALES	229,500	388,768	336,375	222,893	377,000	377,000	40,625	12.08%	
0001-0210-30-0-0000-685	AVIATION RENT & FEES	87,072	94,443	82,865	72,134	115,416	117,600	34,735	41.92%	
0001-0210-30-0-0000-686	COST ALLOCATION ENTERPRIS	1,964,973	1,964,969	2,023,921	-	2,084,638	2,095,983	72,062	3.56%	
0001-0210-30-0-0000-687	FUND BALANCE USED	-	-	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-689	AVIATION - RAMP FEES	-	-	-	241	920	920	920	#DIV/0!	
0001-0210-30-0-0000-690	AVIATION - LAND USE RENT	-	-	-	1,787	5,364	5,364	5,364	#DIV/0!	
0001-0210-30-0-0000-691	INTEREST - COE ESTATE	8,202	8,955	8,380	6,804	9,072	9,072	692	8.26%	
0001-0210-30-0-0000-693	NRG CONTRACT	-	71,887	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-695	OTHER REVENUE	54,997	(70,288)	91,506	44,980	50,000	63,942	(27,564)	-30.12%	
0001-0210-30-0-0000-696	SALE OF SURPLUS PROPERTY	50,000	110,788	40,000	39,629	40,000	107,000	67,000	167.50%	
0001-0210-30-0-0000-698	BULKY WASTE FEES	33,200	46,180	38,700	35,820	62,700	60,000	21,300	55.04%	
0001-0210-30-0-0000-700	PARKING COMMISSION REVENI	130,000	134,285	130,000	87,499	134,250	135,800	5,800	4.46%	
0001-0210-30-0-0000-730	FIRE RECRUITMENT REVENUE	-	7,208	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0000-731	MISC. REVENUE - RENTAL INCC	18,000	17,622	17,820	12,080	17,900	18,100	280	1.57%	
0001-0210-30-0-0000-732	MISC. REVENUE - POLICE	50,000	49,500	47,600	21,254	44,800	44,800	(2,800)	-5.88%	
0001-0210-30-0-0000-733	MISC. REVENUE - ENGINEERING	21,000	25,806	18,700	18,370	22,000	25,300	6,600	35.29%	
0001-0210-30-0-0000-734	MISC. REVENUE - PLANNING & I	11,000	20,463	13,850	6,517	16,500	15,000	1,150	8.30%	
0001-0210-30-0-0000-735	E911 QUARTERLY	382,776	12,212	12,225	9,134	12,177	12,177	(48)	-0.39%	
0001-0210-30-0-0000-736	MISC. REVENUE - ASSESS & CC	2,000	899	1,300	305	1,300	800	(500)	-38.46%	
0001-0210-30-0-0000-737	MISC. REVENUE - FIRE	2,500	526	1,600	-	1,600	1,600	-	0.00%	
0001-0210-30-0-0000-738	MISC. REVENUE - RECYCLING	14,250	9,459	15,300	1,266	2,750	9,000	(6,300)	-41.18%	
0001-0210-30-0-0000-739	MISC. REVENUE - PURCHASING	250	39	-	-	1	-	-	#DIV/0!	
0001-0210-30-0-0000-740	MISC. REVENUE - THOM EDISON	29,750	35,257	31,850	7,732	35,250	35,250	3,400	10.68%	
0001-0210-30-0-0000-741	MISC. REVENUE - PERSONNEL	-	15	-	33	-	-	-	#DIV/0!	
0001-0210-30-0-0000-742	MISC. REVENUE - AIRCRAFT RE	2,850	2,590	2,590	2,770	2,950	2,770	180	6.95%	
0001-0210-30-0-0000-748	PRINCIPAL REV-IRRIG LOAN	37,059	63,670	43,574	-	43,574	43,574	-	0.00%	
0001-0210-30-0-0000-749	INTEREST REV-IRRIG LOAN	41,283	41,252	41,252	-	41,252	41,252	-	0.00%	
0001-0210-30-0-0000-751	MISC REV-RECOMM HOLD (REC	9,600	10,489	9,000	6,128	10,500	12,950	3,950	43.89%	
0001-0210-30-0-0000-752	MISC. REVENUE - AIRPORT	-	33	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0000-753	BANK OF AMERICA PCARD REB	15,000	19,259	20,000	27,995	28,000	29,500	9,500	47.50%	
0001-0210-30-0-0106-699	TRANSFERS IN - CDBG FUND (1	-	-	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0117-699	TRANSFER IN - MEALS ON WHE	-	81,749	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0122-699	TRANSFER IN-NPP (0122)	55,402	55,402	41,363	41,363	63,155	63,155	21,792	52.68%	
0001-0210-30-0-0401-699	TRANSFER IN- BOND (0401) PRO	235,000	235,000	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0403-699	TRANSFER IN- BOND (0403)	-	-	-	-	-	-	-	#DIV/0!	
0001-0210-30-0-0651-699	TRANSFERS IN - HEALTH FUND	200,000	200,000	200,000	200,000	200,000	200,000	-	0.00%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
0001-0210-30-0-0681-699	TRANSFERS IN - BOND FUND (4	125,000	307,386	-	-	165,000	165,000	165,000	#DIV/0!	
***** Cost Center Total ***** Revenues		69,177,005	69,406,888	69,001,790	34,505,247	67,756,838	68,997,964	(3,826)	-0.01%	
TAX REVENUES										
0001-0260-30-0-0000-661	PROPERTY TAXES CURRENT Y	115,131,906	115,609,840	118,121,597	67,185,618	118,396,597	118,934,060	812,463	0.69%	
0001-0260-30-0-0000-662	PROPERTY TAXES PRIOR YEAR	2,250,000	2,400,205	2,350,000	1,621,851	1,865,216	1,870,000	(480,000)	-20.43%	
0001-0260-30-0-0000-663	PROPERTY TAXES MV SUPPLE	1,225,000	1,403,571	1,197,160	250,155	1,197,160	1,404,000	206,840	17.28%	
0001-0260-30-0-0000-664	PROPERTY TAXES SUSPENSE	1,250	-	1,250	-	1,250	1,250	-	0.00%	
***** Cost Center Total *****		118,608,156	119,413,616	121,670,007	69,057,624	121,460,223	122,209,310	539,303	0.44%	
Revenue Total for Fund 0001		187,785,161	188,820,503	190,671,797	103,562,871	189,217,061	191,207,274	535,477	0.28%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
Roll Up Departments									
ADMINISTRATION	5,934,859	6,048,398	6,188,413	3,935,768	6,465,762	5,446,418	(741,995)	-11.99%	
FINANCE	2,074,912	1,912,597	2,087,968	1,196,628	1,987,182	1,843,360	(244,608)	-11.72%	
FACILITIES & TECHNOLOGY	2,500,785	2,227,621	2,236,096	1,572,825	2,652,174	2,412,289	176,193	7.88%	
HEALTH and HUMAN SERVICES	2,728,767	2,645,642	2,635,157	1,579,303	2,762,455	2,701,063	65,906	2.50%	
PUBLIC SAFETY	22,821,586	22,959,025	23,877,302	14,699,508	25,644,423	23,938,325	61,023	0.26%	
PARKS & RECREATION	2,085,553	2,183,839	2,210,504	1,450,656	2,440,014	2,073,910	(136,594)	-6.18%	
PUBLIC WORKS	3,978,084	3,927,231	4,018,276	2,475,085	4,235,757	4,235,890	217,614	5.42%	
Non Roll Up Departments									
DEVELOPMENT & ENFORCEMENT	747,008	790,113	785,157	480,493	1,036,217	844,215	59,058	7.52%	
ECONOMIC DEVELOPMENT	-	-	-	-	293,255	249,255	249,255	#DIV/0!	
LIBRARY	2,165,293	2,177,380	2,215,729	1,380,642	2,255,639	2,226,139	10,410	0.47%	
P.W. - WASTE COLLECTION	1,444,800	1,480,592	1,498,850	836,023	1,407,100	1,382,100	(116,750)	-7.79%	
Subtotal City Departments	46,481,647	46,352,439	47,753,452	29,606,932	51,179,978	47,352,964	(400,488)	-0.84%	
DEBT SERVICE	12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%	
TRANSFERS OUT	-	-	-	-	-	-	-	#DIV/0!	
INSURANCE	2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%	
BENEFITS	25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%	
CONTINGENCY	482,000	-	403,900	-	500,000	500,000	96,100	23.79%	
Subtotal Non Departments	41,292,024	40,959,067	42,762,775	29,968,205	55,522,511	43,530,220	767,445	1.79%	
CAPITAL	251,650	338,065	395,730	160,586	983,217	564,250	168,520	42.58%	
Subtotal City Budget	88,025,321	87,649,571	90,911,957	59,735,723	107,685,706	91,447,434	535,477	0.59%	
EDUCATION	99,759,840	99,760,883	99,759,840	53,472,369	99,759,840	99,759,840	-	0.00%	
Total City and Education	187,785,161	187,410,454	190,671,797	113,208,091	207,445,546	191,207,274	535,477	0.28%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
SUMMARY									
**** Cost Center Total **** Revenues		69,177,005	69,406,888	69,001,790	34,505,247	67,756,838	69,005,586	3,796	0.01%
**** Cost Center Total ****		118,608,156	119,413,616	121,670,007	69,057,624	121,460,223	122,101,688	431,681	0.35%
Revenue Total for Fund 0001		187,785,161	188,820,503	190,671,797	103,562,871	189,217,061	191,107,274	435,477	0.23%
**** Cost Center Total **** Council		226,452	234,520	226,112	145,166	223,114	223,406	(2,706)	-1.20%
**** Cost Center Total **** City Manager		548,065	517,352	564,136	451,730	391,028	402,629	(161,507)	-28.63%
**** Cost Center Total **** Law		974,357	810,373	882,463	501,864	1,040,974	880,973	(1,490)	-0.17%
**** Cost Center Total **** Personnel		282,241	301,342	275,399	244,252	365,364	260,678	(14,721)	-5.35%
**** Cost Center Total **** Library		2,186,293	2,197,730	2,236,729	1,380,642	2,276,639	2,226,139	10,410	0.47%
**** Cost Center Total **** City Clerk		389,971	385,258	386,829	239,617	442,404	393,955	7,126	1.84%
**** Cost Center Total **** Aviation		354,358	428,105	442,153	229,875	507,061	462,100	19,947	4.51%
**** Cost Center Total **** Elections		249,458	236,446	226,690	164,787	241,808	230,808	4,118	1.82%
**** Cost Center Total **** Economic Development		-	-	-	-	293,255.00	249,255.00	249,255.00	#DIV/0!
**** Cost Center Total **** Contingency		482,000	-	401,000	-	500,000	400,000	(3,900)	-0.97%
**** Cost Center Total **** Finance		770,858	751,327	766,379	449,827	740,458	720,308	(46,071)	-6.01%
**** Cost Center Total **** Insurance		2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%
**** Cost Center Total **** Employee Benefits		25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%
**** Cost Center Total **** Finance General Administration		2,933,257	3,135,004	3,207,907	1,958,478	3,277,285	2,591,869	(592,762)	-18.48%
**** Cost Center Total **** Capital Equipment		251,650	338,065	395,730	160,586	983,217	564,250	168,520	42.58%
**** Cost Center Total **** Purchasing		290,662	269,185	369,647	166,460	381,499	287,759	(81,888)	-22.15%
**** Cost Center Total **** Management Information Systems		902,879	894,814	907,973	703,852	1,071,890	1,025,376	96,403	10.62%
**** Cost Center Total **** Tax Collector		428,708	399,952	427,576	236,520	453,934	429,206	1,630	0.38%
**** Cost Center Total **** Assessment		581,934	489,532	519,116	343,821	405,651	406,087	(118,279)	-22.78%
**** Cost Center Total **** Development & enforcement		746,158	788,590	784,157	480,493	1,034,716	844,215	59,058	7.53%
**** Cost Center Total **** Parks		1,638,226	1,708,019	1,764,204	1,174,161	2,058,167	1,891,665	130,361	7.39%
**** Cost Center Total **** Recreation		447,327	475,820	449,200	276,495	381,847	182,245	(266,955)	-59.43%
**** Cost Center Total **** Education		99,758,340	99,758,340	99,758,340	53,470,480	99,758,340	99,758,340	-	0.00%
**** Cost Center Total **** Education		1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%
**** Cost Center Total **** Police		12,330,349	12,500,890	13,059,897	8,010,959	13,824,405	13,048,746	(15,151)	-0.12%
**** Cost Center Total **** Fire		9,135,829	9,079,656	9,371,460	5,817,474	10,340,612	9,369,364	(6,096)	-0.07%
**** Cost Center Total **** Emergency Communications		1,194,350	1,279,245	1,320,719	813,549	1,354,176	1,427,015	83,020	6.29%
**** Cost Center Total **** South Meriden Volunteer Fire Dept		126,658	90,340	93,200	57,075	93,203	93,200	-	0.00%
**** Cost Center Total **** Emergency Management		11,100	8,894	8,750	450	8,751	-	(750)	-8.57%
**** Cost Center Total **** Engineering		637,379	663,587	696,047	423,372	708,458	780,518	84,471	12.14%
**** Cost Center Total **** Snow and Ice Control		575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%
**** Cost Center Total **** Garage and Warehouse		464,015	456,051	464,581	289,141	483,948	482,547	17,966	3.87%
**** Cost Center Total **** Traffic Engineering		494,965	462,172	469,673	267,062	480,307	478,007	8,334	1.77%
**** Cost Center Total **** Highway		1,503,880	1,405,434	1,480,896	836,200	1,557,924	1,516,023	35,127	2.37%
**** Cost Center Total **** Transfer Station / Landfill		120,400	104,531	123,500	92,542	131,500	171,500	38,000	30.77%
**** Cost Center Total **** Waste Collection		1,454,800	1,485,175	1,508,850	836,023	1,447,100	1,382,100	(116,750)	-7.74%
**** Cost Center Total **** Bulky Waste		172,445	180,294	173,579	121,558	183,620	182,295	8,716	5.02%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
**** Cost Center Total **** Building Maintenance		1,430,989	1,171,685	1,163,866	788,131	1,400,681	1,229,810	65,944	5.67%	
**** Cost Center Total **** Parking		145,917	140,772	143,257	80,842	158,603	157,103	13,846	9.67%	
**** Cost Center Total **** Health		2,058,264	2,007,723	2,026,839	1,241,947	2,225,885	2,166,196	139,357	6.88%	
**** Cost Center Total **** Social Services		36,150	46,782	35,000	19,600	40,003	40,000	5,000	14.29%	
**** Cost Center Total **** Senior Services		470,460	425,516	472,623	263,214	496,562	494,867	22,244	4.71%	
**** Cost Center Total **** Youth Services		163,893	165,621	100,695	54,543	5	-	(100,695)	-100.00%	
**** Cost Center Total **** Debt Services		12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%	
**** Cost Center Total **** Transfers		-	-	-	-	-	-	-	#DIV/0!	
Expenditure Total for Fund 0001		187,785,161	187,410,454	190,671,797	113,208,091	207,445,548	191,107,274	435,477	0.23%	
Balance Surplus / (Deficit)		-	1,410,050	-	(9,645,221)	(18,228,487)	-	-		

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
REVENUES									
NON-TAX REVENUES									
***** Cost Center Total ***** Revenues	69,177,005	69,406,888	69,001,790	34,505,247	67,756,838	68,997,964	(3,826)	-0.01%	
TAX REVENUES									
***** Cost Center Total *****	118,608,156	119,413,616	121,670,007	69,057,624	121,460,223	122,209,310	539,303	0.44%	
Revenue Total for Fund 0001	187,785,161	188,820,503	190,671,797	103,562,871	189,217,061	191,207,274	535,477	0.28%	
EXPENDITURES									
Expenditure Total for Fund 0001	187,785,161	187,410,454	190,671,797	113,208,091	207,445,546	191,207,274	535,477	0.28%	
Summary:									
Total	-	1,410,049	-	(9,645,221)	(18,228,485)	-	-	0.00%	

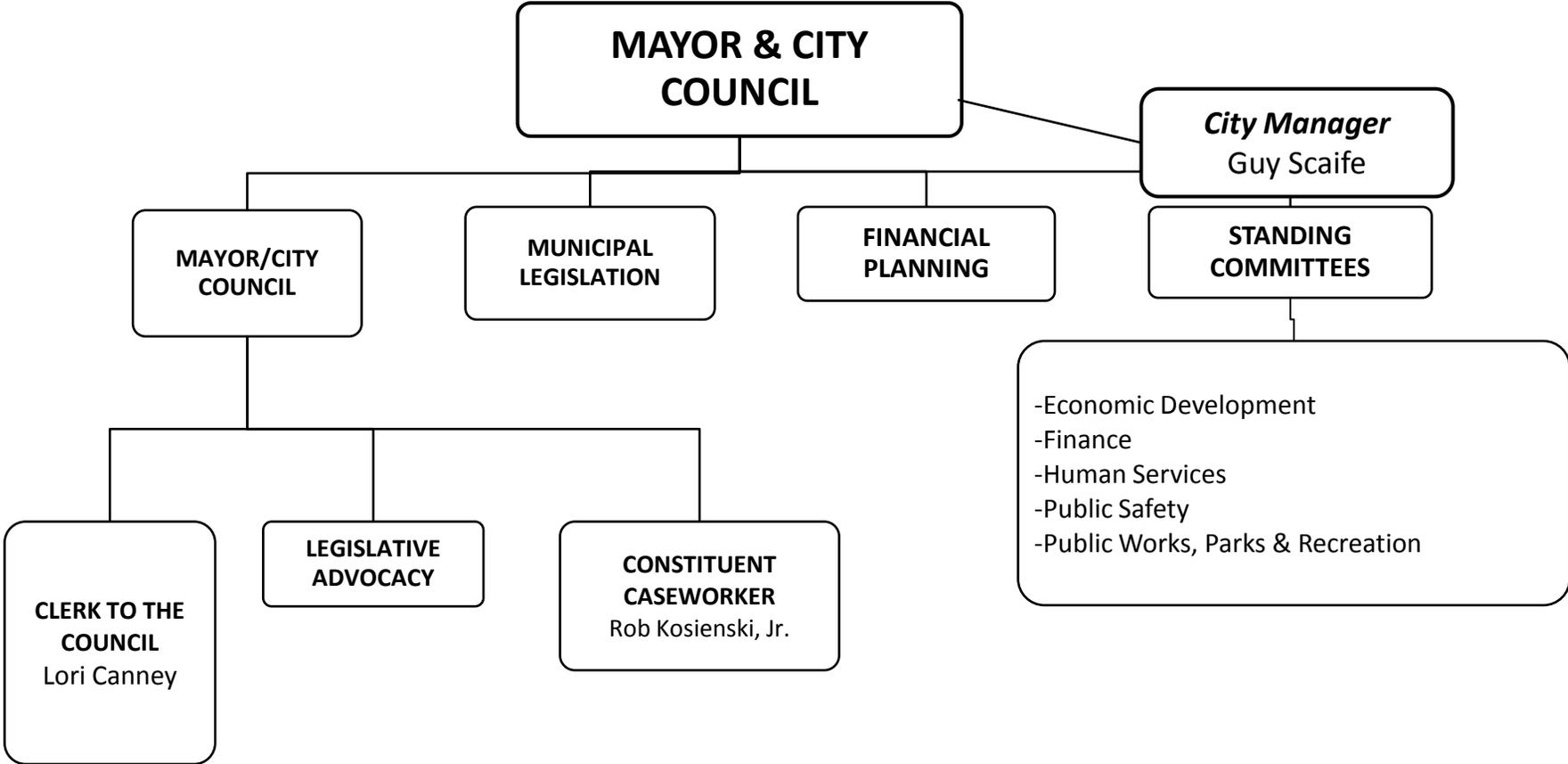
ADMINISTRATION

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
ADMINISTRATION									
COUNCIL (0110)	226,452	234,520	226,112	145,166	223,114	223,406	(2,706)	-1.20%	
CITY MANAGER (0120)	548,065	517,352	564,136	451,730	391,028	402,629	(161,507)	-28.63%	
LEGAL (0130)	974,357	810,373	882,463	501,864	1,040,974	880,973	(1,490)	-0.17%	
HUMAN RESOURCES (0150)	282,241	301,342	275,399	244,252	365,364	260,678	(14,721)	-5.35%	
CITY CLERK (0170)	389,971	385,258	386,829	239,617	442,404	393,955	7,126	1.84%	
ELECTIONS (0182)	249,458	236,446	226,690	164,787	241,808	230,808	4,118	1.82%	
AVIATION (0181)	354,358	428,105	442,153	229,875	507,061	462,100	19,947	4.51%	
GENERAL ADMINISTRATION (0214)	2,909,957	3,135,004	3,184,631	1,958,478	3,254,009	2,591,869	(592,762)	-18.61%	
TOTAL	5,934,859	6,048,398	6,188,413	3,935,768	6,465,762	5,446,418	(741,995)	-11.99%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
COUNCIL (0110)									
Part time	69,388	67,221	68,388	38,143	65,388	65,388	(3,000)	-4.39%	
Full time	107,964	116,610	113,524	73,086	113,526	114,818	1,294	1.14%	
Overtime								#DIV/0!	
Subtotal	177,352	183,831	181,912	111,229	178,914	180,206	(1,706)	-0.94%	
Operating Accounts	49,100	50,689	44,200	33,937	44,200	43,200	(1,000)	-2.26%	
Department Total	226,452	234,520	226,112	145,166	223,114	223,406	(2,706)	-1.20%	
CITY MANAGER (0120)									
Part time	-	-	-	-	1	-	-	#DIV/0!	
Full time	415,685	423,365	424,236	379,386	256,380	293,982	(130,254)	-30.70%	
Overtime								#DIV/0!	
Subtotal	415,685	423,365	424,236	379,386	256,381	293,982	(130,254)	-30.70%	
Operating Accounts	132,380	93,987	139,900	72,344	134,647	108,647	(31,253)	-22.34%	
Department Total	548,065	517,352	564,136	451,730	391,028	402,629	(161,507)	-28.63%	
LEGAL (0130)									
Part time	-	2,224	-	1,305	1	-	-	#DIV/0!	
Full time	474,357	480,939	483,963	297,369	492,473	492,473	8,510	1.76%	
Overtime	-	13	-	13	-	-	-	#DIV/0!	
Subtotal	474,357	483,176	483,963	298,687	492,474	492,473	8,510	1.76%	
Operating Accounts	500,000	327,197	398,500	203,177	548,500	388,500	(10,000)	-2.51%	
Department Total	974,357	810,373	882,463	501,864	1,040,974	880,973	(1,490)	-0.17%	
HUMAN RESOURCES (0150)									
Part time	-	12,738	5,500	6,001	4,352	4,352	(1,148)	-20.87%	
Full time	229,341	239,899	231,935	212,953	320,446	219,925	(12,010)	-5.18%	
Overtime	-	-	-	13	1	1	1	#DIV/0!	
Subtotal	229,341	252,637	237,435	218,968	324,799	224,278	(13,157)	-5.54%	
Operating Accounts	52,900	48,705	37,964	25,284	40,565	36,400	(1,564)	-4.12%	
Department Total	282,241	301,342	275,399	244,252	365,364	260,678	(14,721)	-5.35%	
CITY CLERK (0170)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	311,771	308,549	312,029	203,219	359,604	324,655	12,626	4.05%	
Overtime	3,200	4,232	5,000	1,630	5,000	3,000	(2,000)	-40.00%	
Subtotal	314,971	312,781	317,029	204,849	364,604	327,655	10,626	3.35%	
Operating Accounts	75,000	72,477	69,800	34,769	77,800	66,300	(3,500)	-5.01%	
Department Total	389,971	385,258	386,829	239,617	442,404	393,955	7,126	1.84%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
ELECTIONS (0182)									
Part time	94,458	96,961	93,690	57,011	75,843	75,843	(17,847)	-19.05%	
Full time	-	10,266	-	16,008	23,465	23,465	23,465	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	94,458	107,228	93,690	73,019	99,308	99,308	5,618	6.00%	
Operating Accounts	155,000	129,219	133,000	91,767	142,500	131,500	(1,500)	-1.13%	
Department Total	249,458	236,446	226,690	164,787	241,808	230,808	4,118	1.82%	
AVIATION (0181)									
Part time	63,858	60,694	66,453	27,548	18,942	18,942	(47,511)	-71.50%	
Full time	-	-	-	8,934	49,858	49,858	49,858	#DIV/0!	
Overtime	-	-	-	-	3,605	800	800	#DIV/0!	
Subtotal	63,858	60,694	66,453	36,481	72,405	69,600	3,147	4.74%	
Operating Accounts	290,500	367,411	375,700	193,393	434,656	392,500	16,800	4.47%	
Department Total	354,358	428,105	442,153	229,875	507,061	462,100	19,947	4.51%	
GENERAL ADMINISTRATION (0214)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	2,909,957	3,135,004	3,184,631	1,958,478	3,254,009	2,591,869	(592,762)	-18.61%	
Department Total	2,909,957	3,135,004	3,184,631	1,958,478	3,254,009	2,591,869	(592,762)	-18.61%	

MAYOR AND CITY COUNCIL



CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET

DEPARTMENT: CITY COUNCIL

PROJECT CODE: 0001-01120

DEPARTMENT DESCRIPTION:

- **Mayor** – Elected to a two-year term of office, is recognized as the City’s Chief Elected Official, presides over the City Council, and serves as an ex-officio member. The Mayor may recommend or introduce proposed ordinances, resolutions, or motions to the Council, has the power to veto any ordinance, legislative resolution, or appropriation adopted by the City Council and may veto the budget on a line item basis. The Mayor does not vote on Council matters except in a case of a tie (except on zoning issues). The Mayor appoints the Deputy Mayor and recommends appointments to selected boards and commissions, Corporation Counsel and the Director of Constituent Services.

- **City Council**- The Council holds the exclusive legislative power for the City of Meriden to enact, amend, or repeal ordinances consistent with the Connecticut General Statutes and the City Charter. The Council is also the City’s Zoning Commission. The Council also has the exclusive fiscal and budget-making authority of the City to set the charges to be made for City services, including authority to approve capital expenditures, to levy taxes on real and personal property within the City to finance municipal operations. The Council may also create or dissolve by ordinance, boards, commissions, departments, and offices, except those required specifically by the General Statutes or the Charter. Most proposed legislation is referred to the appropriate standing committee. The Council standing committees, organized by municipal functions: Finance, Public Works and Parks & Recreation, Economic Development, Housing & Zoning, Public Safety and Health and Human Services, conducts the majority of the Council’s activities at regularly scheduled meetings, public hearings, reviewing Council referrals, and forwarding recommendations to the City Council for its consideration and approval. No ordinances or proposed bylaws can be approved by the Council until an appropriate Council Committee has held a committee meeting and public hearing if warranted on the item/items in question for its review and recommendation prior to final approval.

- **Constituent Advocacy Services**-This is administrative and professional work providing specialized staff assistance to the City Council and Mayor. Work involves responding to citizen inquiries and complaints, facilitating solutions and mediating between citizens and government officials, and performing other tasks as assigned by the Council members and the Mayor.

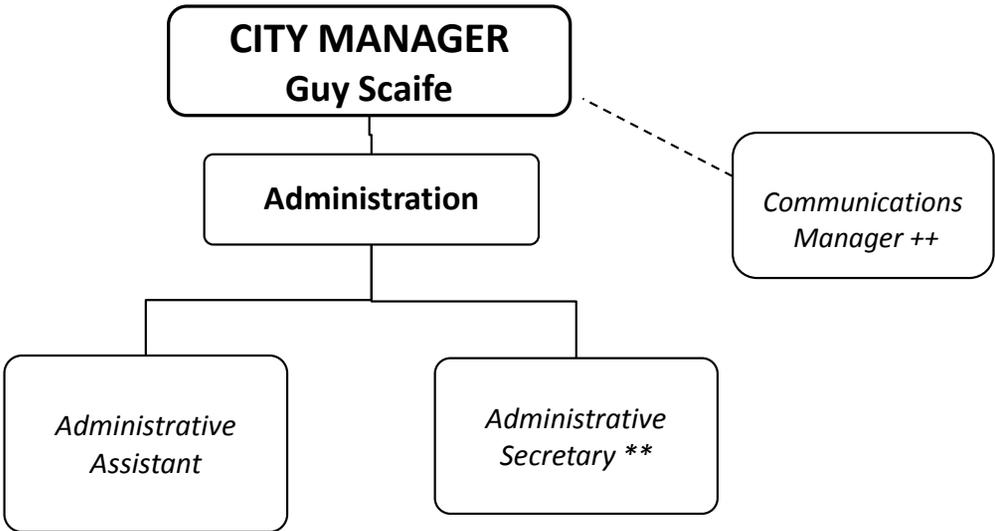
- **Clerk to the Mayor/City Council** – This position is responsible for facilitating the smooth and efficient operation of the Office of the Mayor, the City Council, as well as various Council committees. The Clerk tracks and records all Council actions, prepares agendas, distributes agendas, reports and other materials, and disseminates information about legislative actions to the general public. The Clerk also processes US Passport applications for citizens.

HIGHLIGHT OF CHANGES: No changes

<u>AUTHORIZED FULL-TIME EMPLOYEES:</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
	2	2	2

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
EXPENDITURES										
ADMINISTRATION										
COUNCIL (0110)										
0001-0110-40-0-0000-188	ELECTED OFFICIALS	69,388	67,221	68,388	38,143	65,388	65,388	(3,000)	-4.39%	
0001-0110-40-0-0000-190	ADMINISTRATIVE	41,226	44,640	46,968	29,006	46,970	48,262	1,294	2.76%	
0001-0110-40-0-0000-196	MME	66,738	71,970	66,556	44,080	66,556	66,556	-	0.00%	
0001-0110-40-0-0000-386	COUNCIL OF GOVERNMENTS	16,300	16,300	16,300	16,300	16,300	16,300	-	0.00%	
0001-0110-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	28,400	31,453	23,400	16,847	23,400	23,400	-	0.00%	
0001-0110-40-0-0000-640	MEETINGS & MEMBERSHIPS	4,400	2,935	4,500	790	4,500	3,500	(1,000)	-22.22%	
***** Cost Center Total ***** Council		226,452	234,520	226,112	145,166	223,114	223,406	(2,706)	-1.20%	

CITY MANAGER



**** 60% of salary pd from CD, 40% from General Fund; administrative support to Grants Administrator, and Facilities & Technology Director**

++ direct support to City Manager and Director of Facilities & Technology

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: CITY MANAGER

PROJECT CODE: 0001-0120

DEPARTMENT DESCRIPTION:

Administration - The City Manager is the Chief Executive Officer for the City of Meriden and is responsible for the overall management of all City departments except Education. The City Manager is directly responsible to the Meriden City Council and is responsible for the effective and efficient implementation of policies established by the Meriden City Council.

HIGHLIGHT OF CHANGES:

The positions of Economic Development Director, Economic Development Specialist, and Grants Administrator have been transferred within the newly formed Economic Development Department. Funding for the NPP Specialist position is included in the Development and Enforcement and CDBG. Funding for the Administrative Secretary is funded by general fund and CDBG.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16

FY 17

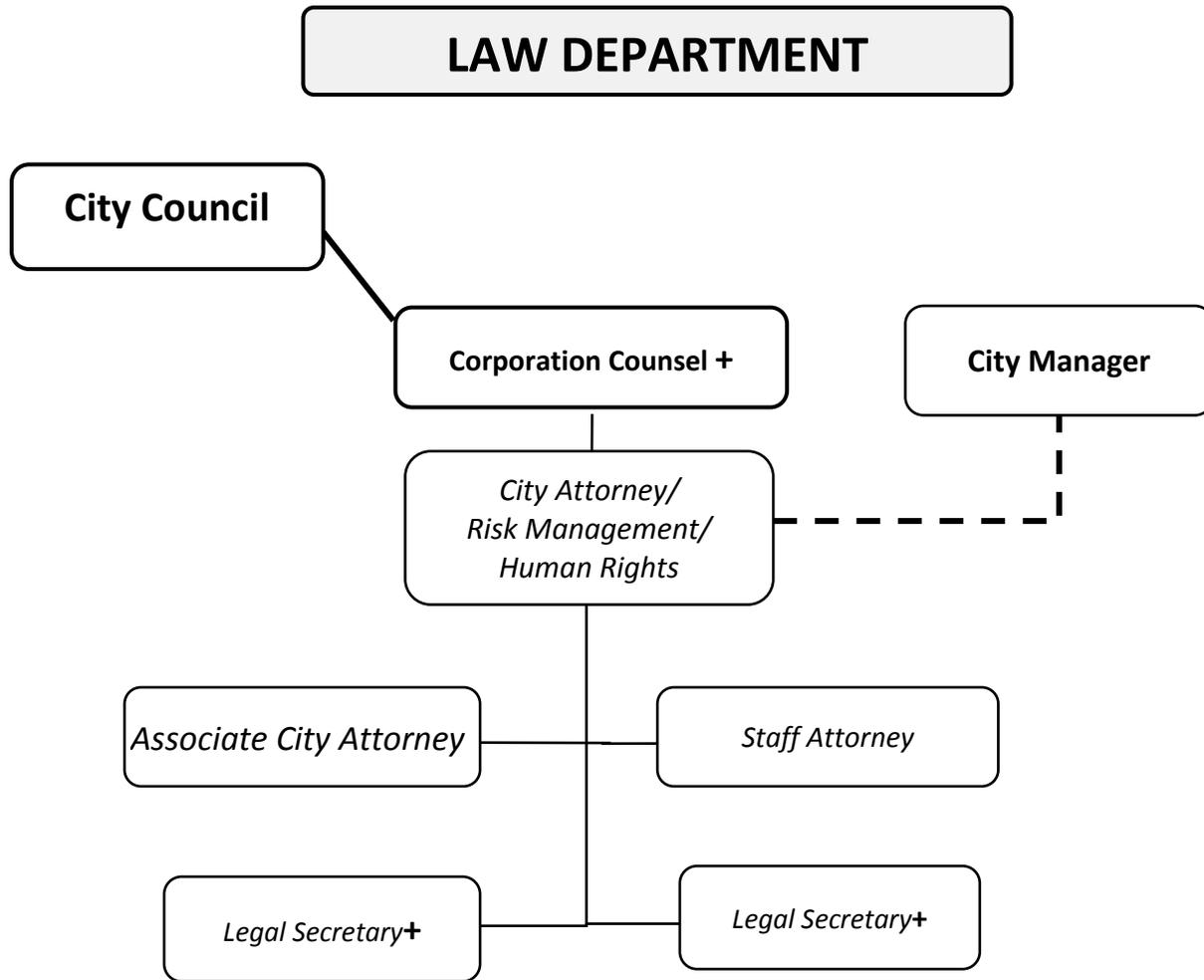
FY 18 Proposed

7

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3

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
CITY MANAGER (0120)										
0001-0120-40-0-0000-189	SEASONAL WORKERS	-	-	-	-	1	-	-	#DIV/0!	
0001-0120-40-0-0000-190	ADMINISTRATIVE	324,511	331,255	333,311	323,213	165,454	203,057	(130,254)	-39.08%	
0001-0120-40-0-0000-196	MME	91,174	92,110	90,925	56,173	90,925	90,925	-	0.00%	
0001-0120-40-0-0000-198	SUPERVISORS	-	-	-	-	1	-	-	#DIV/0!	
0001-0120-40-0-0000-240	DEFERRED COMPENSATION	12,500	12,604	12,500	6,062	8,247	8,247	(4,253)	-34.02%	
0001-0120-40-0-0000-352	VEHICLE MAINTENANCE	6,000	3,600	3,600	2,350	3,600	3,600	-	0.00%	
0001-0120-40-0-0000-390	MANAGEMENT NON UNION	40,000	-	50,000	-	50,000	40,000	(10,000)	-20.00%	
0001-0120-40-0-0000-394	RECRUITMENT	-	19,460	-	12,153	-	-	-	#DIV/0!	
0001-0120-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	29,000	15,384	29,000	8,020	28,000	12,000	(17,000)	-58.62%	
0001-0120-40-0-0000-640	MEMBERSHIP & MEETINGS	44,880	42,940	44,800	43,758	44,800	44,800	-	0.00%	
***** Cost Center Total ***** City Manager		548,065	517,352	564,136	451,730	391,028	402,629	(161,507)	-28.63%	



+ additional responsibilities include support to risk management

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: LAW DEPARTMENT

PROJECT CODE:

0001-0140

DEPARTMENT DESCRIPTION:

Legal Counsel: The Corporation Counsel and staff serve as legal counsel to the City's elected and appointed officials and employees. Legal opinions and advice are given regarding the application of federal, state and local regulations to questions that may arise in relation to the duties and responsibilities of public officials.

Litigation: The Law Department handles claims and lawsuits filed against the City, its public officials and employees. It represents the City in legal actions initiated by the City to enforce City ordinances, to protect City interests in contractual matters, or to collect debts owed to the City. Representation is provided either directly by Department staff members, through cooperation with counsel provided through insurance coverage or, in certain specialized matters, through outside counsel with particular expertise.

Document Preparation: The Law Department prepares and reviews contracts, agreements, deeds, leases and other documents, and prepares or reviews ordinances and resolutions submitted to the City Council.

Claims Resolution: The Law Department reviews, processes and defends claims filed against the City, procures insurance coverage, and supervises the resolution of all claims.

Human Rights Advocacy: Funding for the position of Human Rights Advocate is included in the Law Department's budget. Supervision for this position is provided by the City Manager. The Human Rights Advocate is responsible for assisting in the compliance and enforcement of the City's human rights ordinances, and state and federal laws regulating discriminatory employment, public accommodations and housing laws, the Americans with Disabilities Act, as well as other state and federal regulations, and serves as staff liaison to various City boards and commissions.

Risk Management & Insurance: The Law Department is responsible for the City's Comprehensive Risk Management and Insurance Program. The purpose of this program is to eliminate or minimize all potential risk of loss affecting the City and its operations. Specific program components include management of the City's Street & Sidewalk program, the negotiation and placement of municipal insurance coverage, determination of appropriate insurance coverage for municipal contracts, and various risk management and safety activities.

HIGHLIGHT OF CHANGES:

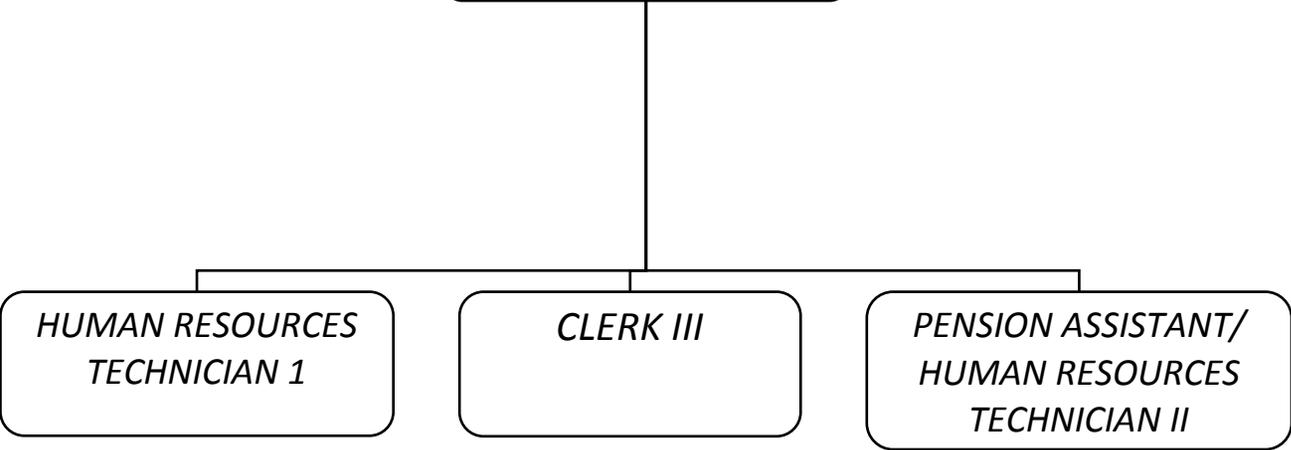
Worker Safety, Workers' Compensation, Heart & Hypertension: Starting in 2017, the Law Department staff is assuming responsibility for the City's Comprehensive Worker Safety, Workers' Compensation, and Heart & Hypertension programs for both the City staff and the Board of Education, programs previously handled by Human Resources.

<u>AUTHORIZED FULL-TIME EMPLOYEES:</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
Attorneys	3	3	3
Legal Secretaries	2	2	2
Corporation Counsel (PT)	1 (PT)	1 (PT)	1 (PT)

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
LEGAL (0130)										
0001-0130-40-0-0000-189	SEASONAL WORKERS	-	2,224	-	1,305	1	-	-	#DIV/0!	
0001-0130-40-0-0000-190	ADMINISTRATIVE	253,528	256,928	257,231	163,714	263,648	263,648	6,417	2.49%	
0001-0130-40-0-0000-191	OVERTIME CONTINGENCY	-	13	-	13	-	-	-	#DIV/0!	
0001-0130-40-0-0000-196	MME	133,475	133,799	133,111	82,278	133,111	133,111	-	0.00%	
0001-0130-40-0-0000-198	SUPERVISORS	87,354	90,212	93,621	51,376	95,714	95,714	2,093	2.24%	
0001-0130-40-0-0000-356	STREETS & SIDEWALKS	10,000	3,188	10,000	2,863	10,000	10,000	-	0.00%	
0001-0130-40-0-0000-357	ATTORNEY FEES	410,000	267,287	325,000	187,361	475,000	300,000	(25,000)	-7.69%	
0001-0130-40-0-0000-390	ASSESSMENT APPEALS FEES	45,000	31,808	30,000	-	30,000	45,000	15,000	50.00%	
0001-0130-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	29,000	20,975	29,000	12,438	29,000	29,000	-	0.00%	
0001-0130-40-0-0000-640	MEMBERSHIPS & MEETINGS	6,000	3,938	4,500	515	4,500	4,500	-	0.00%	
***** Cost Center Total ***** Law		974,357	810,373	882,463	501,864	1,040,974	880,973	(1,490)	-0.17%	

HUMAN RESOURCES

DIRECTOR



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: HUMAN RESOURCES

BUDGET CODE: 0001-0150

DEPARTMENT DESCRIPTION:

The Human Resources Department is a proactive strategic partner providing quality support and advice with integrity, responsiveness, and sensitivity to all 600+ employees of the City of Meriden CT. We are committed to providing innovative human resource solutions as well as maximizing the value of our greatest asset - our employees. The Human Resources Department will also continue to ensure a valued work force in a safe and discrimination free environment by maintaining compliance with employment laws and bargaining unit contracts; providing management and employee training; and developing and updating policies and procedures while reducing spending and controlling cost. The Human Resources Department continues to serve as a source of information and expertise in all areas of Human Resource Management in order to maintain effective, supportive and legal working environments throughout the City.

HIGHLIGHT OF CHANGES:

No Changes projected. We plan to uphold our commitment to the employees of the City of Meriden, CT while striving to enhance and meet the goals of financial sustainability now and in the future.

AUTHORIZED FULL-TIME EMPLOYEES:

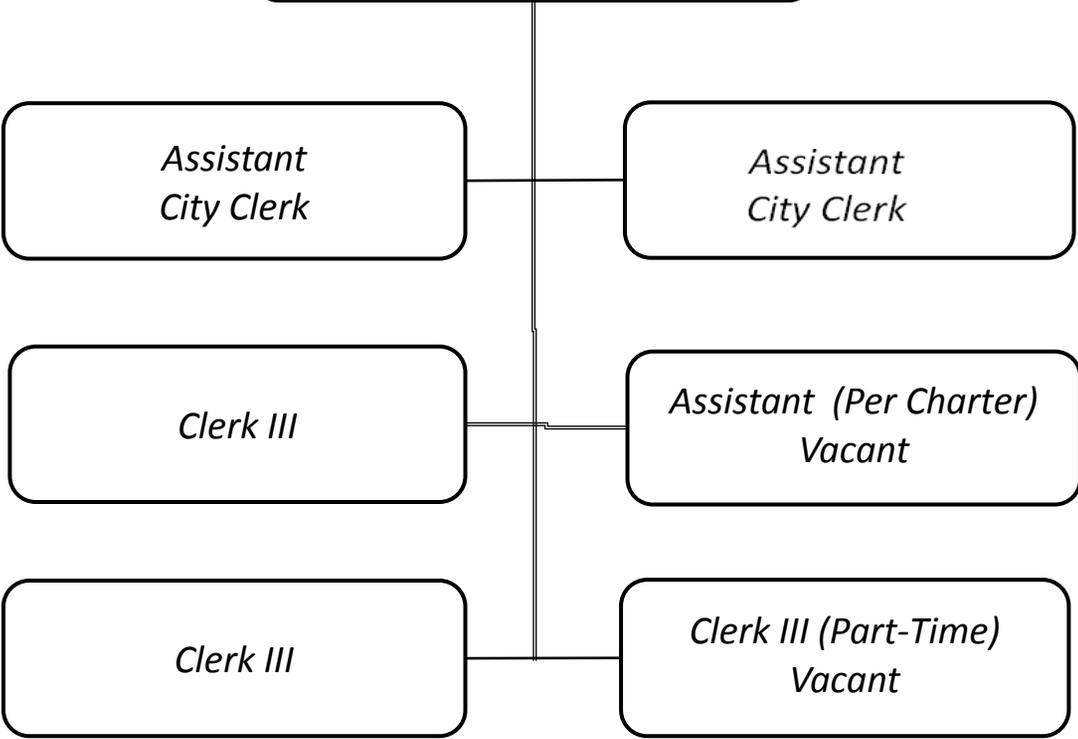
	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
Full Time	3	3	3
Part Time	1	1	1

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
HUMAN RESOURCES (0150)										
0001-0150-40-0-0000-189	SEASONAL WORKERS	-	12,738	5,500	6,001	4,352	4,352	(1,148)	-20.87%	
0001-0150-40-0-0000-190	ADMINISTRATION	173,269	176,990	176,017	178,422	180,558	164,007	(12,010)	-6.82%	
0001-0150-40-0-0000-191	OVERTIME CONTINGENCY	-	-	-	13	1	1	1	#DIV/0!	
0001-0150-40-0-0000-196	MME	56,072	62,909	55,918	34,531	55,918	55,918	-	0.00%	
0001-0150-40-0-0000-198	SUPERVISORS	-	-	-	-	83,970	-	-	#DIV/0!	
0001-0150-40-0-0000-210	EAP SERVICES	5,000	4,274	4,964	4,404	4,964	4,500	(464)	-9.35%	
0001-0150-40-0-0000-357	FEES	13,250	9,250	2,000	1,000	4,000	2,000	-	0.00%	
0001-0150-40-0-0000-381	TRAINING	-	-	-	-	1	1,800	1,800	#DIV/0!	
0001-0150-40-0-0000-384	TUITION REIMBURSEMENT	10,900	14,875	11,000	8,543	11,000	11,000	-	0.00%	
0001-0150-40-0-0000-391	ALCOHOL/DRUG TESTING	7,650	7,650	7,500	3,850	7,600	7,600	100	1.33%	
0001-0150-40-0-0000-440	OFFICE EXPENSE & SUPPLY	9,500	9,911	8,500	5,711	9,000	7,000	(1,500)	-17.65%	
0001-0150-40-0-0000-640	MEETINGS & MEMBERSHIPS	6,600	2,745	4,000	1,776	4,000	2,500	(1,500)	-37.50%	
***** Cost Center Total ***** Personnel		282,241	301,342	275,399	244,252	365,364	260,678	(14,721)	-5.35%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
HUMAN RESOURCES (0150)										
0001-0150-40-0-0000-189	SEASONAL WORKERS	-	12,738	5,500	6,001	4,352	4,352	(1,148)	-20.87%	
0001-0150-40-0-0000-190	ADMINISTRATION	173,269	176,990	176,017	178,422	180,558	164,007	(12,010)	-6.82%	
0001-0150-40-0-0000-191	OVERTIME CONTINGENCY	-	-	-	13	1	1	1	#DIV/0!	
0001-0150-40-0-0000-196	MME	56,072	62,909	55,918	34,531	55,918	55,918	-	0.00%	
0001-0150-40-0-0000-198	SUPERVISORS	-	-	-	-	83,970	-	-	#DIV/0!	
0001-0150-40-0-0000-210	EAP SERVICES	5,000	4,274	4,964	4,404	4,964	4,500	(464)	-9.35%	
0001-0150-40-0-0000-357	FEES	13,250	9,250	2,000	1,000	4,000	2,000	-	0.00%	
0001-0150-40-0-0000-381	TRAINING	-	-	-	-	1	1,800	1,800	#DIV/0!	
0001-0150-40-0-0000-384	TUITION REIMBURSEMENT	10,900	14,875	11,000	8,543	11,000	11,000	-	0.00%	
0001-0150-40-0-0000-391	ALCOHOL/DRUG TESTING	7,650	7,650	7,500	3,850	7,600	7,600	100	1.33%	
0001-0150-40-0-0000-440	OFFICE EXPENSE & SUPPLY	9,500	9,911	8,500	5,711	9,000	7,000	(1,500)	-17.65%	
0001-0150-40-0-0000-640	MEETINGS & MEMBERSHIPS	6,600	2,745	4,000	1,776	4,000	2,500	(1,500)	-37.50%	
***** Cost Center Total ***** Personnel		282,241	301,342	275,399	244,252	365,364	260,678	(14,721)	-5.35%	

CITY CLERK

City Clerk



**CITY OF MERIDEN
2017-2018 ANNUAL BUDGET**

DEPARTMENT: CITY CLERK

BUDGET CODE: 0001-0170

DEPARTMENT DESCRIPTION

Land Records – Mandated by Connecticut General Statutes the Clerk’s office is responsible for all land records and maps. The indexing of such records must be kept current instantly, and be available for public inspection during regular working hours.

Vital Records – In accordance with Connecticut State Statutes, the staff is responsible to accurately record all births, marriages and deaths, which occur in the City. Permits for burials, cremations and disinterment’s are issues from this office. There are thousands of requests each year for certified copies of vital statistic records, resulting in average yearly revenue of \$160,000.

Exclusive Records and Documents - All records of public meetings, agenda’s, and minutes are maintained in the clerk’s office for historical purposes. Military discharges and trade name certificates are filed in the clerk’s office as well. State and local conveyance forms and monies are also collected in the clerk’s office.

Licensing – Marriage licenses, sports licenses and dog licenses are issued through this office in accordance with appropriate City and State regulations and guidelines.

Elections – This office is responsible for election results, issues applications and ballots for absentee electors who are qualified. The Clerk’s office is responsible for publishing all legal notices regarding municipal elections.

Archives – It is the responsibility of this department to formulate, implement, and maintain a system for managing public records. The staff assures access to and protects records, reviews and disposes obsolete records.

HIGHLIGHT OF CHANGES:

Using Preservation Funds, we have contracted our vendor to add land record images back to 1981. These records will be available for viewing and printing online. Funds received from printing these records will offset our vendor fees for current land record processing.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 2015-2016

FY 2016-2017

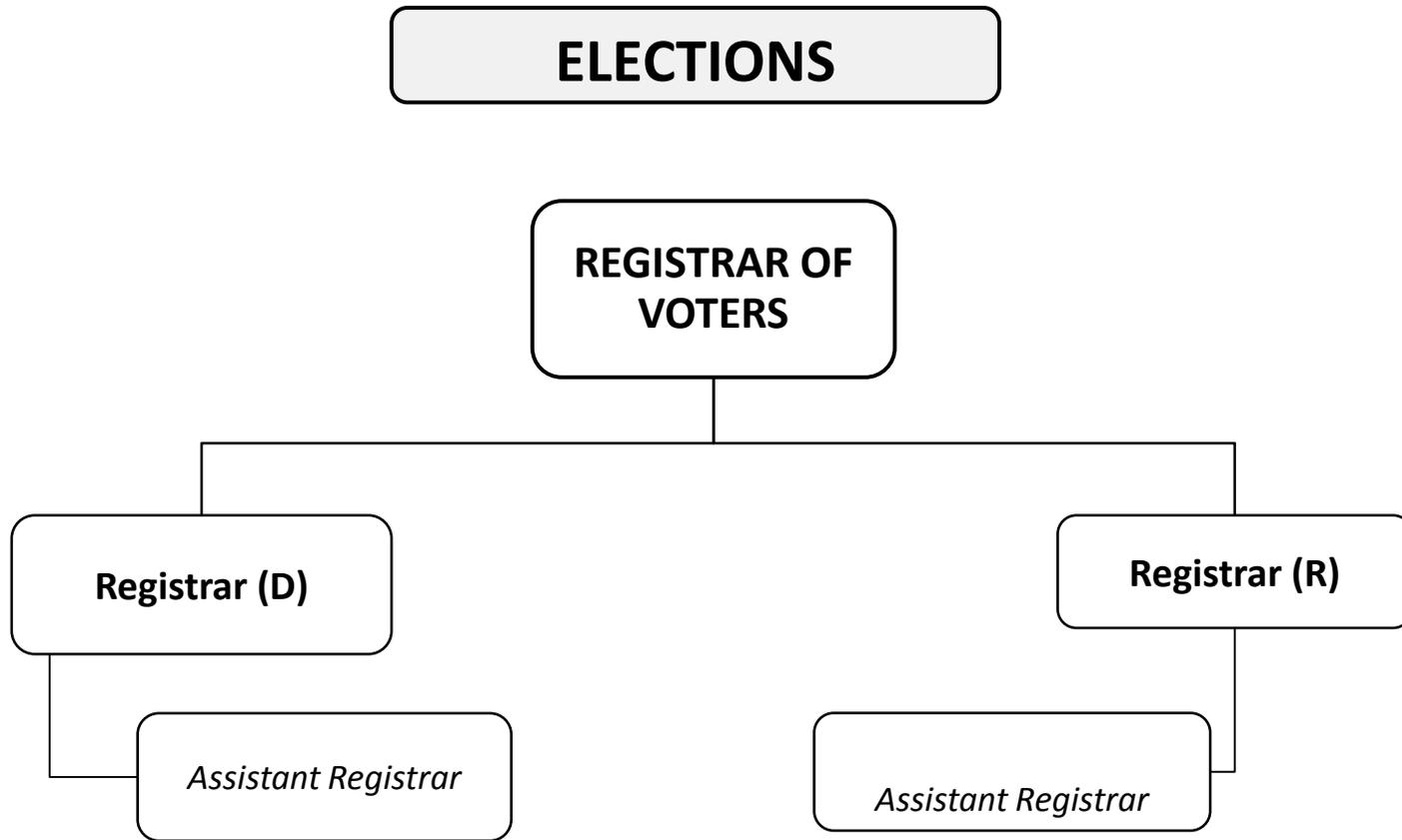
FY 2017-2018

5.5

5.5

5.5

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
CITY CLERK (0170)									
0001-0170-40-0-0000-188	ELECTED OFFICIALS	77,487	78,406	73,197	45,204	73,201	77,000	3,803	5.20%
0001-0170-40-0-0000-191	OVERTIME CONTINGENCY	3,200	4,232	5,000	1,630	5,000	3,000	(2,000)	-40.00%
0001-0170-40-0-0000-192	OTHER NON-UNION	-	-	-	-	38,748	-	-	#DIV/0!
0001-0170-40-0-0000-196	MME	234,284	230,143	238,832	158,015	247,655	247,655	8,823	3.69%
0001-0170-40-0-0000-354	LAND RECORDS	50,000	44,562	45,000	17,304	50,000	45,000	-	0.00%
0001-0170-40-0-0000-355	VITAL STATISTICS	3,500	2,539	2,500	2,057	2,500	2,500	-	0.00%
0001-0170-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	15,500	16,858	15,000	9,684	18,000	12,000	(3,000)	-20.00%
0001-0170-40-0-0000-446	ELECTIONS	3,000	5,959	4,000	4,518	4,000	4,000	-	0.00%
0001-0170-40-0-0000-640	MEMBERSHIPS & MEETINGS	3,000	2,560	3,300	1,205	3,300	2,800	(500)	-15.15%
***** Cost Center Total ***** City Clerk		389,971	385,258	386,829	239,617	442,404	393,955	7,126	1.84%



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: ELECTIONS

BUDGET CODE: 0001-0182

DEPARTMENT DESCRIPTION: The Registrars oversee, administer and conduct all elections, primaries, and special elections held within the City. In that capacity they are responsible for hiring, training, and supervising; overseeing the setup and preparation of all voting machines used, as well as personally conducting a complete final inspection of the machines immediately prior to an election. They are responsible for the proper storage and maintenance of the machines, assuring that the integrity of the machines is never violated.

The Registrars are responsible for all Absentee Ballot counting, including preserving the privacy of the vote and the accuracy of the count. Together, the Registrars must personally conduct Absentee Ballot voting at the qualified Convalescent Homes within the City, prior to the elections. They also conduct special mandated Voter Registration sessions at the High Schools for students and the general public. A canvass of approximately 30,000 voters in the City is completed annually, in addition to the daily updating of all records, which we enter into the State Computer System, our in-house computer system, in addition to the mandated hard copy files.

This office registers and enrolls voters on a daily basis, and provides a variety of information and assistance to voters who call or come to our office during our regular working hours: 9:00 a.m. to 5:00 p.m., and during special evening and Saturday hours prior to elections. The public is also offered a registration by mail service.

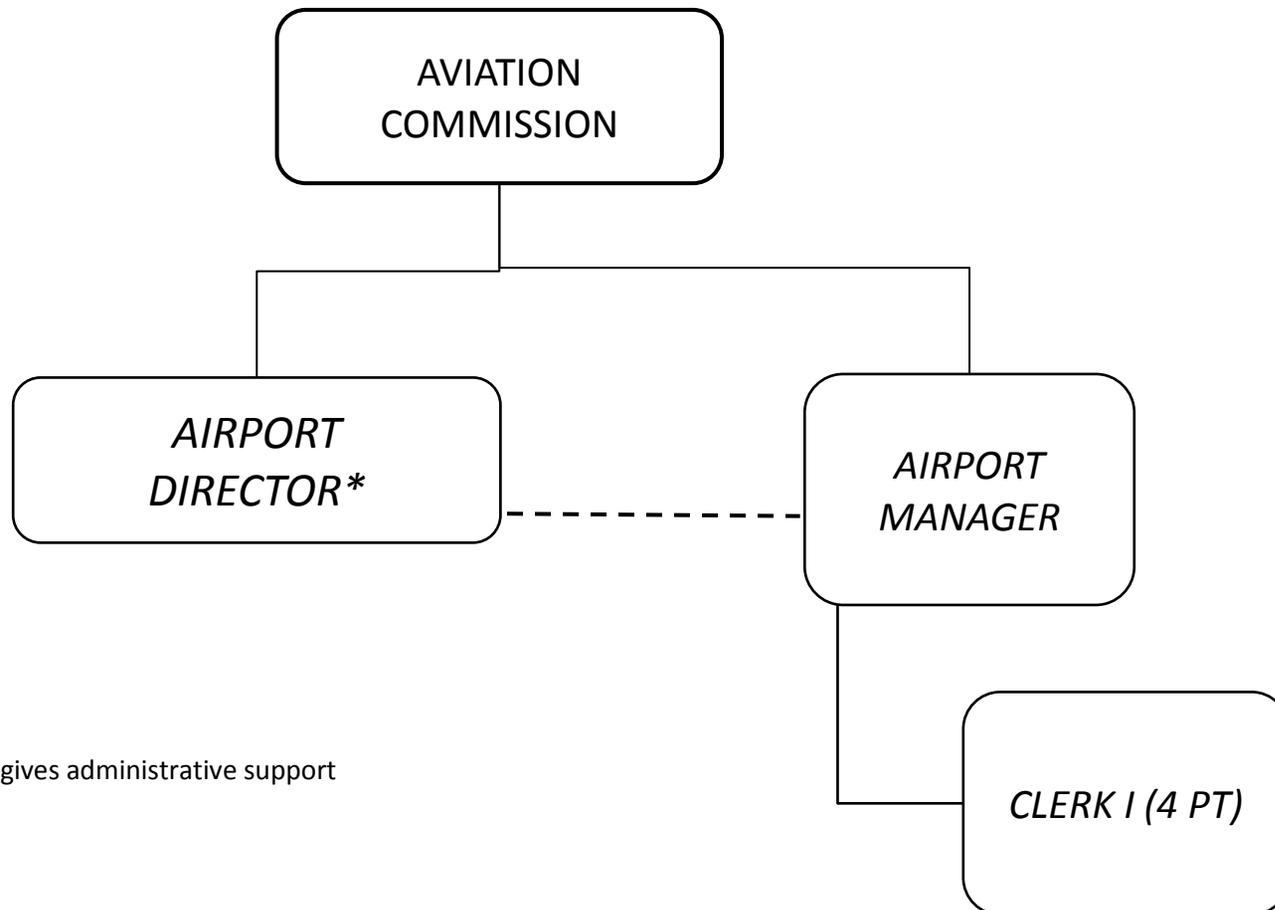
HIGHLIGHT OF CHANGES: There are no changes

AUTHORIZED FULL-TIME EMPLOYEES:

<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
2 (FT)	2(FT)	2(FT)
2 (PT)	2 (PT)	2(PT)

Registrar of Voters - there are two elected Registrars. Registrars interpret and administer the State and Federal election laws, regulations and ordinances.

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
ELECTIONS (0182)										
0001-0182-40-0-0000-188	ELECTED OFFICIALS	57,071	57,270	57,071	36,299	57,071	57,071	-	0.00%	
0001-0182-40-0-0000-189	SEASONAL WORKERS	-	4,145	-	2,393	-	-	-	#DIV/0!	
0001-0182-40-0-0000-192	OTHER NON-UNION	37,387	35,547	36,619	18,319	18,772	18,772	(17,847)	-48.74%	
0001-0182-40-0-0000-196	MME	-	10,266	-	16,008	23,465	23,465	23,465	#DIV/0!	
0001-0182-40-0-0000-390	PRIMARIES	70,000	49,987	35,000	13,115	35,000	35,000	-	0.00%	
0001-0182-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	13,500	9,788	12,500	9,763	17,000	11,000	(1,500)	-12.00%	
0001-0182-40-0-0000-446	ELECTIONS	70,000	68,625	80,000	63,455	85,000	80,000	-	0.00%	
0001-0182-40-0-0000-640	MEMBERSHIPS & MEETINGS	1,500	820	5,500	5,434	5,500	5,500	-	0.00%	
***** Cost Center Total ***** Elections		249,458	236,446	226,690	164,787	241,808	230,808	4,118	1.82%	



* Purchasing Agent gives administrative support

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: AVIATION

BUDGET CODE: 0001-0181

DEPARTMENT DESCRIPTION: The Meriden Markham Airport provides a public service for general aviation. The airport offers both hangar and tie-down rental service for year round tenants. Other services on the field include a Flight School, a full time Maintenance Shop , and fuel available 24/7. The airport also caters to transient aircraft, helicopters and charter service pick up and drop off. The airport supports two local volunteer organizations; the Experimental Aircraft Association - EAA Chapter 27 and the CT Civil Air Patrol - Silver City Cadet Squadron.

HIGHLIGHT OF CHANGES: Maintenance increased due to poor condition of 75 year old hangars.

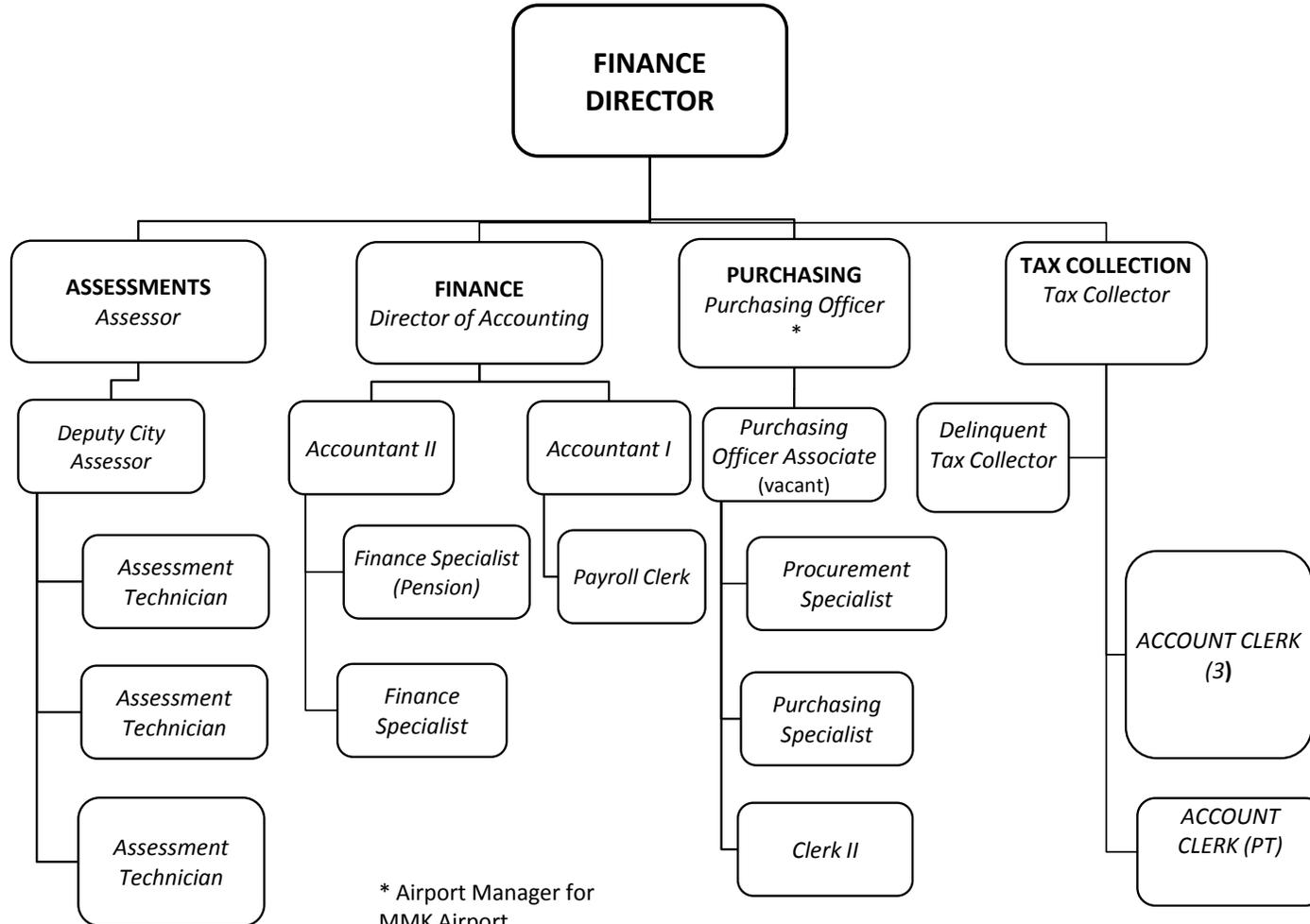
<u>AUTHORIZED FULL-TIME EMPLOYEES:</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
	1 Full time	1 Full time	1 Part time
	4 Part time	4 Full time	4 Part time

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
AVIATION (0181)										
0001-0181-40-0-0000-189	SEASONAL WORKERS	63,858	60,694	66,453	27,548	18,942	18,942	(47,511)	-71.50%	
0001-0181-40-0-0000-191	OVERTIME CONTINGENCY	-	-	-	-	3,605	800	800	#DIV/0!	
0001-0181-40-0-0000-198	SUPERVISORS	-	-	-	8,934	49,858	49,858	49,858	#DIV/0!	
0001-0181-40-0-0000-390	OTHER PURCHASED SERVICES	2,000	-	1,500	480	4,500	1,500	-	0.00%	
0001-0181-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	3,500	4,035	4,200	1,428	7,105	4,000	(200)	-4.76%	
0001-0181-40-0-0000-445	AVIATION MAINTENANCE	82,500	53,848	77,500	31,863	106,050	70,000	(7,500)	-9.68%	
0001-0181-40-0-0000-448	OPERATING COSTS	-	-	-	-	1	-	-	#DIV/0!	
0001-0181-40-0-0000-449	FUEL COSTS	202,500	309,527	292,500	159,616	317,000	317,000	24,500	8.38%	
0001-0181-40-0-0000-601	BANKING SERVICES	-	-	-	6	-	-	-	#DIV/0!	
***** Cost Center Total ***** Aviation		354,358	428,105	442,153	229,875	507,061	462,100	19,947	4.51%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
GENERAL ADMINISTRATION (0214)									
0001-0214-40-0-0000-310	TRANSIT	291,653	308,583	291,653	143,309	296,696	295,000	3,347	1.15%
0001-0214-40-0-0000-331	PUPIL TRANSPORTATION	981,585	1,030,283	1,049,309	731,141	1,080,789	1,050,000	691	0.07%
0001-0214-40-0-0000-340	ADVERTISING,PRINTING,BINDIN	-	-	-	-	1	-	-	#DIV/0!
0001-0214-40-0-0000-341	STREET LIGHTING	655,000	680,502	675,000	227,721	262,700	250,000	(425,000)	-62.96%
0001-0214-40-0-0699-341	TRANSFER OUT STREETLIGHT RE	-	-	-	-	412,300	-	-	#DIV/0!
0001-0214-40-0-0000-342	WATER	175,500	194,734	215,000	146,255	247,000	215,000	-	0.00%
0001-0214-40-0-0000-343	HYDRANTS	65,000	65,000	65,000	65,000	65,000	65,000	-	0.00%
0001-0214-40-0-0000-344	SEWERS	115,000	132,090	140,000	88,546	170,850	140,000	-	0.00%
0001-0214-40-0-0000-369	PLATT BAND UNIFORM	-	-	5,000	-	-	-	(5,000)	-100.00%
0001-0214-40-0-0000-371	MALONEY SCHOLARSHIP	24,000	24,000	24,000	18,000	24,000	24,000	-	0.00%
0001-0214-40-0-0000-372	VETERANS ORGANIZATION	18,000	14,869	18,000	12,793	18,000	15,000	(3,000)	-16.67%
0001-0214-40-0-0000-374	AMBULANCE	149,257	149,257	153,735	115,301	153,735	153,735	-	0.00%
0001-0214-40-0-0000-375	EMERGENCY MEDICAL DISPATCH	1	61,998	38,723	39,348	38,723	38,723	-	0.00%
0001-0214-40-0-0000-376	NERDEN RTC DAY CAMP	40,000	40,000	40,000	40,000	40,000	40,000	-	0.00%
0001-0214-40-0-0000-379	C-MED	-	-	-	9,681	-	-	-	#DIV/0!
0001-0214-40-0-0000-388	AUDIT	76,000	76,794	76,000	76,350	81,000	81,000	5,000	6.58%
0001-0214-40-0-0000-395	PROBATE COURT	15,000	16,007	15,000	8,250	15,000	15,000	-	0.00%
0001-0214-40-0-0000-440	ZONING EXP & SUPPLIES & PAR	10,000	5,435	7,500	2,156	7,500	6,500	(1,000)	-13.33%
0001-0214-40-0-0000-441	ECONOMIC DEVELOPMENT	75,000	114,060	100,000	55,625	100,000	-	(100,000)	-100.00%
0001-0214-40-0-0000-492	DAFFODIL FESTIVAL	-	15,000	-	-	-	-	-	#DIV/0!
0001-0214-40-0-0000-718	REPAY HOUSING AUTHORITY	11,411	11,411	11,411	-	11,411	11,411	-	0.00%
0001-0214-40-0-0000-719	TEXTBOOK LOAN	20,000	19,362	15,000	13,567	15,000	15,000	-	0.00%
0001-0214-40-0-0000-724	SPECIAL DAY SPECIAL PEOPLE	1,500	1,500	-	-	1	-	-	#DIV/0!
0001-0214-40-0-0000-726	SPECIAL EVENTS & CELEBRATI	28,250	27,998	90,500	81,826	60,500	40,000	(50,500)	-55.80%
0001-0214-40-0-0000-727	SOLOMON GOFFE HOUSE	500	-	500	420	500	-	(500)	-100.00%
0001-0214-40-0-0000-730	CONSERVATION COMMITTEE	100	-	100	-	100	-	(100)	-100.00%
0001-0214-40-0-0000-731	MARKETING PROMOTION	20,000	20,000	20,000	-	20,000	10,000	(10,000)	-50.00%
0001-0214-40-0-0000-732	ENERGY TASK FORCE	500	-	-	-	1	-	-	#DIV/0!
0001-0214-40-0-0000-737	FLOOD CONTROL AGENCY	500	23	500	-	500	-	(500)	-100.00%
0001-0214-40-0-0000-746	MERIDEN SCHOLASTIC SCHOLA	45,000	39,100	45,000	21,500	45,000	40,000	(5,000)	-11.11%
0001-0214-40-0-0000-748	NEIGHBORHOOD ASSOCIATION	5,000	2,358	3,500	-	3,500	3,500	-	0.00%
0001-0214-40-0-0000-751	CULTURAL DIVERSITY FUND	-	-	-	-	1	-	-	#DIV/0!
0001-0214-40-0-0000-759	CURTIS UTILIZATION	2,200	2,200	2,200	-	2,200	2,000	(200)	-9.09%
0001-0214-40-0-0000-760	TEEN SATELLITE PROGRAMS	80,000	80,000	80,000	61,250	80,000	80,000	-	0.00%
0001-0214-40-0-0000-779	PROJECT GRADUATION	2,000	2,000	-	-	1	-	-	#DIV/0!
0001-0214-40-0-0000-783	LINEAR TRAIL ADVISORY COMM	2,000	439	2,000	440	2,000	1,000	(1,000)	-50.00%
***** Cost Center Total ***** Finance General Administration		2,909,957	3,135,004	3,184,631	1,958,478	3,254,009	2,591,869	(592,762)	-18.61%

FINANCIAL SERVICES

FINANCE



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: FINANCE

PROJECT CODE: 0210

DEPARTMENT DESCRIPTION:

The Finance Department consists of the Finance Office, Assessor's Office, Tax Collector's Office and Purchasing. The Finance Director serves as chief financial officer and accounting office for the City and is responsible for the coordination of the activities of the accounting, assessment, tax collection, purchasing and treasury management functions of the City. In addition, the Finance Director assists the City Manager in the preparation of the annual budget, oversees the administration of the adopted budget, and supervises the annual independent financial audit.

The Finance Office has seven full time positions. The Director of Accounting is responsible for the oversight of accounting transactions for the City, maintenance of the general ledger of the various funds, as well as supervisor of department personnel. The Accountant II is responsible for payment of vendor invoices and the creation of many accounting transactions and reconciliations. The Accountant I primary responsibility is the processing of payroll and related transactions. Three (3) Accounting Specialists responsibilities include payroll, pension and data transaction entry.

The Purchasing Department has four full time positions. The Purchasing Official is responsible for all processes concerning the procurement of goods and services for the city. This includes the verification of all processes used by departments. Staff work includes processing of paperwork and assignments to insure processes and procedures are correctly followed.

The Assessing Office has five full time positions. The Assessor position is responsible for the oversight of the assessment function of all parcels within the City and coordination of internal and external reporting. Staff is responsible for necessary work assignments within the office and out in the field. This includes measuring and valuing any building activity in the city.

The Tax Collector's Office has six full time positions plus one part time position. The Tax Collector position is responsible for the oversight of the collection function within the City including the collection of Water and Sewer Utility bills. Staff work includes all collection work as well as the collection of all arrears amounts.

HIGHLIGHT OF CHANGES:

Completion of revaluation process – to be implemented for FY18.

AUTHORIZED FULL-TIME EMPLOYEES:

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
Finance Office	7	7	7
Assessor's Office	5	5	5
Collector's Office	6, 1p/t	6, 1p/t	6, 1p/t
Purchasing	4	5	4

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
FINANCE									
FINANCE (0210)	770,858	751,327	766,379	449,827	740,458	720,308	(46,071)	-6.01%	
PURCHASING (0250)	290,662	269,185	369,647	166,460	381,499	287,759	(81,888)	-22.15%	
TAX COLLECTOR (0260)	428,708	399,952	427,576	236,520	453,934	429,206	1,630	0.38%	
ASSESSMENT (0280)	584,684	492,133	524,366	343,821	411,291	406,087	(118,279)	-22.56%	
DEBT SERVICE (5250)	12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%	
TRANSFERS OUT	-	-	-	-	-	-	-	#DIV/0!	
INSURANCE (0212)	2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%	
BENEFITS (0213)	25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%	
CONTINGENCY (0200)	482,000	-	403,900	-	500,000	400,000	(3,900)	-0.97%	
TOTAL	43,366,936	42,871,664	44,850,743	31,164,833	57,509,693	45,273,580	422,837	0.94%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
FINANCE (0210)									
Part time	-	2,519	-	1,105	-	-	-	#DIV/0!	
Full time	547,557	551,531	541,628	346,317	542,057	542,057	429	0.08%	
Overtime	1,000	6,854	3,500	1,244	3,500	2,500	(1,000)	-28.57%	
Subtotal	548,557	560,903	545,128	348,666	545,557	544,557	(571)	-0.10%	
Operating Accounts	222,301	190,424	221,251	101,161	194,901	175,751	(45,500)	-20.56%	
Department Total	770,858	751,327	766,379	449,827	740,458	720,308	(46,071)	-6.01%	
PURCHASING (0250)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	280,161	260,671	358,646	162,660	364,958	279,958	(78,688)	-21.94%	
Overtime	500	1,328	1,000	88	1,000	800	(200)	-20.00%	
Subtotal	280,661	262,000	359,646	162,748	365,958	280,758	(78,888)	-21.93%	
Operating Accounts	10,001	7,185	10,001	3,712	15,541	7,001	(3,000)	-30.00%	
Department Total	290,662	269,185	369,647	166,460	381,499	287,759	(81,888)	-22.15%	
TAX COLLECTOR (0260)									
Part time	-	1,655	-	1,305	1	-	-	#DIV/0!	
Full time	342,723	328,375	341,056	207,940	374,448	350,206	9,150	2.68%	
Overtime	4,500	2,028	4,500	2,376	4,500	4,500	-	0.00%	
Subtotal	347,223	332,058	345,556	211,622	378,949	354,706	9,150	2.65%	
Operating Accounts	81,485	67,894	82,020	24,899	74,985	74,500	(7,520)	-9.17%	
Department Total	428,708	399,952	427,576	236,520	453,934	429,206	1,630	0.38%	
ASSESSMENT (0280)									
Part time	2,500	2,500	5,000	-	5,000	3,000	(2,000)	-40.00%	
Full time	331,299	307,676	347,078	219,491	366,112	366,112	19,034	5.48%	
Overtime	4,500	2,334	6,188	1,690	6,188	4,500	(1,688)	-27.28%	
Subtotal	338,299	312,510	358,266	221,181	377,300	373,612	15,346	4.28%	
Operating Accounts	246,385	179,623	166,100	122,640	33,991	32,475	(133,625)	-80.45%	
Department Total	584,684	492,133	524,366	343,821	411,291	406,087	(118,279)	-22.56%	
DEBT SERVICE (5211)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%	
Department Total	12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
TRANSFERS OUT									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	-	-	-	-	-	-	-	#DIV/0!	
Department Total	-	-	-	-	-	-	-	#DIV/0!	
INSURANCE (0212)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%	
Department Total	2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%	
BENEFITS (0213)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%	
Department Total	25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%	
CONTINGENCY (0200)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	482,000	-	403,900	-	500,000	400,000	(3,900)	-0.97%	
Department Total	482,000	-	403,900	-	500,000	400,000	(3,900)	-0.97%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
FINANCE										
FINANCE (0210)										
0001-0210-40-0-0000-189	SEASONAL WORKERS	-	2,519	-	1,105	-	-	-	#DIV/0!	
0001-0210-40-0-0000-190	ADMINISTRATIVE	129,342	132,206	131,569	83,887	136,174	136,174	4,605	3.50%	
0001-0210-40-0-0000-191	OVERTIME CONTINGENCY	1,000	6,854	3,500	1,244	3,500	2,500	(1,000)	-28.57%	
0001-0210-40-0-0000-196	MME	162,537	158,226	157,931	101,372	148,234	148,234	(9,697)	-6.14%	
0001-0210-40-0-0000-198	SUPERVISORS	255,678	261,099	252,128	161,058	257,649	257,649	5,521	2.19%	
0001-0210-40-0-0000-352	VEHICLE MAINTENANCE	2,400	2,400	2,400	1,400	2,400	2,400	-	0.00%	
0001-0210-40-0-0000-353	TELEPHONE	125,000	89,093	120,000	59,598	90,000	80,000	(40,000)	-33.33%	
0001-0210-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	24,000	42,685	29,000	14,741	35,900	29,000	-	0.00%	
0001-0210-40-0-0000-601	BANKING SERVICES	65,600	54,527	65,100	20,258	61,850	61,850	(3,250)	-4.99%	
0001-0210-40-0-0000-640	MEMBERSHIP & MEETINGS	5,300	1,719	4,750	1,503	4,750	2,500	(2,250)	-47.37%	
0001-0210-40-0-0000-703	GENERAL OFFICE SUPPLIES	1	-	1	3,662	1	1	-	0.00%	
***** Cost Center Total ***** Finance		770,858	751,327	766,379	449,827	740,458	720,308	(46,071)	-6.01%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
PURCHASING (0250)										
0001-0250-40-0-0000-191	OVERTIME	500	1,328	1,000	88	1,000	800	(200)	-20.00%	
0001-0250-40-0-0000-196	MME	168,834	146,933	155,968	91,228	161,677	161,677	5,709	3.66%	
0001-0250-40-0-0000-198	SUPERVISORS	111,327	113,739	202,678	71,433	203,281	118,281	(84,397)	-41.64%	
0001-0250-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	5,000	4,948	5,000	3,189	7,565	4,500	(500)	-10.00%	
0001-0250-40-0-0000-640	MEMBERSHIP & MEETINGS	5,000	2,237	5,000	654	7,975	2,500	(2,500)	-50.00%	
0001-0250-40-0-0000-702	STOREROOM	1	-	1	(131)	1	1	-	0.00%	
***** Cost Center Total ***** Purchasing		290,662	269,185	369,647	166,460	381,499	287,759	(81,888)	-22.15%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
TAX COLLECTOR (0260)										
0001-0260-40-0-0000-189	SEASONAL WORKERS	-	1,655	-	1,305	1	-	-	#DIV/0!	
0001-0260-40-0-0000-191	OVERTIME	4,500	2,028	4,500	2,376	4,500	4,500	-	0.00%	
0001-0260-40-0-0000-196	MME	190,069	172,327	180,437	108,751	208,216	183,974	3,537	1.96%	
0001-0260-40-0-0000-198	SUPERVISORS	152,654	156,047	160,619	99,189	166,232	166,232	5,613	3.49%	
0001-0260-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	80,000	66,910	80,535	24,213	73,500	73,500	(7,035)	-8.74%	
0001-0260-40-0-0000-640	MEMBERSHIP & MEETINGS	1,485	984	1,485	686	1,485	1,000	(485)	-32.66%	
***** Cost Center Total ***** Tax Collector		428,708	399,952	427,576	236,520	453,934	429,206	1,630	0.38%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
ASSESSMENT (0280)										
0001-0280-40-0-0000-189	MISC PART-TIME	2,500	2,500	5,000	-	5,000	3,000	(2,000)	-40.00%	
0001-0280-40-0-0000-191	OVERTIME	4,500	2,334	6,188	1,690	6,188	4,500	(1,688)	-27.28%	
0001-0280-40-0-0000-196	MME	179,759	178,128	179,268	110,704	179,268	179,268	-	0.00%	
0001-0280-40-0-0000-198	SUPERVISORS	151,540	129,548	167,810	108,788	186,844	186,844	19,034	11.34%	
0001-0280-40-0-0000-350	GASOLINE	275	306	150	83	200	200	50	33.33%	
0001-0280-40-0-0000-352	VEHICLE MAINTENANCE	150	180	150	-	175	175	25	16.67%	
0001-0280-40-0-0000-388	AUDIT	3,000	-	-	-	3,000	3,000	3,000	#DIV/0!	
0001-0280-40-0-0000-390	REVALUATION	230,160	163,245	153,000	115,778	15,000	15,000	(138,000)	-90.20%	
0001-0280-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	11,250	14,343	11,250	6,610	13,480	12,500	1,250	11.11%	
0001-0280-40-0-0000-640	MEMBERSHIP & MEETINGS	1,550	1,549	1,550	170	2,136	1,600	50	3.23%	
***** Cost Center Total ***** Assessment		584,684	492,133	524,366	343,821	411,291	406,087	(118,279)	-22.56%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
DEBT SERVICE (5211)									
0001-5211-40-5-0000-301	PRINCIPAL BONDS	10,107,700	10,107,700	10,318,700	6,971,000	11,289,602	11,289,602	970,902	9.41%
0001-5211-40-5-0000-302	INTEREST BONDS	5,324,880	5,324,880	4,001,217	2,791,812	7,224,996	7,224,996	3,223,779	80.57%
0001-5211-40-5-0000-309	BABS FEDERAL SUBSIDY	(235,919)	(219,877)	(209,651)	(104,825)	(212,644)	(212,644)	(2,993)	1.43%
0001-5211-40-5-0000-699	TRANSFER IN - PREMIUM	(2,280,877)	(2,280,877)	-	-	(2,304,404)	(2,304,404)	(2,304,404)	#DIV/0!
0001-5211-40-5-1000-699	TRANSFER IN - STREETLIGHT RES	-	-	-	-	(556,875)	-	-	#DIV/0!
***** Cost Center Total ***** Debt Services		12,915,784	12,931,826	14,110,266	9,657,987	15,440,675	15,997,550	1,887,284	13.38%
TRANSFERS OUT									
0001-5250-40-0-0000-699	TRANSFERS OUT	-	-	-	-	-	-	-	#DIV/0!
***** Cost Center Total ***** Transfers		-	-	-	-	-	-	-	#DIV/0!

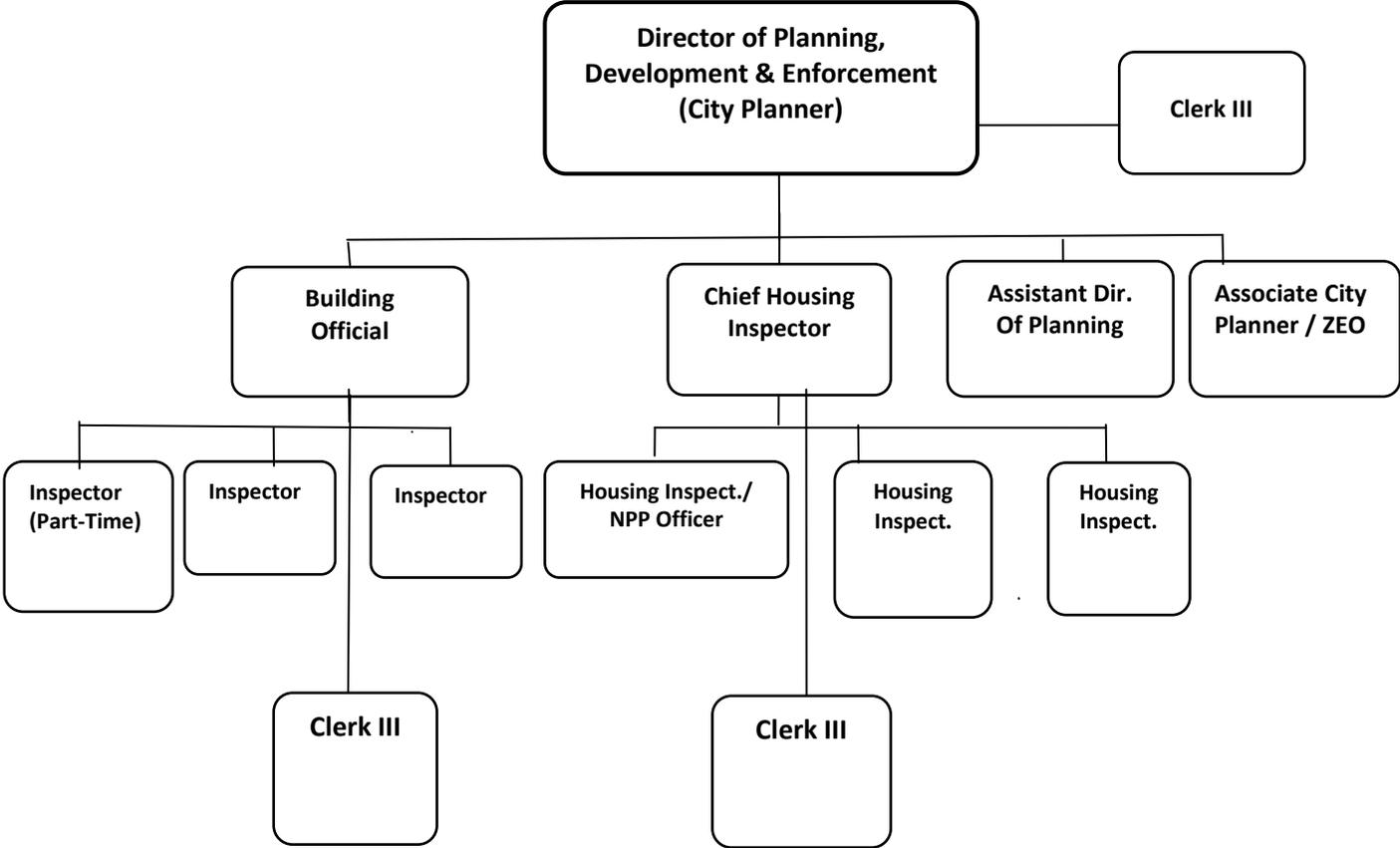
City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
INSURANCE (0212)										
0001-0212-40-0-0000-460	BOILERS & MACHINERY	5,963	-	6,594	6,594	6,594	6,594	-	0.00%	
0001-0212-40-0-0000-461	BONDS MONEY & SECURITIES	7,084	-	4,216	-	5,998	5,998	1,782	42.27%	
0001-0212-40-0-0000-462	FIRE & VANDALISM	220,317	216,529	228,333	228,333	221,483	221,483	(6,850)	-3.00%	
0001-0212-40-0-0000-463	LIABILITY INSURANCE	1,083,500	1,042,788	1,008,257	1,010,884	1,008,224	1,008,224	(33)	0.00%	
0001-0212-40-0-0000-469	POLICE PROFESS LIAB	157,000	139,558	127,392	127,392	127,392	127,392	-	0.00%	
0001-0212-40-0-0000-470	PUB OFFICIAL LIAB	81,704	60,861	92,485	92,485	92,485	92,485	-	0.00%	
0001-0212-40-0-0000-476	WORKERS COMP INDEMNITY P	1,104,000	1,104,000	1,124,149	1,124,149	1,209,565	1,124,149	-	0.00%	
0001-0212-40-0-0000-477	WORKERS COMP MEDICAL	-	-	-	-	-	-	-	#DIV/0!	
0001-0212-40-0-0000-478	SECOND INJURY FUND	-	-	-	-	-	-	-	#DIV/0!	
0001-0212-40-0-0000-479	WORKERS COMP EXCESS LIAB	125,000	122,679	137,887	138,145	144,782	137,887	-	0.00%	
***** Cost Center Total ***** Insurance		2,784,568	2,686,415	2,729,313	2,727,982	2,816,523	2,724,212	(5,101)	-0.19%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
BENEFITS (0213)										
0001-0213-40-0-0000-201	CITY MEDICAL BENEFITS	4,415,482	4,456,482	4,511,604	2,308,633	8,529,410	5,677,322	1,165,718	25.84%	
0001-0213-40-0-0000-202	POST RETIREMENT (OPEB)	2,970,997	2,987,855	2,992,170	2,244,128	5,822,215	1,000,000	(1,992,170)	-66.58%	
0001-0213-40-0-0000-207	LIFE INSURANCE	112,620	113,172	109,972	76,241	119,450	115,350	5,378	4.89%	
0001-0213-40-0-0000-220	LONGEVITY	157,050	155,546	155,550	170,128	174,550	173,150	17,600	11.31%	
0001-0213-40-0-0000-231	EMPLOYEE RETIREMENT	2,830,308	2,830,308	2,888,372	1,925,581	2,443,396	2,443,396	(444,976)	-15.41%	
0001-0213-40-0-0000-235	DEFINED CONTRIB PLAN EXP	250,000	331,338	320,000	261,143	480,000	400,000	80,000	25.00%	
0001-0213-40-0-0000-236	POLICE DEFINED CONTRIB PLA	8,500	7,936	9,500	7,579	25,000	25,000	15,500	163.16%	
0001-0213-40-0-0000-237	FIRE DEFINED CONTRIB PLAN E	-	-	-	245	5,000	3,000	3,000	#DIV/0!	
0001-0213-40-0-0000-241	UNEMPLOYMENT COMPENSATI	165,000	111,102	150,000	87,896	150,000	140,000	(10,000)	-6.67%	
0001-0213-40-0-0000-242	UNUSED SICK LEAVE	350,000	351,486	352,000	345,493	346,000	346,000	(6,000)	-1.70%	
0001-0213-40-0-0000-243	HYPERTENSION	1,308,107	1,308,107	1,190,000	1,190,000	1,472,229	1,190,000	-	0.00%	
0001-0213-40-0-0000-244	SOCIAL SECURITY	2,993,876	3,083,597	3,154,266	2,052,438	3,104,062	3,100,187	(54,079)	-1.71%	
0001-0213-40-0-0000-250	POLICE BENEFITS	962,370	982,909	958,983	872,954	3,070,221	970,000	11,017	1.15%	
0001-0213-40-0-0000-253	POLICE SOC SEC MEDICARE	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-254	POLICE RETIREMENT	4,441,422	4,441,422	4,464,984	2,976,656	5,896,782	4,464,984	-	0.00%	
0001-0213-40-0-0000-255	POLICE MEDICAL	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-256	POLICE LIFE	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-257	POLICE W/COMP & HYPERTENS	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-260	FIRE BENEFITS	1,100,000	1,136,390	1,204,576	1,025,318	1,318,737	1,205,000	424	0.04%	
0001-0213-40-0-0000-263	FIRE SOC SEC MEDICARE	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-264	FIRE RETIREMENT	3,040,690	3,040,690	3,054,069	2,036,046	3,807,261	3,054,069	-	0.00%	
0001-0213-40-0-0000-265	FIRE MEDICAL	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-266	FIRE LIFE	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-267	FIRE W/COMP & HYPERTENSIO	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-277	POLICE LONGEVITY	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-278	FIRE LONGEVITY	-	-	-	-	-	-	-	#DIV/0!	
0001-0213-40-0-0000-282	UNIFORMS GUARDS	3,250	2,486	3,250	1,758	1,000	1,000	(2,250)	-69.23%	
***** Cost Center Total ***** Employee Benefits		25,109,672	25,340,826	25,519,296	17,582,236	36,765,313	24,308,458	(1,210,838)	-4.74%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
CONTINGENCY (0200)										
0001-0200-40-0-0000-601	CONTINGENCY	482,000	-	403,900	-	500,000	500,000	96,100	23.79%	
**** Cost Center Total **** Contingency		482,000	-	403,900	-	500,000	500,000	96,100	23.79%	

DEVELOPMENT & ENFORCEMENT

DEVELOPMENT AND ENFORCEMENT



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: DEVELOPMENT & ENFORCEMENT

BUDGET CODE: 0001-0510

DEPARTMENT DESCRIPTION:

The Development and Enforcement Department is composed of three divisions: Planning, Building, Code Enforcement / Neighborhood Preservation with direction provided by the Director of Planning, Development & Enforcement.

Planning Division focuses on the overall growth and development of the City. Planning Division is responsible for formulating and updating the City's Development Plan every 10 years. Planning Division is involved in reviewing and approving all subdivisions and site plans, enforcing the land use regulations (zoning, subdivision and wetland, etc.) The Planning Division is also responsible for all environmental and urban design activities. Staff includes: Assistant Director of Planning, Associate City Planner/ZEO and clerk III.

Building Division ensures that all buildings in the city are structurally stable and conform to all building codes, city codes and city ordinances. This division issues permits and oversees erection of all structures, additions, alterations, repairs, removals, demolitions and the installation of all mechanical equipment. Staff includes: Building Official, (2.5) Building Inspectors and Clerk III.

Code Enforcement Division's main objective is to ensure a high quality of life in residential buildings. Housing Inspectors inspect residential buildings and premises to determine compliance with codes, to conducting exterior surveys to insure compliance to code regulations regarding the general maintenance of residential building, the division investigates all complaints regarding sub-standard, unsafe and unsanitary housing conditions. Includes oversight of Neighborhood Preservation Program and C.I.D.E.W.A.L.K. program: Staff Includes: Chief Housing Inspector, (2) Housing Inspectors and (1) Housing/NPP/NSP Inspector and Clerk III.

HIGHLIGHT OF CHANGES:

1. Increase hours of Plumbing/Mechanical Inspector from part-time (20-25 hours) to full-time (40 hours) in order to improve customer service, permit review time and inspection demands on department.
2. Additional membership and meetings costs due to rise in required dues, licenses and training for staff.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16
13.5

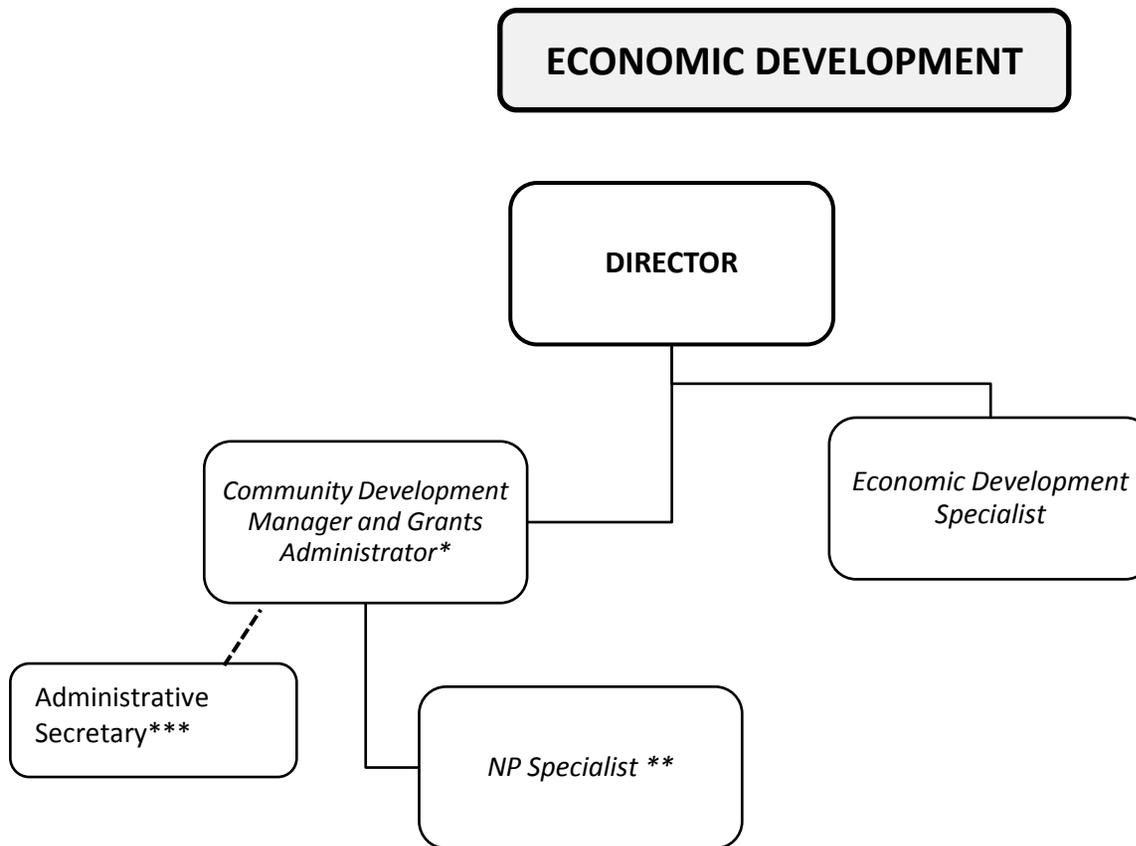
FY 17
13.5

FY 18 Proposed
14

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
DEVELOPMENT & ENFORCEMENT									
DEVELOPMENT & ENFORCEMENT (0510)	747,008	790,113	785,157	480,493	1,036,217	844,215	59,058	7.52%	
DEVELOPMENT & ENFORCEMENT (0510)									
Part time	-	2,372	-	-	1	-	-	#DIV/0!	
Full time	709,958	732,675	747,457	450,926	800,015	800,015	52,558	7.03%	
Overtime	5,000	18,369	5,000	4,600	7,000	7,000	2,000	40.00%	
Subtotal	714,958	753,416	752,457	455,527	807,016	807,015	54,558	7.25%	
Operating Accounts	32,050	36,698	32,700	24,967	229,201	37,200	4,500	13.76%	
Department Total	747,008	790,113	785,157	480,493	1,036,217	844,215	59,058	7.52%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
DEVELOPMENT & ENFORCEMENT										
DEVELOPMENT & ENFORCEMENT (0510)										
0001-0510-40-0-0000-189	MISC PART TIME	-	2,372	-	-	1	-	-	#DIV/0!	
0001-0510-40-0-0000-190	ADMINISTRATIVE	116,731	179,529	120,323	74,780	123,338	123,338	3,015	2.51%	
0001-0510-40-0-0000-191	OVERTIME	5,000	18,369	5,000	4,600	7,000	7,000	2,000	40.00%	
0001-0510-40-0-0000-196	MME	438,244	405,297	462,831	240,932	420,954	420,954	(41,877)	-9.05%	
0001-0510-40-0-0000-198	SUPERVISORS	154,983	147,848	164,303	135,214	255,723	255,723	91,420	55.64%	
0001-0510-40-0-0000-350	GASOLINE	3,000	3,574	3,000	1,991	3,000	3,000	-	0.00%	
0001-0510-40-0-0000-352	VEHICLE MAINTENANCE	5,000	5,223	5,200	5,356	5,200	5,200	-	0.00%	
0001-0510-40-0-0000-391	PLAN OF CONSERVATION & DEVE	-	-	-	-	125,000	-	-	#DIV/0!	
0001-0510-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	20,700	25,559	21,000	16,223	26,500	25,000	4,000	19.05%	
0001-0510-40-0-0000-640	MEMBERSHIPS & MEETINGS	3,350	2,342	3,500	1,398	4,501	4,000	500	14.29%	
0001-0510-40-0-0000-708	UNSAFE BUILDINGS	-	-	-	-	65,000	-	-	#DIV/0!	
***** Cost Center Total ***** Development & enforcement		747,008	790,113	785,157	480,493	1,036,217	844,215	59,058	7.52%	

ECONOMIC DEVELOPMENT



* 75% of salary pd from CD,
25% from General Fund

** 60% of salary pd from CD
40% from General Fund

***60% of salary pd from CD, 40% from
General Fund- Admin support

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: ECONOMIC DEVELOPMENT

BUDGET CODE: 1111-0120

DEPARTMENT DESCRIPTION:

The Economic Development Department works to strengthen the City’s economy by recruiting new businesses and employers, creating jobs for Meriden residents and retaining existing businesses and employers. The department is committed to long-term planning, public/private collaborations, infrastructure improvements and increasing investment in Meriden as a means of creating and sustaining economic and community growth. The Director is an active board member of various local and regional economic development organizations, including the Greater Meriden Chamber of Commerce, MEDCO, the Connecticut Economic Development Association, the Regional Workforce Alliance, and the Blight and Brownfields Committee. The Economic Development Department is also responsible for seeking, applying for and managing state, federal and private grants, as well as managing the City’s Community Development Block Grant Program entitlement allocation, which provides grants to more than 30 local non-profit organizations and City departments annually.

HIGHLIGHT OF CHANGES:

Institutional realignment resulted in the merging of the Community Development Office and Economic Development Office to form a single Economic Development Department in the fall of 2016. This change has allowed for greater collaboration and workflow efficiency on grant and development projects.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16

FY 17

FY 18 Proposed

2

2

3*

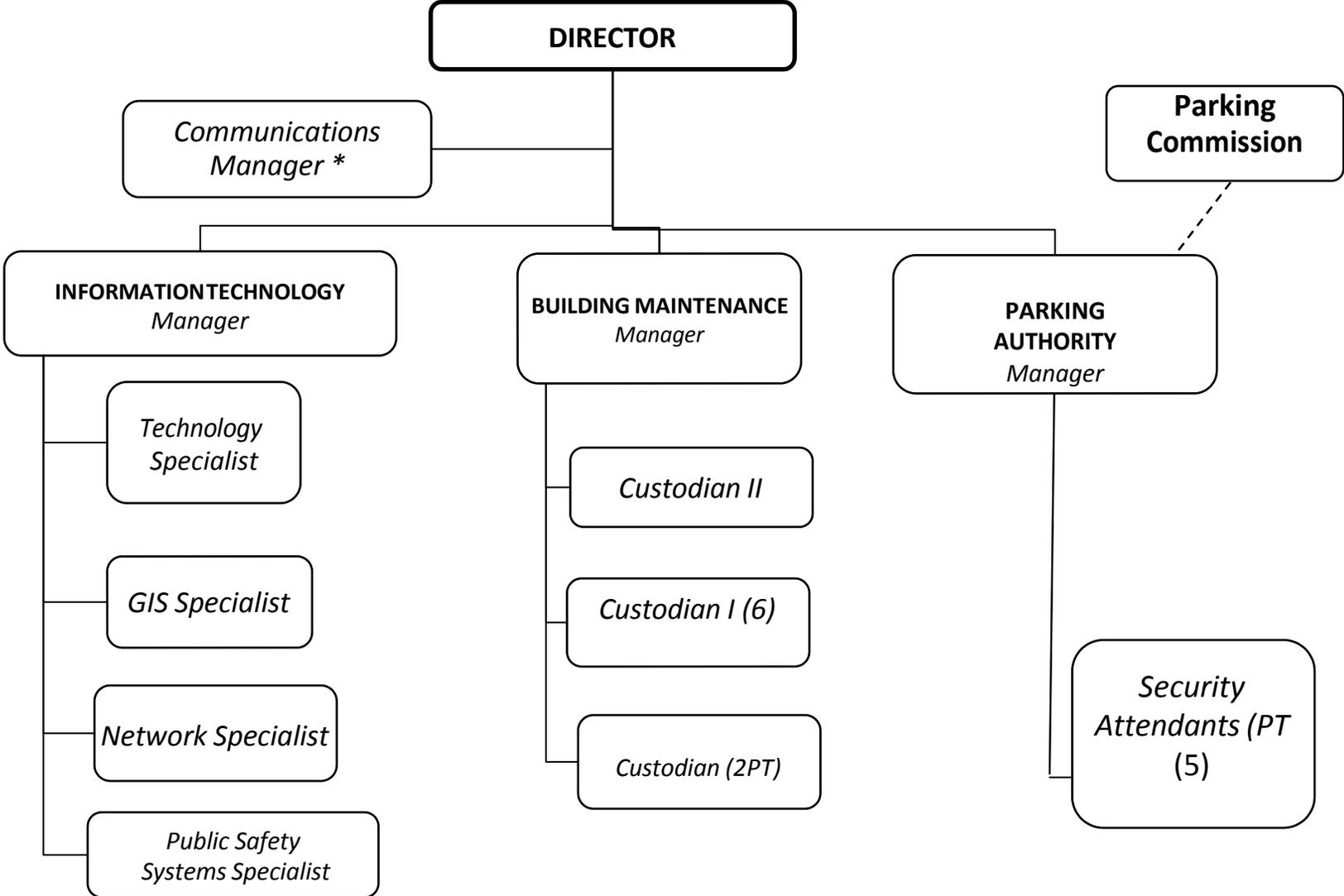
*Grants Administrator moved from Administration to Economic Development.

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
ECONOMIC DEVELOPMENT									
ECONOMIC DEVELOPMENT (0190)									
	-	-	-	-	293,255	249,255	249,255	#DIV/0!	
ECONOMIC DEVELOPMENT (0190)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	193,255	193,255	193,255	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	193,255	193,255	193,255	#DIV/0!	
Operating Accounts	-	-	-	-	100,000	56,000	56,000	#DIV/0!	
Department Total	-	-	-	-	293,255	249,255	249,255	#DIV/0!	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
ECONOMIC DEVELOPMENT										
ECONOMIC DEVELOPMENT (0190)										
0001-0190-40-0-0000-190	ADMINISTRATIVE	-	-	-	-	193,255	193,255	193,255	#DIV/0!	
0001-0190-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	-	-	-	-	5,000	3,000	3,000	#DIV/0!	
0001-0190-40-0-0000-441	ECONOMIC DEVELOPMENT	-	-	-	-	90,000	50,000	50,000	#DIV/0!	
0001-0190-40-0-0000-640	MEMBERSHIP & MEETINGS	-	-	-	-	5,000	3,000	3,000	#DIV/0!	
***** Cost Center Total ***** Economic Development		-	-	-	-	293,255	249,255	249,255	#DIV/0!	
FACILITIES & TECHNOLOGY										

FACILITIES & TECHNOLOGY

FACILITIES & TECHNOLOGY MANAGEMENT



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: FACILITIES & TECHNOLOGY MANAGEMENT

PROJECT CODE: 0001-3360, 0270, 3940

DEPARTMENT DESCRIPTION:

Facilities: The Facilities Department is responsible for maintaining all City Buildings including custodial services for our larger downtown properties. The total asset value of these properties is over \$68 million dollars. Maintenance of the facilities includes all building systems as well as outside mechanical, plumbing and electrical systems such as HVAC, generators and lighting. In addition to the building maintenance supervisor and custodial staff, the City does supplement its workforce through the use of contractors; therefore project management is also a major function of the department.

Information Technology: The Information Technology (IT) Department is responsible for providing strategic technology direction, centralized IT support, operational policies, standards and coordinating major City-wide initiatives such as a common infrastructure, project management, the City's website and City-wide application use. The primary goal of the IT Department is to drive efficiency into the organization and facilitate process improvement through the use of technology.

The IT department supports more than 400 desktop/mobile computers, printers, City-wide email system, virtualized server environment, mobile devices, wireless networks and dozens of software applications used by all City Departments. In addition, the IT Department is responsible for all aspects of the Town's infrastructure including the local area network (LAN), wide area network (WAN), network security, data backup and restoration.

Parking Authority: The Parking Authority is responsible for managing the City's two paid parking areas as well as three unpaid parking areas. The paid parking areas provide parking to monthly contract customers as well as hourly parking customers. In addition, those using the paid parking areas can receive validated parking by visiting any local downtown merchant or the YMCA. Annual revenue from the two paid parking areas is around \$180,000. The unpaid parking areas are primarily used by Middlesex College students, Senior Center visitors as well as police personnel.

HIGHLIGHT OF CHANGES:

Facilities:

- Transferred \$150,000 from heat, lights, energy to building repair to properly account for repairs.

Information Technology:

- Increased training budget from \$4,250 to \$12,500 to train IT staff on new technologies soon to be deployed.
- Transferred \$21,000 for City meeting video production from Library budget to IT budget to provide better alignment.

Parking Authority:

- No changes

AUTHORIZED FULL-TIME EMPLOYEES:

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
Facilities	8 Full Time 3 Part Time	8.5 Full time 3 Part Time	8.5 Full Time 3 Part Time
Information Technology	5 Full Time	5.5 Full Time	5.5 Full Time
Parking Authority	1 Full Time 6 Part Time	1 Full Time 6 Part Time	1 Full Time 6 Part Time 2 Per Diem

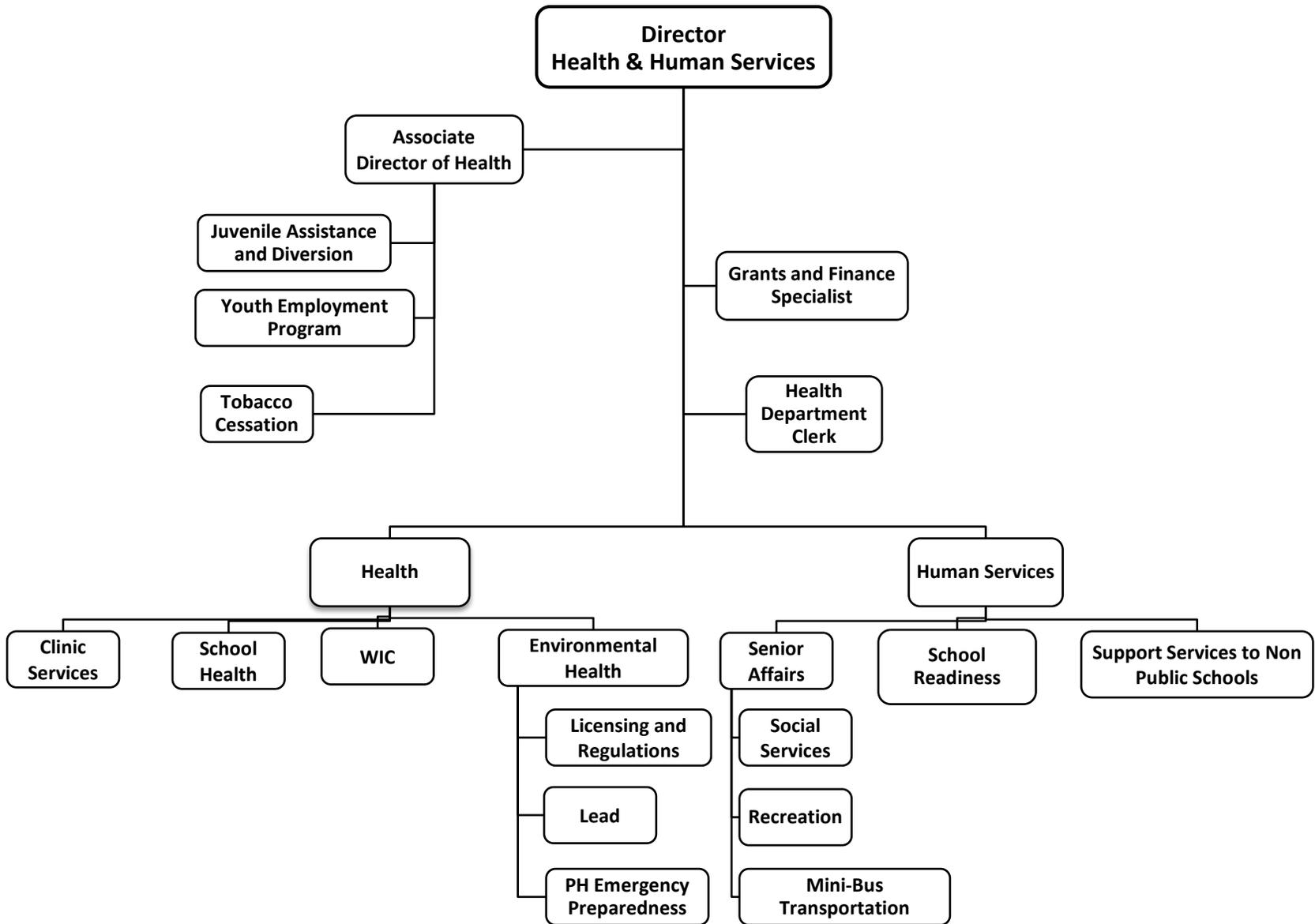
City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
FACILITIES & TECHNOLOGY									
BUILDING MAINTENANCE (3360)									
	1,430,989	1,171,685	1,163,866	788,131	1,400,681	1,229,810	65,944	5.67%	
INFORMATION TECHNOLOGY (0270)									
	923,879	915,164	928,973	703,852	1,092,890	1,025,376	96,403	10.38%	
PARKING (3940)									
	145,917	140,772	143,257	80,842	158,603	157,103	13,846	9.67%	
TOTAL									
	2,500,785	2,227,621	2,236,096	1,572,825	2,652,174	2,412,289	176,193	7.88%	
BUILDING MAINTENANCE (3360)									
Part time	30,195	30,832	20,000	18,876	40,672	30,672	10,672	53.36%	
Full time	459,715	458,628	456,866	322,741	663,009	527,638	70,772	15.49%	
Overtime	40,000	47,481	40,000	36,493	45,000	45,000	5,000	12.50%	
Subtotal	529,910	536,941	516,866	378,111	748,681	603,310	86,444	16.72%	
Operating Accounts	901,079	634,744	647,000	410,019	652,000	626,500	(20,500)	-3.17%	
Department Total	1,430,989	1,171,685	1,163,866	788,131	1,400,681	1,229,810	65,944	5.67%	
INFORMATION TECHNOLOGY (0270)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	441,014	448,036	449,233	349,938	456,290	541,016	91,783	20.43%	
Overtime	500	9	500	124	500	500	-	0.00%	
Subtotal	441,514	448,044	449,733	350,062	456,790	541,516	91,783	20.41%	
Operating Accounts	482,365	467,119	479,240	353,791	636,100	483,860	4,620	0.96%	
Department Total	923,879	915,164	928,973	703,852	1,092,890	1,025,376	96,403	10.38%	
PARKING (3940)									
Part time	71,476	72,623	74,181	45,693	85,450	85,450	11,269	15.19%	
Full time	49,107	50,199	51,026	27,591	53,103	53,103	2,077	4.07%	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	120,583	122,822	125,207	73,284	138,553	138,553	13,346	10.66%	
Operating Accounts	25,334	17,949	18,050	7,558	20,050	18,550	500	2.77%	
Department Total	145,917	140,772	143,257	80,842	158,603	157,103	13,846	9.67%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
BUILDING MAINTENANCE (3360)										
0001-3360-40-3-0000-189	MISC PART-TIME	30,195	30,832	20,000	18,876	40,672	30,672	10,672	53.36%	
0001-3360-40-3-0000-190	ADMINISTRATIVE	-	-	-	29,538	195,536	60,165	60,165	#DIV/0!	
0001-3360-40-3-0000-191	OVERTIME CONTINGENCY	40,000	47,481	40,000	36,493	45,000	45,000	5,000	12.50%	
0001-3360-40-3-0000-194	PUBLIC WORKS	373,736	370,701	367,527	238,081	376,139	376,139	8,612	2.34%	
0001-3360-40-3-0000-198	SUPERVISORS	85,979	87,927	89,339	55,122	91,334	91,334	1,995	2.23%	
0001-3360-40-3-0000-350	GASOLINE	1,700	1,587	1,500	873	1,500	1,500	-	0.00%	
0001-3360-40-3-0000-352	VEHICLE MAINTENANCE	2,000	1,476	2,500	1,419	2,500	2,000	(500)	-20.00%	
0001-3360-40-3-0000-412	REPAIRS & UPGRADES	20,000	18,013	20,000	8,516	20,000	170,000	150,000	750.00%	
0001-3360-40-3-0000-413	MAINTENANCE SUPPLIES	43,000	42,050	43,000	20,838	48,000	43,000	-	0.00%	
0001-3360-40-3-0000-414	HEAT ENERGY LIGHTS	834,379	571,617	580,000	378,373	580,000	410,000	(170,000)	-29.31%	
***** Cost Center Total ***** Building Maintenance		1,430,989	1,171,685	1,163,866	788,131	1,400,681	1,229,810	65,944	5.67%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
INFORMATION TECHNOLOGY (0270)										
0001-0270-40-0-0000-190	ADMINISTRATIVE	110,400	113,160	112,300	141,875	115,317	200,043	87,743	78.13%	
0001-0270-40-0-0000-191	OVERTIME CONTINGENCY	500	9	500	124	500	500	-	0.00%	
0001-0270-40-0-0000-196	MME	157,882	158,308	157,451	97,231	157,451	157,451	-	0.00%	
0001-0270-40-0-0000-198	SUPERVISORS	172,732	176,567	179,482	110,833	183,522	183,522	4,040	2.25%	
0001-0270-40-0-0000-325	RENTALS	389,075	384,141	383,920	302,510	409,760	383,920	-	0.00%	
0001-0270-40-0-0000-353	TELEPHONES	50,160	42,431	52,940	34,710	76,400	50,000	(2,940)	-5.55%	
0001-0270-40-0-0000-381	TRAINING	4,500	4,500	4,250	3,705	12,500	12,500	8,250	194.12%	
0001-0270-40-0-0000-391	VIDEO SERVICES	21,000	20,350	21,000	9,600	21,000	21,000	-	0.00%	
0001-0270-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	6,500	4,888	6,000	1,363	5,685	5,685	(315)	-5.25%	
0001-0270-40-0-0000-510	SOFTWARE	8,500	8,175	8,500	1,472	108,000	8,000	(500)	-5.88%	
0001-0270-40-0-0000-640	MEMBERSHIP & MEETINGS	2,630	2,634	2,630	430	2,755	2,755	125	4.75%	
***** Cost Center Total ***** Management Information Systems		923,879	915,164	928,973	703,852	1,092,890	1,025,376	96,403	10.38%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
PARKING (3940)										
0001-3940-40-0-0000-192	PAYROLL	71,476	72,623	74,181	45,693	85,450	85,450	11,269	15.19%	
0001-3940-40-0-0000-198	SUPERVISORS	49,107	50,199	51,026	27,591	53,103	53,103	2,077	4.07%	
0001-3940-40-0-0000-323	MAINTENANCE	1,500	533	1,500	-	2,500	2,500	1,000	66.67%	
0001-3940-40-0-0000-350	GASOLINE	900	926	900	509	900	900	-	0.00%	
0001-3940-40-0-0000-352	VEHICLE MAINTENANCE	250	-	250	68	250	250	-	0.00%	
0001-3940-40-0-0000-353	TELEPHONES	900	888	900	588	900	900	-	0.00%	
0001-3940-40-0-0000-414	UTILITIES	19,284	13,188	12,000	4,651	12,000	11,500	(500)	-4.17%	
0001-3940-40-0-0000-440	GENERAL EXPENSES	2,500	2,415	2,500	1,743	3,500	2,500	-	0.00%	
***** Cost Center Total ***** Parking		145,917	140,772	143,257	80,842	158,603	157,103	13,846	9.67%	

HEALTH & HUMAN SERVICES



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: Health and Human Services

PROJECT CODE: 4710, 4720, 4730, 4745

DEPARTMENT DESCRIPTION:

Health and Human Services provides essential public health services to all Meriden residents, including monitoring community health status, diagnosing and investigating community health problems, enforcing public health code, developing policies and plan that support community health efforts, and mobilizing partnerships and action to identify and solve health problems. Health programs include clinic services, school health services, environmental health services, Women, Infants and Children Program (WIC), and public health emergency preparedness. Human Services include School Readiness, the Senior Center, and Support Services to Non-Public Schools. In addition, the Department maintains fiduciary responsibility for Casa Boricua de Meriden.

HIGHLIGHT OF CHANGES:

Health (4710):

- Increase hours for 3 Sanitarians from 35 to 40 hours per week
- Addition of a part time, 19.75 hour public health nurse (school year)
- Health Supplies increase to cover increases in clinic supplies and contracts, such as Steri-Cycle (sharps/infectious waste removal)
- Contractual salary increases

Social Services (4720):

- Increased evictions line item request to \$40,000 based on prior year budgets.

Senior Center (4730):

- Office Expense and Supplies increased due to anticipated purchase of membership/activities management software system and to allow for more programming and trips for the Senior Center
- Contractual salary increases

Youth Services (4745):

- Elimination of Youth Services Manager position
- Elimination of office expenses and supplies, youth activities, and memberships and meeting line items for a savings of \$3,500

AUTHORIZED EMPLOYEES:	FY 16	FY 17	FY 18 Proposed
Full Time	40	43	42
*Part Time	22	20	21
TOTAL	60	63	63

* Does not include per diem nurses

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget
HEALTH and HUMAN SERVICES								
HEALTH (4710)								
	2,058,264	2,007,723	2,026,839	1,241,947	2,225,885	2,166,196	139,357	6.88%
SOCIAL SERVICES (4720)								
	36,150	46,782	35,000	19,600	40,003	40,000	5,000	14.29%
SENIOR CENTER (4730)								
	470,460	425,516	472,623	263,214	496,562	494,867	22,244	4.71%
YOUTH SERVICES (4745)								
	163,893	165,621	100,695	54,543	5	-	(100,695)	-100.00%
TOTAL								
	2,728,767	2,645,642	2,635,157	1,579,303	2,762,455	2,701,063	65,906	2.50%

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
HEALTH (4710)									
Part time	5,160	6,790	5,160	3,440	5,160	5,160	-	0.00%	
Full time	2,009,404	1,959,843	1,981,179	1,204,422	2,170,329	2,120,135	138,956	7.01%	
Overtime	3,000	1,839	3,500	1,211	5,000	3,000	(500)	-14.29%	
Subtotal	2,017,564	1,968,471	1,989,839	1,209,073	2,180,489	2,128,295	138,456	6.96%	
Operating Accounts	40,700	39,252	37,000	32,874	45,396	37,901	901	2.44%	
Department Total	2,058,264	2,007,723	2,026,839	1,241,947	2,225,885	2,166,196	139,357	6.88%	
SOCIAL SERVICES (4720)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	1	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	1	-	-	#DIV/0!	
Operating Accounts	36,150	46,782	35,000	19,600	40,002	40,000	5,000	14.29%	
Department Total	36,150	46,782	35,000	19,600	40,003	40,000	5,000	14.29%	
SENIOR CENTER (4730)									
Part time	28,275	29,190	30,275	16,835	30,275	29,000	(1,275)	-4.21%	
Full time	379,885	332,769	398,298	220,699	414,767	414,767	16,469	4.13%	
Overtime	-	-	-	-	3,970	600	600	#DIV/0!	
Subtotal	408,160	361,959	428,573	237,534	449,012	444,367	15,794	3.69%	
Operating Accounts	62,300	63,557	44,050	25,680	47,550	50,500	6,450	14.64%	
Department Total	470,460	425,516	472,623	263,214	496,562	494,867	22,244	4.71%	
YOUTH SERVICES (4745)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	160,393	162,629	97,315	53,379	2	-	(97,315)	-100.00%	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	160,393	162,629	97,315	53,379	2	-	(97,315)	-100.00%	
Operating Accounts	3,500	2,992	3,380	1,164	3	-	(3,380)	-100.00%	
Department Total	163,893	165,621	100,695	54,543	5	-	(100,695)	-100.00%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
HEALTH & HUMAN SERVICES										
HEALTH (4710)										
0001-4710-40-0-0000-189	MISC. PART-TIME	-	1,786	-	-	-	-	-	#DIV/0!	
0001-4710-40-4-0000-149	CERTIFIED SALARIES	146,871	122,359	125,000	59,250	149,063	149,063	24,063	19.25%	
0001-4710-40-4-0000-189	MISC. PART-TIME	5,160	5,004	5,160	3,440	5,160	5,160	-	0.00%	
0001-4710-40-4-0000-190	ADMINISTRATION	105,043	96,973	105,791	67,187	108,799	108,799	3,008	2.84%	
0001-4710-40-4-0000-191	OVERTIME CONTINGENCY	3,000	1,839	3,500	1,211	5,000	3,000	(500)	-14.29%	
0001-4710-40-4-0000-193	PUBLIC HEALTH NURSES	938,864	960,724	929,230	575,578	985,060	955,000	25,770	2.77%	
0001-4710-40-4-0000-196	MME	537,014	525,720	539,558	322,710	636,134	616,000	76,442	14.17%	
0001-4710-40-4-0000-198	SUPERVISORS	281,612	254,067	281,600	179,698	291,273	291,273	9,673	3.44%	
0001-4710-40-4-0000-350	GASOLINE	2,500	1,825	1,750	843	2,000	1,900	150	8.57%	
0001-4710-40-4-0000-352	VEHICLE MAINTENANCE	3,400	3,205	3,400	1,916	3,400	3,400	-	0.00%	
0001-4710-40-4-0000-440	OFFICE EXPENSES & SUPPLIES	10,000	10,499	10,000	5,537	11,000	9,000	(1,000)	-10.00%	
0001-4710-40-4-0000-474	ENVIRONMENTAL SUPPLIES	4,700	4,967	4,000	2,285	4,000	4,000	-	0.00%	
0001-4710-40-4-0000-478	HEALTH SUPPLIES	10,000	9,051	8,000	6,049	13,500	9,500	1,500	18.75%	
0001-4710-40-4-0000-482	P.A. 10-217A SUPPLIES	3,000	2,873	2,750	1,802	3,395	3,000	250	9.09%	
0001-4710-40-4-0000-490	LEAD PROGRAM	4,100	4,054	4,100	2,734	4,100	4,100	-	0.00%	
0001-4710-40-4-0000-640	MEMBERSHIPS & MEETINGS	3,000	2,779	3,000	1,833	4,000	3,000	-	0.00%	
0001-4710-40-4-0000-706	SPECIAL PROJECTS	-	-	-	9,876	1	1	1	#DIV/0!	
***** Cost Center Total ***** Health		2,058,264	2,007,723	2,026,839	1,241,947	2,225,885	2,166,196	139,357	6.88%	

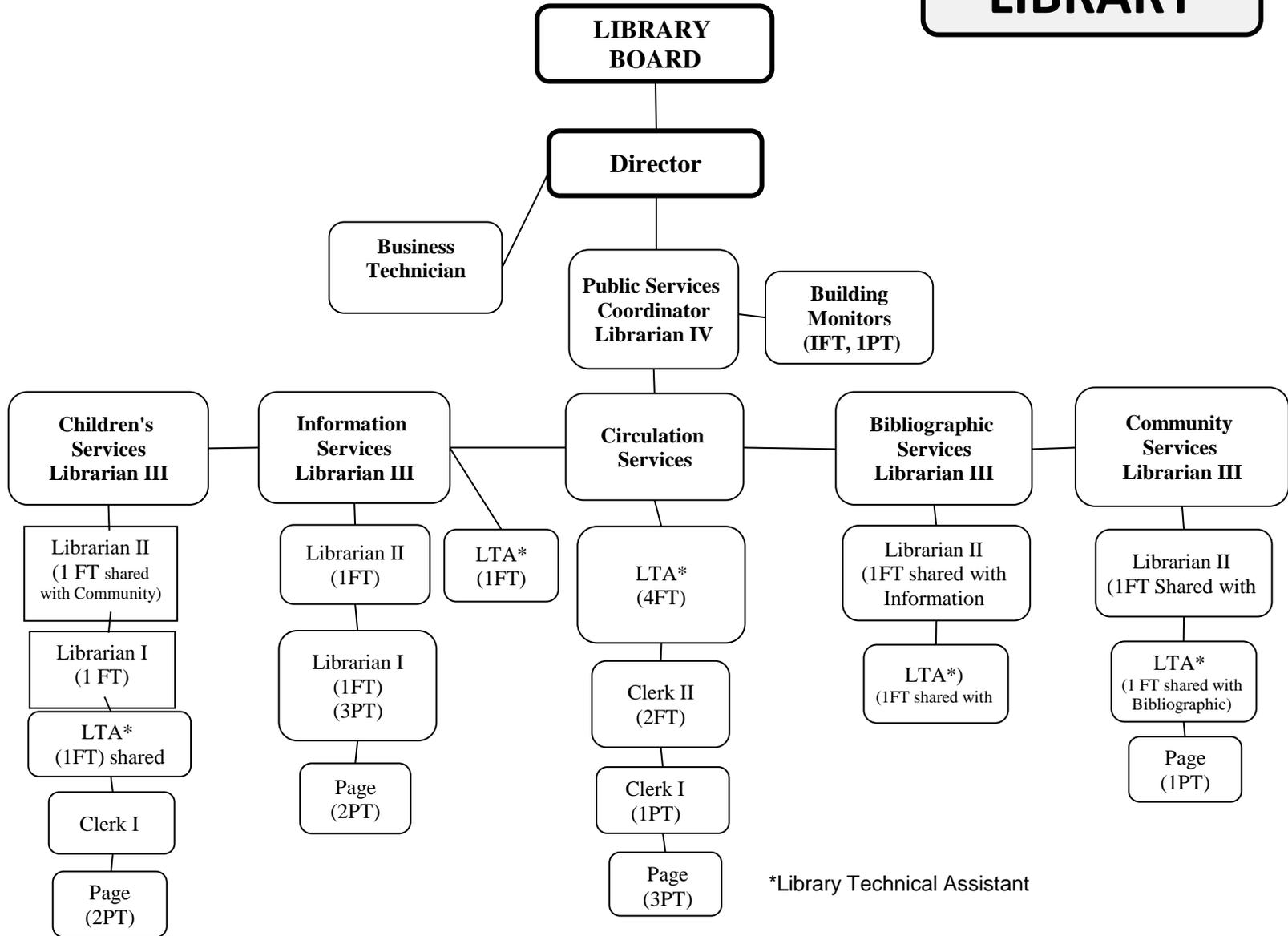
City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
SOCIAL SERVICES (4720)										
0001-4720-40-4-0000-196	MME	-	-	-	-	1	-	-	#DIV/0!	
0001-4720-40-4-0000-390	EVICCTIONS	35,000	45,600	35,000	19,600	40,000	40,000	5,000	14.29%	
0001-4720-40-4-0000-440	OFFICE EXPENSE & SUPPLIES	900	931	-	-	1	-	-	#DIV/0!	
0001-4720-40-4-0000-640	MEMBERSHIPS & MEETINGS	250	250	-	-	1	-	-	#DIV/0!	
***** Cost Center Total ***** Social Services		36,150	46,782	35,000	19,600	40,003	40,000	5,000	14.29%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
SENIOR CENTER (4730)										
0001-4730-40-4-0000-189	OTHER NON-UNION	-	1,326	-	-	-	-	-	#DIV/0!	
0001-4730-40-4-0000-191	OVERTIME CONTINGENCY	-	-	-	-	3,970	600	600	#DIV/0!	
0001-4730-40-4-0000-192	OTHER NON-UNION	28,275	27,864	30,275	16,835	30,275	29,000	(1,275)	-4.21%	
0001-4730-40-4-0000-196	MME	297,835	248,049	308,480	165,225	320,993	320,993	12,513	4.06%	
0001-4730-40-4-0000-198	SUPERVISORS	82,050	84,720	89,818	55,474	93,774	93,774	3,956	4.40%	
0001-4730-40-4-0000-199	ELDERLY NUTRITION	30,900	29,315	9,000	5,365	9,000	9,000	-	0.00%	
0001-4730-40-4-0000-350	GASOLINE	13,000	15,513	12,000	7,744	13,000	14,000	2,000	16.67%	
0001-4730-40-4-0000-352	VEHICLE MAINTENANCE	5,900	6,617	5,900	2,798	5,900	6,500	600	10.17%	
0001-4730-40-4-0000-440	OFFICE EXPENSE & SUPPLIES	11,000	10,637	15,900	8,523	17,900	19,500	3,600	22.64%	
0001-4730-40-4-0000-640	MEETINGS & MEMBERSHIPS	1,500	1,475	1,250	1,250	1,750	1,500	250	20.00%	
***** Cost Center Total ***** Senior Services		470,460	425,516	472,623	263,214	496,562	494,867	22,244	4.71%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
YOUTH SERVICES (4745)										
0001-4745-40-4-0000-196	MME	66,738	66,883	-	-	1	-	-	#DIV/0!	
0001-4745-40-4-0000-198	SUPERVISORS	93,655	95,745	97,315	53,379	1	-	(97,315)	-100.00%	
0001-4745-40-4-0000-440	OFFICE EXPENSE & SUPPLIES	1,450	1,316	1,450	614	1	-	(1,450)	-100.00%	
0001-4745-40-4-0000-490	YOUTH ACTIVITIES	1,350	1,096	1,350	-	1	-	(1,350)	-100.00%	
0001-4745-40-4-0000-640	MEMBERSHIPS & MEETINGS	700	580	580	550	1	-	(580)	-100.00%	
***** Cost Center Total ***** Youth Services		163,893	165,621	100,695	54,543	5	-	(100,695)	-100.00%	

LIBRARY

LIBRARY



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: LIBRARY

BUDGET CODE: 0001-0160

DEPARTMENT DESCRIPTION:

The Meriden Public Library is our city’s center for information, community activities, independent learning and family literacy providing free access to books, audio and visual recordings, educational programs, and digital information accessed by ever-changing technology. It serves an average of 800 residents per day representing all ages, educational backgrounds, economic and ethnic backgrounds.

To provide these resources and services, the Library’s educated and professional staff reviews, and selects materials that meet the community’s school, job, or personal needs. Our Information Department answers or provides research for inquiries received in person, by phone or via the website. In addition, the staff instructs library users in basic computer skills, using online resources, job searching, and in locating other governmental or private resources that improve their lives.

The primary goals of the Children’s Library are to build a lifelong love of reading and to support families and schools in preparing and sustaining our children’s academic success. The staff members provide service to children from infants through teens, their parents, caregivers, and teachers. Staff members also provide outreach services to organizations and institutions which serve children in the area.

The Library operates and maintains a Bookmobile Service which serves residents who cannot come to the Library themselves.

HIGHLIGHT OF CHANGES:

This is a maintenance level proposal with no new services or programs included. Estimated loss of \$7,000 in State funded services is only partially reflected in the proposed budget.

AUTHORIZED FULL-TIME EMPLOYEEES:

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
FULL TIME	22	22	22
PART TIME	13	13	13

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
LIBRARY									
LIBRARY (0160)									
	2,165,293	2,177,380	2,215,729	1,380,642	2,255,639	2,226,139	10,410	0.47%	
LIBRARY (0160)									
Part time	64,675	57,360	68,250	41,083	71,500	71,500	3,250	4.76%	
Full time	1,627,085	1,653,704	1,682,404	1,018,569	1,717,339	1,717,339	34,935	2.08%	
Overtime	-	1,688	-	777	-	-	-	#DIV/0!	
Subtotal	1,691,760	1,712,752	1,750,654	1,060,429	1,788,839	1,788,839	38,185	2.18%	
Operating Accounts	473,533	464,628	465,075	320,213	466,800	437,300	(27,775)	-5.97%	
Department Total	2,165,293	2,177,380	2,215,729	1,380,642	2,255,639	2,226,139	10,410	0.47%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
LIBRARY									
LIBRARY (0160)									
0001-0160-40-0-0000-189	MISC PART-TIME	64,675	57,360	68,250	41,083	71,500	71,500	3,250	4.76%
0001-0160-40-0-0000-190	ADMINISTRATIVE	97,507	99,744	99,185	62,797	101,729	101,729	2,544	2.56%
0001-0160-40-0-0000-191	OVERTIME CONTINGENCY	-	1,688	-	777	-	-	-	#DIV/0!
0001-0160-40-0-0000-196	MME	677,371	701,741	678,108	407,242	681,433	681,433	3,325	0.49%
0001-0160-40-0-0000-198	SUPERVISORS	852,207	852,219	905,111	548,530	934,177	934,177	29,066	3.21%
0001-0160-40-0-0000-321	PUBLIC UTILITIES	125,000	127,633	115,000	81,023	115,000	115,000	-	0.00%
0001-0160-40-0-0000-350	GASOLINE	1,100	843	1,100	421	1,000	900	(200)	-18.18%
0001-0160-40-0-0000-352	VEHICLE MAINTENANCE	950	2,242	950	708	1,500	1,500	550	57.89%
0001-0160-40-0-0000-353	TELEPHONES	4,081	3,844	4,081	2,033	3,900	2,500	(1,581)	-38.74%
0001-0160-40-0-0000-389	SECURITY SERVICE	700	259	700	700	700	700	-	0.00%
0001-0160-40-0-0000-390	OTHER PURCHASED SERVICES	83,002	78,978	84,544	56,384	82,000	80,000	(4,544)	-5.37%
0001-0160-40-0-0000-391	VIDEO SERVICES	-	-	-	-	-	-	-	#DIV/0!
0001-0160-40-0-0000-413	BUILDING SUPPLIES & MATERIALS	50,000	43,995	50,000	32,745	49,000	30,000	(20,000)	-40.00%
0001-0160-40-0-0000-430	LIBRARY BOOKS & MATERIALS	175,000	179,410	175,000	122,651	175,000	175,000	-	0.00%
0001-0160-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	30,000	24,616	30,000	20,895	35,000	28,000	(2,000)	-6.67%
0001-0160-40-0-0000-640	MEMBERSHIP & MEETINGS	3,700	2,810	3,700	2,653	3,700	3,700	-	0.00%
***** Cost Center Total ***** Library		2,165,293	2,177,380	2,215,729	1,380,642	2,255,639	2,226,139	10,410	0.47%

PUBLIC SAFETY

POLICE

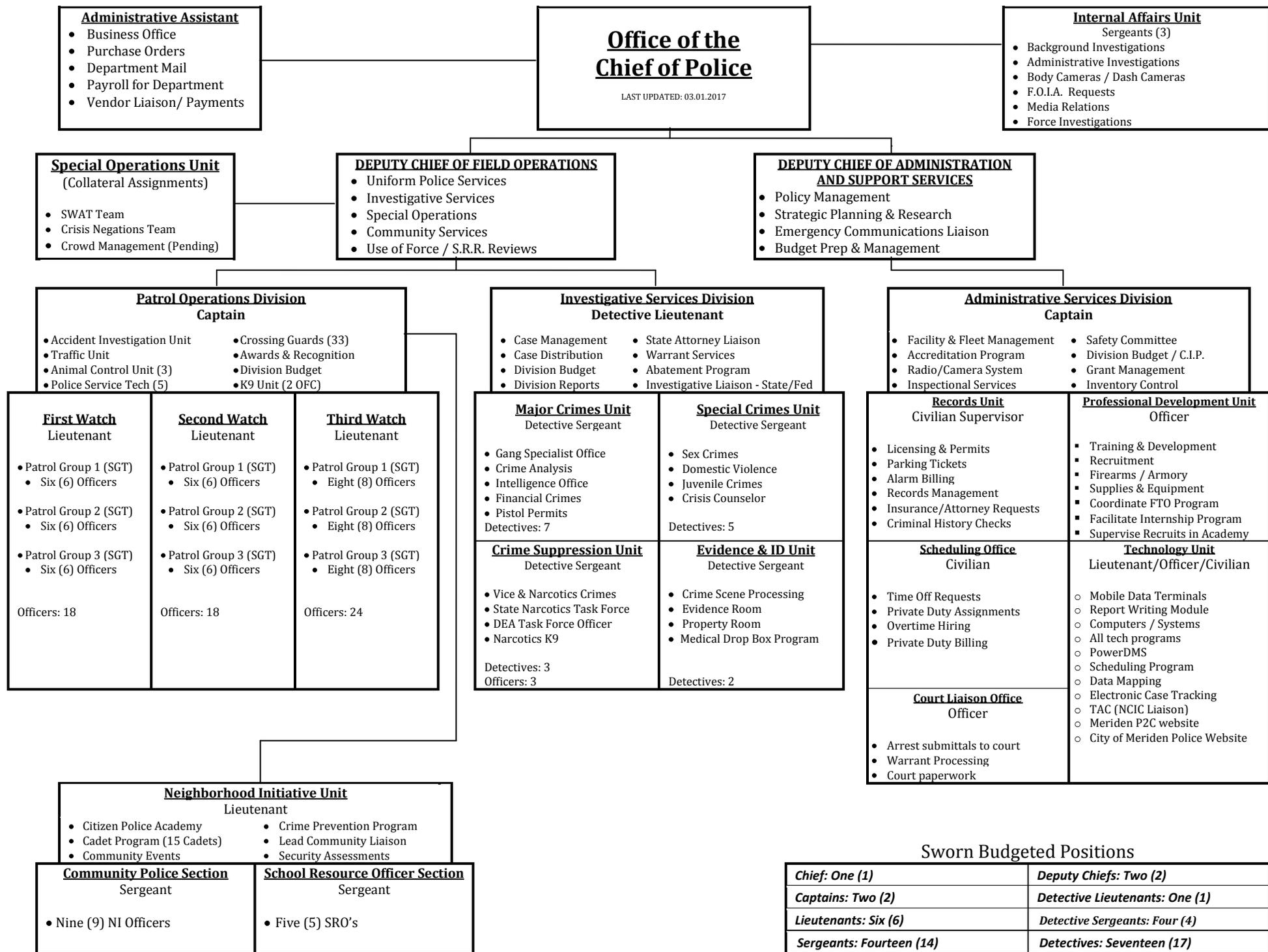
FIRE

S.M.V.FM.D.

EMERGENCY COMMUNICATIONS

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
PUBLIC SAFETY									
POLICE (2605)									
	12,334,349	12,504,890	13,063,897	8,010,959	13,828,405	13,048,746	(15,151)	-0.12%	
FIRE (2610)									
	9,139,829	9,083,656	9,375,460	5,817,474	9,870,993	9,369,364	(6,096)	-0.07%	
FIRE MARSHAL (1000-2610)									
	-	-	-	-	473,619	-	-	#DIV/0!	
S.M.V.F.D. (2619)									
	126,658	90,340	93,200	57,075	93,203	93,200	-	0.00%	
EMERGENCY COMMUNICATIONS (2617)									
	1,217,650	1,279,245	1,343,995	813,549	1,377,452	1,427,015	83,020	6.18%	
EMERGENCY MANAGEMENT (2690)									
	3,100	894	750	450	751	-	(750)	-100.00%	
TOTAL									
	22,821,586	22,959,025	23,877,302	14,699,508	25,644,423	23,938,325	61,023	0.26%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
POLICE (2605)									
Part time	93,408	69,655	93,164	43,993	119,914	94,000	836	0.90%	
Full time	10,222,171	9,981,422	10,784,442	6,287,516	10,885,288	10,444,920	(339,522)	-3.15%	
Overtime	1,053,000	1,467,362	1,110,000	1,055,534	1,550,000	1,500,000	390,000	35.14%	
Subtotal	11,368,579	11,518,439	11,987,606	7,387,043	12,555,202	12,038,920	51,314	0.43%	
Operating Accounts	965,770	986,451	1,076,291	623,917	1,273,203	1,009,826	(66,465)	-6.18%	
Department Total	12,334,349	12,504,890	13,063,897	8,010,959	13,828,405	13,048,746	(15,151)	-0.12%	
FIRE (2610)									
Part time	4,000	8,515	4,000	2,915	4,000	4,000	-	0.00%	
Full time	7,665,946	7,539,833	7,945,295	4,737,688	8,057,123	7,740,864	(204,431)	-2.57%	
Overtime	950,000	1,045,032	950,000	785,093	1,075,000	1,075,000	125,000	13.16%	
Subtotal	8,619,946	8,593,380	8,899,295	5,525,696	9,136,123	8,819,864	(79,431)	-0.89%	
Operating Accounts	519,883	490,276	476,165	291,778	734,870	549,500	73,335	15.40%	
Department Total	9,139,829	9,083,656	9,375,460	5,817,474	9,870,993	9,369,364	(6,096)	-0.07%	
FIRE MARSHAL (1000-2610)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	473,619	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	473,619	-	-	#DIV/0!	
Operating Accounts	-	-	-	-	-	-	-	#DIV/0!	
Department Total	-	-	-	-	473,619	-	-	#DIV/0!	
S.M.V.F.D. (2619)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	126,658	90,340	93,200	57,075	93,203	93,200	-	0.00%	
Department Total	126,658	90,340	93,200	57,075	93,203	93,200	-	0.00%	
EMERGENCY COMMUNICATIONS (2617)									
Part time	-	-	-	4,556	-	15,000	15,000	#DIV/0!	
Full time	961,050	878,128	1,088,219	547,208	1,089,136	1,106,339	18,120	1.67%	
Overtime	180,000	335,588	180,000	230,018	200,000	225,000	45,000	25.00%	
Subtotal	1,141,050	1,213,716	1,268,219	781,782	1,289,136	1,346,339	78,120	6.16%	
Operating Accounts	76,600	65,529	75,776	31,767	88,316	80,676	4,900	6.47%	
Department Total	1,217,650	1,279,245	1,343,995	813,549	1,377,452	1,427,015	83,020	6.18%	



Sworn Budgeted Positions

Chief: One (1)	Deputy Chiefs: Two (2)
Captains: Two (2)	Detective Lieutenants: One (1)
Lieutenants: Six (6)	Detective Sergeants: Four (4)
Sergeants: Fourteen (14)	Detectives: Seventeen (17)
Officers: Seventy-Six (76)	TOTAL PERSONNEL: 123

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: POLICE

PROJECT CODE: 0001-2605

DEPARTMENT DESCRIPTION:

Consists of 124 sworn officers with 50 civilian support staff Police officers respond to approximately 45,000 calls for services from the public. The Administrative Division is responsible for Policy Development, Records Management, Training, Application and Processing of State and Federal Grants, Accreditation, and Property/Evidence Management. Patrol Division includes: Patrol Officers, 11 Neighborhood Initiative Officers, 5 School Resource Officers, and SWAT Team. The Investigative Services Division consists of a Major Crimes Unit, Evidence/ID Unit, Special Crimes Unit (Juvenile and Sex Offenses), and a Criminal Suppression Unit (Street Crimes and Drug Offenses). The Meriden Police Department is heavily committed to the Community Policing philosophy. We are partnered with the Council of Neighborhoods which consists of approximately 30 Neighborhood Associations that meet regularly to discuss matters of interests as it relates to their respective neighborhoods.

HIGHLIGHT OF CHANGES: In an efforts to improve efficiency, the organizational structure was analyzed and realigned. A second Deputy Chief was added and the Records Division was converted to a Civilian position, reducing salary liability by approximately \$22,000.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16

FY 17

FY 18 Proposed

143

143

143

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
PUBLIC SAFETY										
POLICE (2605)										
0001-2605-40-2-0000-189	MISC PART-TIME	4,000	4,000	4,000	2,333	4,000	4,000	-	0.00%	
0001-2605-40-2-0000-190	ADMINISTRATIVE	228,794	232,350	232,127	147,296	238,524	238,524	6,397	2.76%	
0001-2605-40-2-0000-191	OVERTIME	1,053,000	1,467,362	1,110,000	1,055,534	1,550,000	1,500,000	390,000	35.14%	
0001-2605-40-2-0000-192	OTHER NON UNION	89,408	65,655	89,164	41,660	115,914	90,000	836	0.94%	
0001-2605-40-2-0000-194	PUBLIC WORKS	80,479	82,267	83,624	51,636	85,494	85,494	1,870	2.24%	
0001-2605-40-2-0000-196	MME	496,094	501,298	580,003	340,167	642,476	580,003	-	0.00%	
0001-2605-40-2-0000-197	POLICE PATROL	9,038,146	8,852,226	9,555,368	5,576,297	9,577,895	9,200,000	(355,368)	-3.72%	
0001-2605-40-2-0000-198	SUPERVISORS	69,436	72,347	72,150	44,552	73,772	73,772	1,622	2.25%	
0001-2605-40-2-0000-199	CROSSING GUARDS	309,222	240,933	261,170	127,568	267,127	267,127	5,957	2.28%	
0001-2605-40-2-0000-350	GASOLINE	175,000	227,464	170,050	105,767	182,600	175,000	4,950	2.91%	
0001-2605-40-2-0000-352	VEHICLE MAINTENANCE	75,000	37,581	60,000	29,316	120,000	60,000	-	0.00%	
0001-2605-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	100,800	85,695	100,800	63,807	114,000	90,000	(10,800)	-10.71%	
0001-2605-40-2-0000-381	TRAINING	184,800	181,057	193,500	101,385	227,000	193,500	-	0.00%	
0001-2605-40-2-0000-382	SOUTH CENTRAL JUSTICE	12,125	12,125	12,325	12,000	12,325	12,325	-	0.00%	
0001-2605-40-2-0000-390	EXPLORERS/AUXILIARY POLICE	7,500	7,500	6,500	-	7,500	7,000	500	7.69%	
0001-2605-40-2-0000-391	CANINE UNIT	5,000	4,144	4,000	353	6,000	5,000	1,000	25.00%	
0001-2605-40-2-0000-392	BICYCLE PATROL	2,500	2,500	2,200	-	4,000	2,500	300	13.64%	
0001-2605-40-2-0000-443	POLICE EXPENSE & SUPPLIES	108,000	96,666	102,400	65,119	134,450	95,000	(7,400)	-7.23%	
0001-2605-40-2-0000-490	ACCREDITATION	-	-	-	-	550	-	-	#DIV/0!	
0001-2605-40-2-0000-491	CRIME PREVENTION	1,000	785	1,000	647	7,700	2,500	1,500	150.00%	
0001-2605-40-2-0000-492	HOSTAGE CRISIS	20,000	19,933	20,000	2,835	35,000	20,000	-	0.00%	
0001-2605-40-2-0000-510	MIS TECHNOLOGY	258,045	247,262	256,516	199,738	264,277	200,000	(56,516)	-22.03%	
0001-2605-40-2-0000-511	Body Camera / Taser Expense	-	-	131,000	-	131,000	131,000	-	0.00%	
0001-2605-40-2-0000-640	MEMBERSHIP & MEETINGS	6,000	4,822	6,000	4,362	6,800	6,000	-	0.00%	
0001-2605-40-2-0000-699	TRANSFER OUT - DOG FUND	10,000	10,000	10,000	-	20,000	10,000	-	0.00%	
0001-2605-40-2-0000-709	POLICE PRIVATE DUTY	-	48,916	-	38,588	1	1	1	#DIV/0!	
0001-2605-40-2-0191-699	TRANSFER OUT - LAW ENF BLDG	-	-	-	-	-	-	-	#DIV/0!	
**** Cost Center Total **** Police		12,334,349	12,504,890	13,063,897	8,010,959	13,828,405	13,048,746	(15,151)	-0.12%	

FIRE AND EMERGENCY SERVICES

FIRE CHIEF

DEPUTY FIRE CHIEF

Administrative Assistant

Fire Apparatus Mechanic

Fire Marshal's Office

Training Division

Emergency Services Division

Fire Marshal

Division Chief

Assistant Chief Group 1
Group 1

Assistant Chief Group 2

Fire Marshal's Clerk

Deputy Fire Marshal

Captain (1)
Lieutenant (3)
Firefighters (16)

Captain (1)
Lieutenant (3)
Firefighters (16)

Assistant Chief Group 3

Assistant Chief Group 4

Fire Inspector

Fire Inspector

Fire Inspector

Captain (2)
Lieutenant (2)
Firefighters (16)

Captain (1)
Lieutenant (3)
Firefighters (16)

**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: FIRE

BUDGET CODE: 0001-2610

DEPARTMENT DESCRIPTION:

The City of Meriden Department of Fire and Emergency Services, provide quality fire and emergency services to the community. We provide 24/7 emergency services with a staff of 100 career personnel, 3 administrative personnel and 25 Volunteers. The department operates out of 6 fire stations, staffing 5 engine companies and 1 Truck (ladder) company. The volunteers staff a light rescue for medical calls and an engine company for fire related emergencies. Our highly trained fire personnel and fire Marshal's staff strive to continue quality service to the public and our City's visitors well on into the future.

HIGHLIGHT OF CHANGES:

- Trained 3 fire inspectors to be investigators, thus making them fully fictional in the Marshal's office.
- Ordered a replacement fire engine due in the fall of 2017

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16
103

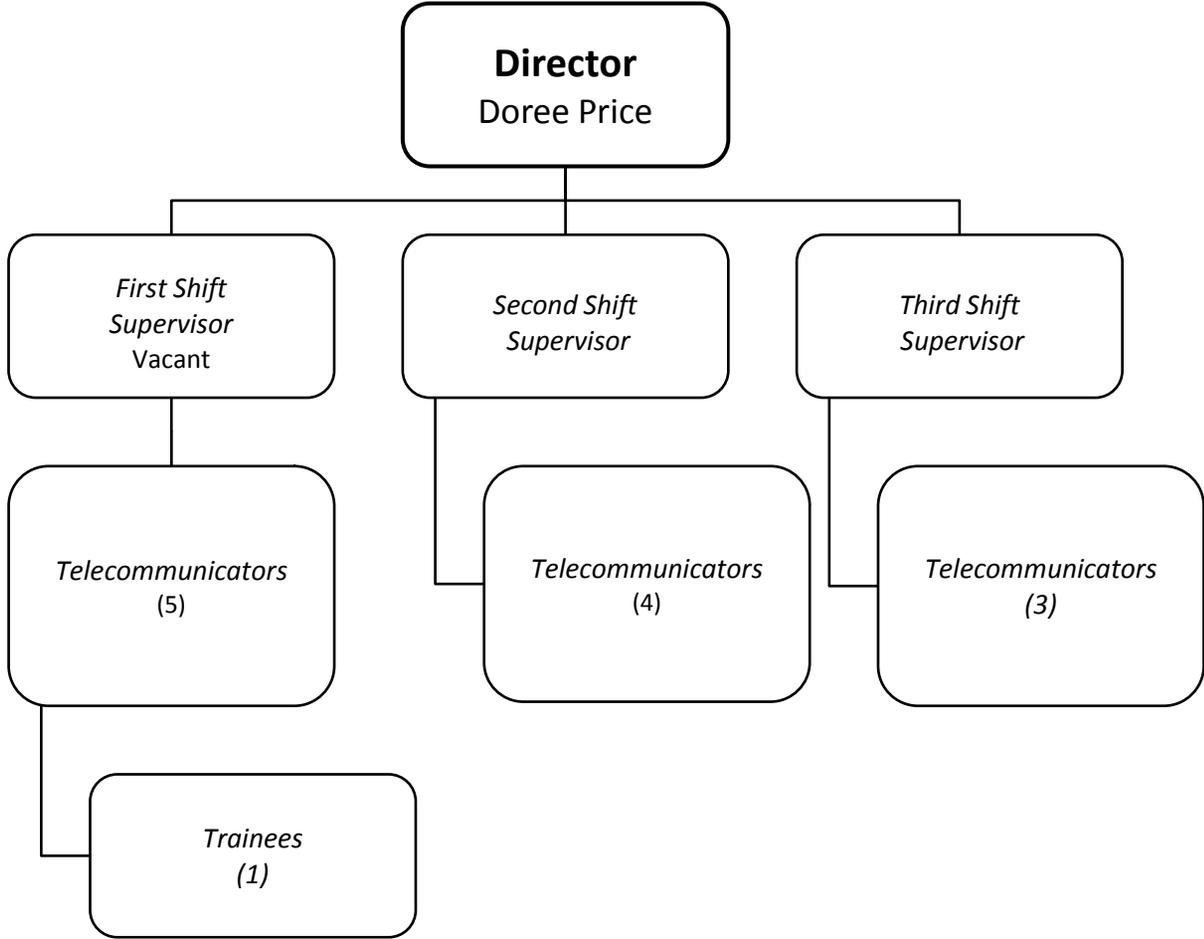
FY 17
103

FY 18 Proposed
103

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
FIRE (2610)									
0001-2610-40-2-0000-189	MISC PART-TIME	4,000	8,515	4,000	2,915	4,000	4,000	-	0.00%
0001-2610-40-2-0000-190	ADMINISTRATIVE	208,906	209,135	209,478	134,891	219,101	219,101	9,623	4.59%
0001-2610-40-2-0000-191	OVERTIME CONTINGENCY	950,000	1,045,032	950,000	785,093	1,075,000	1,075,000	125,000	13.16%
0001-2610-40-2-0000-194	PUBLIC WORKS	74,058	77,084	83,624	50,674	85,494	85,494	1,870	2.24%
0001-2610-40-2-0000-195	FIRE	7,271,948	7,147,928	7,541,462	4,490,043	7,607,161	7,330,632	(210,830)	-2.80%
0001-2610-40-2-0000-196	MME	111,034	105,685	110,731	62,079	145,367	105,637	(5,094)	-4.60%
0001-2610-40-2-0000-350	GASOLINE	45,000	47,652	40,000	23,825	50,000	45,000	5,000	12.50%
0001-2610-40-2-0000-352	VEHICLE MAINTENANCE	61,557	62,605	60,000	44,211	85,000	64,000	4,000	6.67%
0001-2610-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	35,960	21,615	35,000	21,315	46,440	32,000	(3,000)	-8.57%
0001-2610-40-2-0000-381	TRAINING	40,000	25,248	40,000	25,164	73,000	40,000	-	0.00%
0001-2610-40-2-0000-390	PHYSICALS	30,000	40,132	30,000	3,168	51,657	35,000	5,000	16.67%
0001-2610-40-2-0000-394	RECRUITMENT	3,000	2,980	3,000	-	8,000	3,000	-	0.00%
0001-2610-40-2-0000-413	MAINT SUPPLIES	35,000	38,516	39,000	23,770	74,350	41,000	2,000	5.13%
0001-2610-40-2-0000-414	HEAT ENERGY LIGHTS	167,216	134,817	130,000	67,828	135,000	125,000	(5,000)	-3.85%
0001-2610-40-2-0000-440	OFFICE EXPENSE & SUPPLIES	16,000	16,044	15,500	10,876	35,400	14,500	(1,000)	-6.45%
0001-2610-40-2-0000-503	FIRE EQUIPMENT	75,000	91,151	72,000	62,378	75,208	75,000	3,000	4.17%
0001-2610-40-2-0000-505	Personnel Protective Equipment	-	-	-	-	86,550	65,000	65,000	#DIV/0!
0001-2610-40-2-0000-640	MEMBERSHIP & MEETINGS	11,150	9,517	11,665	9,242	14,265	10,000	(1,665)	-14.27%
0001-2610-40-2-1000-195	FIRE	-	-	-	-	434,538	-	-	#DIV/0!
0001-2610-40-2-1000-196	MME	-	-	-	-	39,081	-	-	#DIV/0!
**** Cost Center Total **** Fire		9,139,829	9,083,656	9,375,460	5,817,474	10,344,612	9,369,364	(6,096)	-0.07%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
S.M.V.F.D. (2619)									
0001-2619-40-2-0000-200	FIREFIGHTER PHYSICALS	6,000	4,852	4,500	3,986	4,500	4,500	-	0.00%
0001-2619-40-2-0000-235	TRANSFER IN - PREMIUM	45,000	30,700	35,000	33,000	35,000	35,000	-	0.00%
0001-2619-40-2-0000-236	SMVFD MERIT PLAN ADMINISTR	10,000	-	-	-	1	-	-	#DIV/0!
0001-2619-40-2-0000-271	HEPATITIS VACINE	1,000	-	-	-	1	-	-	#DIV/0!
0001-2619-40-2-0000-350	GASOLINE	2,500	2,399	2,500	1,106	2,500	2,500	-	0.00%
0001-2619-40-2-0000-352	VEHICLE MAINTENANCE	2,500	2,842	2,500	68	2,500	2,500	-	0.00%
0001-2619-40-2-0000-380	COMMUNICATION & MAINTENAN	6,000	5,926	5,300	2,734	5,300	5,300	-	0.00%
0001-2619-40-2-0000-381	TRAINING	6,000	3,640	5,000	2,550	5,000	5,000	-	0.00%
0001-2619-40-2-0000-413	MAINTENANCE SUPPLIES	500	307	500	519	500	500	-	0.00%
0001-2619-40-2-0000-414	HEAT ENERGY LIGHTS	20,558	12,014	12,000	6,394	12,000	12,000	-	0.00%
0001-2619-40-2-0000-415	FOOD	2,000	1,975	2,000	-	2,000	2,000	-	0.00%
0001-2619-40-2-0000-416	FIRE PREVENTION & EDUCATIO	250	-	-	-	1	-	-	#DIV/0!
0001-2619-40-2-0000-440	OFFICE EXPENSE & SUPPLIES	600	823	400	151	400	400	-	0.00%
0001-2619-40-2-0000-503	FIRE EQUIPMENT	23,000	23,623	23,000	6,517	23,000	23,000	-	0.00%
0001-2619-40-2-0000-640	MEETINGS & MEMBERSHIPS	750	1,240	500	50	500	500	-	0.00%
***** Cost Center Total ***** South Meriden Volunteer Fire Dept		126,658	90,340	93,200	57,075	93,203	93,200	-	0.00%

EMERGENCY COMMUNICATIONS



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: EMERGENCY COMMUNICATIONS

BUDGET CODE: 0001-2617

DEPARTMENT DESCRIPTION:

The Meriden Emergency Communications Center answers all 911 calls for the City of Meriden, CT. Staffed 24 hours a day, 7 days a week, 365 days a year, and answers over 25,000, 911 calls per year. The Center also answers the non-emergency and administrative phone lines for the Meriden Police Department. This past year the Center processed over 85,000 non-emergency calls, for a total of 110,000 calls. The Telecommunicators are State certified and dispatch the Meriden Police Department and Meriden Fire Department via radio.

HIGHLIGHT OF CHANGES:

0001-2617-191 & 196

- Increased salary line item due to contractual obligations
- Overtime increase due to staffing shortage of three. The Center was 7 short last year so progress has been made in this area

0001-2617-380

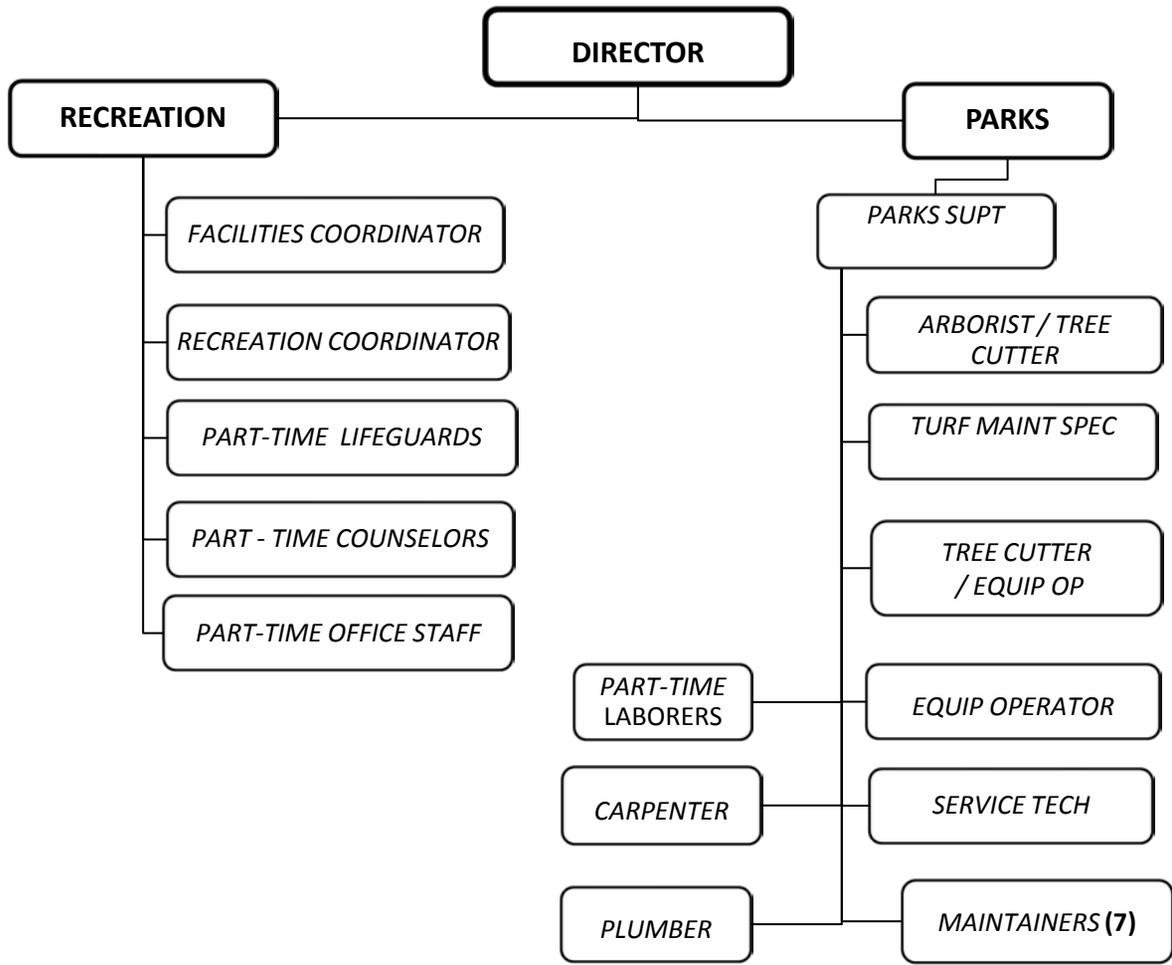
- Increase in communications and maintenance line item for cell phone usage, purchase of headsets, and communication equipment that will be necessary in the following year

AUTHORIZED FULL-TIME EMPLOYEES:

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
18 full time dispatchers – 1 Director	19	19	19
1 part time	1	1	1

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
EMERGENCY COMMUNICATIONS (2617)										
0001-2617-40-0-0000-189	SEASONAL WORKERS	-	-	-	4,556	-	15,000	15,000	#DIV/0!	
0001-2617-40-2-0000-190	ADMINISTRATION	81,647	105,573	81,424	60,526	97,267	97,267	15,843	19.46%	
0001-2617-40-2-0000-191	OVERTIME	180,000	335,588	180,000	230,018	200,000	225,000	45,000	25.00%	
0001-2617-40-2-0000-196	MME	879,403	772,555	1,006,795	486,682	991,869	1,009,072	2,277	0.23%	
0001-2617-40-2-0000-352	VEHICLE MAINTENANCE	-	-	-	1,200	2,400	2,400	2,400	#DIV/0!	
0001-2617-40-2-0000-379	C-MED	23,300	-	23,276	-	23,276	23,276	-	0.00%	
0001-2617-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	5,300	5,415	2,500	2,153	12,640	5,000	2,500	100.00%	
0001-2617-40-2-0000-381	TRAINING	30,000	27,514	30,000	13,049	30,000	30,000	-	0.00%	
0001-2617-40-2-0000-440	OFFICE EXPENSE & SUPPLIES	18,000	32,601	20,000	15,365	20,000	20,000	-	0.00%	
***** Cost Center Total *****Emergency Communications		1,217,650	1,279,245	1,343,995	813,549	1,377,452	1,427,015	83,020	6.18%	

PARKS & RECREATION



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: PARKS & RECREATION

BUDGET CODE: 0001-0801, 0802

DEPARTMENT DESCRIPTION:

The Parks & Recreation Department consists of two divisions responsible for providing recreational opportunities & improving quality of life issues for all Meriden residents.

PARKS

The division maintains and operates over 100 different locations of City property (comprised of over 3,500 acres including all outside grass areas, shrubbery, & flower beds) with a 16-person crew and superintendent. Employees are tradesman such tree cutters, equipment operators, carpenters, maintainers, and laborers. Parks maintains all softball, baseball, Little League, soccer, & football fields, tennis & basketball courts, an outdoor swimming pool & waterpark, a bandshell, 26 field houses, 2 linear trails, the Meriden Green, and other related facilities. The division is responsible for the upkeep of the downtown area, all City-owned housing lots, removal of bulky waste items, snow removal for all City sidewalks & lots, & maintenance of all municipal trees. Parks works in tandem with the Recreation Division, Board of Education, non-profit agencies, & local businesses to ensure that facilities & special events are prepared to meet expectations. The division is essential to the setup of the Festival of Silver Lights display & the annual Daffodil Festival.

RECREATION

This division is staffed by 2 office professionals and numerous lifeguards, counselors, & attendants. These employees oversee camp & swim programming. Recreation assists the Parks Department and community entities in the planning, organizing, & implementation of special events & programs such as the Tradition Run, Easter Egg Hunt, Airport Fly-In, Daffodil Festival, Hubbard Park Charity Race Series, Fourth of July Fireworks, National Night Out, Festival of Silver Lights Lighting Ceremony, & Christmas in the Park. The division also provides financial support for 13 youth athletic leagues & programs.

HIGHLIGHT OF CHANGES:

PARKS

- New Director & Superintendent
- New Turf Maintenance Specialist position to oversee maintenance of Meriden Green, system-wide field & grass area improvements, and implementation of an Integrated Pest Management program(IPM)
- Upgraded 3 maintainer positions to Equipment Operator III, Tree Cutter/Equipment Operator & Parks Plumber ones

RECREATION

- New Recreation Coordinator position to oversee programming of Meriden Green, resumption of school vacation camps & sports-related special activities, and new adult waffle ball league.

AUTHORIZED FULL-TIME EMPLOYEES:

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
FULL-TIME	20	20	20
PART-TIME	52	54	50

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
PARKS & RECREATION									
PARKS (0801)									
	1,638,226	1,708,019	1,761,304	1,174,161	2,058,167	1,891,665	130,361	7.40%	
RECREATION (0802)									
	447,327	475,820	449,200	276,495	381,847	182,245	(266,955)	-59.43%	
TOTAL									
	2,085,553	2,183,839	2,210,504	1,450,656	2,440,014	2,073,910	(136,594)	-6.18%	
PARKS (0801)									
Part time	60,000	77,173	101,722	61,073	120,000	80,000	(21,722)	-21.35%	
Full time	1,075,726	1,099,260	1,128,482	757,163	1,268,166	1,268,165	139,683	12.38%	
Overtime	95,000	125,857	95,000	80,702	130,000	100,000	5,000	5.26%	
Subtotal	1,230,726	1,302,291	1,325,204	898,938	1,518,166	1,448,165	122,961	9.28%	
Operating Accounts	407,500	405,728	436,100	275,223	540,001	443,500	7,400	1.70%	
Department Total	1,638,226	1,708,019	1,761,304	1,174,161	2,058,167	1,891,665	130,361	7.40%	
RECREATION (0802)									
Part time	115,000	142,037	130,000	96,001	150,000	-	(130,000)	-100.00%	
Full time	245,827	248,835	250,300	151,369	121,346	121,345	(128,955)	-51.52%	
Overtime	8,000	6,454	8,000	6,882	12,000	1,000	(7,000)	-87.50%	
Subtotal	368,827	397,326	388,300	254,252	283,346	122,345	(265,955)	-68.49%	
Operating Accounts	78,500	78,493	60,900	22,243	98,501	59,900	(1,000)	-1.64%	
Department Total	447,327	475,820	449,200	276,495	381,847	182,245	(266,955)	-59.43%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
PARKS & RECREATION										
PARKS (0801)										
0001-0801-40-0-0000-500	CAPITAL EQUIPMENT	-	-	19,100	19,100	1	-	(19,100)	-100.00%	
0001-0801-40-3-0000-189	MISC PART-TIME	60,000	77,173	101,722	61,073	120,000	80,000	(21,722)	-21.35%	
0001-0801-40-3-0000-190	ADMINISTRATIVE	120,063	123,642	122,130	156,085	104,286	104,286	(17,844)	-14.61%	
0001-0801-40-3-0000-191	OVERTIME CONTINGENCY	95,000	125,857	95,000	80,702	130,000	100,000	5,000	5.26%	
0001-0801-40-3-0000-194	PUBLIC WORKS	870,584	887,225	914,644	565,259	1,163,879	1,163,879	249,235	27.25%	
0001-0801-40-3-0000-198	SUPERVISORS	85,079	88,393	91,708	35,819	1	-	(91,708)	-100.00%	
0001-0801-40-3-0000-345	PARK & REC EXPENSE & SUPPL	73,000	89,295	75,000	49,306	85,000	75,000	-	0.00%	
0001-0801-40-3-0000-346	PARK MAINTENANCE/VANDALIS	8,500	6,030	8,500	-	10,000	5,000	(3,500)	-41.18%	
0001-0801-40-3-0000-350	GASOLINE	40,000	47,779	45,000	25,053	50,000	45,000	-	0.00%	
0001-0801-40-3-0000-352	VEHICLE MAINTENANCE	65,000	59,863	68,000	37,098	75,000	68,000	-	0.00%	
0001-0801-40-3-0000-414	HEAT, ENERGY, & LIGHTS	210,000	195,267	195,000	122,149	200,000	195,000	-	0.00%	
0001-0801-40-3-0000-485	SECURITY	3,500	2,897	2,000	-	5,000	2,000	-	0.00%	
0001-0801-40-3-0000-640	MEETINGS & MEMBERSHIPS	2,500	2,969	2,000	1,267	2,500	2,000	-	0.00%	
0001-0801-40-3-0000-642	DOWNTOWN	5,000	1,627	3,500	3,249	7,500	3,500	-	0.00%	
0001-0801-40-3-0000-643	TREE REMOVAL & REPLACEMENT	-	-	-	-	20,000	-	-	#DIV/0!	
0001-0801-40-3-0000-645	HUB Maintenance	-	-	-	-	45,000	30,000	30,000	#DIV/0!	
0001-0801-40-3-0000-647	Turf Management	-	-	18,000	18,000	40,000	18,000	-	0.00%	
***** Cost Center Total ***** Parks		1,638,226	1,708,019	1,761,304	1,174,161	2,058,167	1,891,665	130,361	7.40%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
RECREATION (0802)									
0001-0802-40-0-0000-500	CAPITAL EQUIPMENT	-	-	-	-	1	-	-	#DIV/0!
0001-0802-40-3-0000-191	OVERTIME	8,000	6,454	8,000	6,882	12,000	1,000	(7,000)	-87.50%
0001-0802-40-3-0000-192	OTHER NON-UNION	115,000	142,037	130,000	96,001	150,000	-	(130,000)	-100.00%
0001-0802-40-3-0000-194	PUBLIC WORKS	123,018	125,758	127,826	78,955	1	-	(127,826)	-100.00%
0001-0802-40-3-0000-196	MME	122,809	123,077	122,474	72,414	121,345	121,345	(1,129)	-0.92%
0001-0802-40-3-0000-345	RECREATION PROGRAM EXPEN	10,500	12,180	14,000	13,219	15,000	14,000	-	0.00%
0001-0802-40-3-0000-348	LEAGUE SUBSIDY	31,500	31,500	30,000	-	30,000	30,000	-	0.00%
0001-0802-40-3-0000-349	SAFETY SURFACE REPLACEME	5,000	3,335	4,400	2,741	5,000	4,400	-	0.00%
0001-0802-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	9,000	8,932	10,000	5,398	10,000	9,000	(1,000)	-10.00%
0001-0802-40-3-0000-443	FIREWORKS DISPLAY	20,000	20,000	-	-	25,000	-	-	#DIV/0!
0001-0802-40-3-0000-346	HOLIDAY DISPLAY REPLACEMENT	-	-	-	-	5,000	-	-	#DIV/0!
0001-0802-40-3-0000-347	CONCERTS	-	-	-	-	5,000	-	-	#DIV/0!
0001-0802-40-3-0000-640	MEETINGS & MEMBERSHIPS	2,500	2,547	2,500	885	3,500	2,500	-	0.00%
***** Cost Center Total ***** Recreation		447,327	475,820	449,200	276,495	381,847	182,245	(266,955)	-59.43%

PUBLIC WORKS

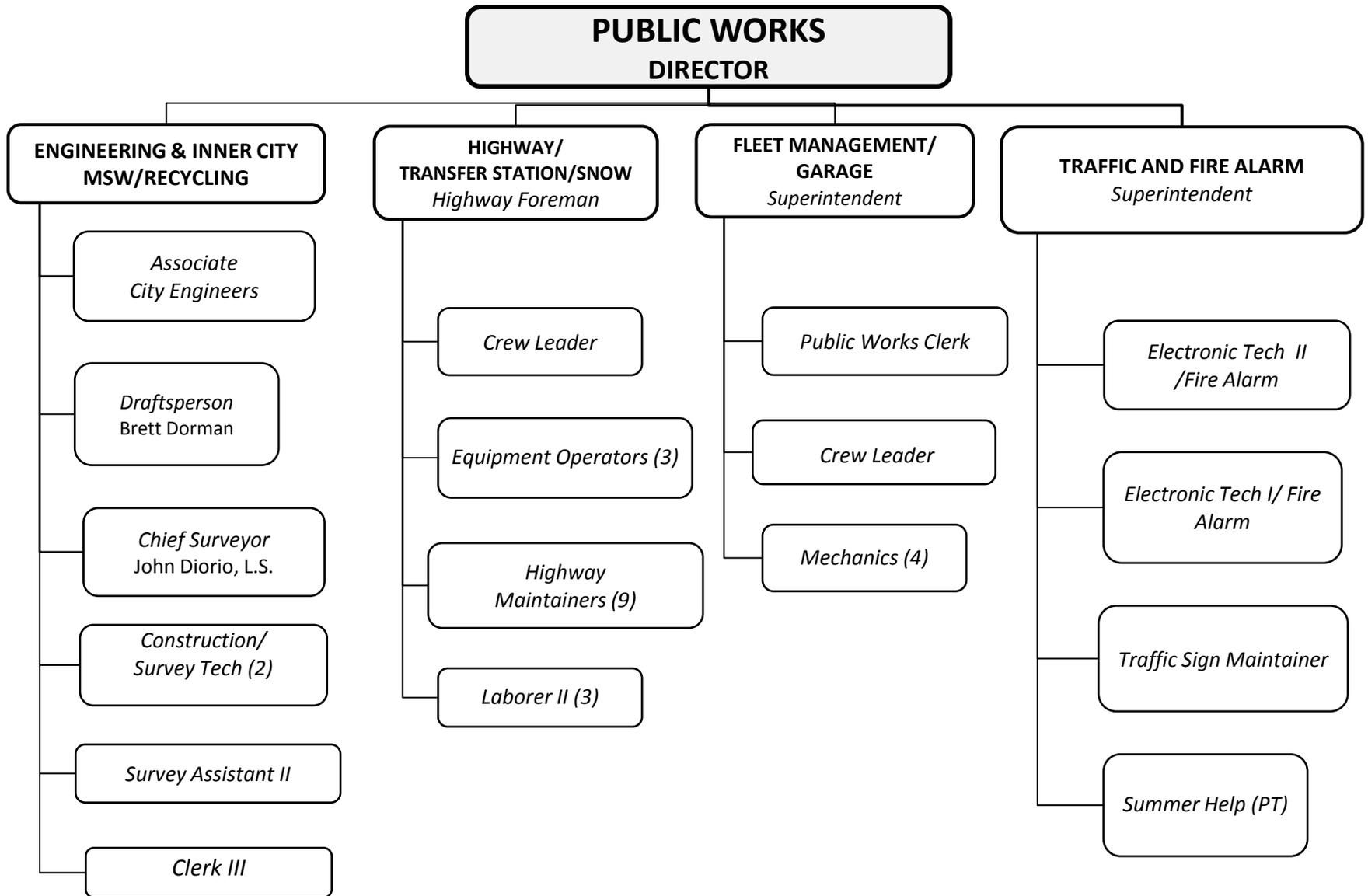
ENGINEERING

GARAGE

HIGHWAY

TRAFFIC

SOLID WASTE



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: PUBLIC WORKS

PROJECT CODE: 0001-3310/3320/3351/3353/3354/3355/3357/3359

DEPARTMENT DESCRIPTION:

The Department of Public Works is comprised of four major divisions: Engineering, Highway, Traffic/Fire Alarm and Fleet Maintenance. Additionally, the Transfer Station is managed by Highway and Engineering manages the Inner City Tax District Solid Waste and Recycling.

The Department of Public Works is responsible for managing, operating, and maintaining the infrastructure of the City of Meriden, less water and sewer, in a productive, efficient, and environmentally responsible manner. Roads, bridges, storm drainage systems, traffic signals, road signs, snow plowing, and City owned watercourses are the responsibility of the Department of Public Works.

Engineering

Engineering is responsible for the management of the Harbor Brook Flood Control and Liner Trail Project, Citywide Paving, Citywide Sidewalks, CDBG Sidewalks and the Transit Oriented Development roadway improvements.

Staff provides monthly representation to the Inland Wetlands and Watercourse Commission, Planning and Zoning Commission, Public Utilities Commission, Flood Control Implementation Agency, Public Works, Parks and Recreation Committee, Economic Development Task Force, and Administrative Design Review Board.

Staff issues and tracks a variety of permits including sewer capping permits, road openings, utility repairs, and dumpster permits. Staff reviews all residential and commercial site plan applications, plot plans/foundation plans for residential construction, and reviews record drawings of newly installed water mains, sanitary sewers and storm sewers installed in conjunction with new developments.

The field crews conducts surveys of City owned parcels, complete land record research, provide inspection services on City owned facilities, inspects work performed by contractors that impacts the City facilities, and locates the City's infrastructure through the Call Before You Dig program in accordance with PURA rules/regulations. Over 2500 CBYD locations occur annually.

Fleet Maintenance

Staff is responsible for repairs to the City's fleet of vehicles with the exception of Police, Fire and Board of Education vehicles.

The fleet includes approximately 375 plated pieces of rolling stock (cars, pick-up trucks, pay loaders, dump trucks, senior busses, bucket trucks, etc.) and nearly 300 pieces of non-plated equipment (snow throwers, line painting machines, paving box, lawn mowers, etc.).

The City owns and maintains a fast fill Natural Gas fueling station on Michael Drive.

Staff is responsible for the purchase of vehicles and heavy equipment for all departments with the exception of Police, Fire and Board of Education.

Traffic/Fire Alarm

Division maintains 64 signal controlled intersections, 12 flashers and 3 closed loop traffic signal systems.

Staff maintains the City's Fire Alarm system which includes 240 call boxes, +/-90 miles of cable and performs annual testing of the fire alarm system for all schools.

Staff maintains and installs traffic signs (No Parking, Handicapped Parking, Fire Lane, etc.), and pavement markings.

Highway

The Highway Division is responsible for all maintenance activities associated with the City's +/-190 miles of roads. Activities include street sweeping, pothole repair, emergency road closures (i.e., flooding), the installation of small drainage systems, collection of Christmas trees/leaves and snow removal.

Staff operates the Transfer Station which is located on Evansville Avenue. Materials accepted include white metal, couches, kitchen tables, carpeting, old toys, etc. Commercial vehicles are not permitted and the cost to use the transfer station is based on vehicle type.

The transfer station is home to the City's e-waste collection program. Residents may dispose of electrical waste at no cost during normal hours.

The City accepts brush and leaves which is processed into wood chips and compost respectfully and is used on various City projects. Additionally, these products are available to City residents at no cost.

The Transfer Station is opened one Saturday in May and October for the free disposal of acceptable materials.

The Transfer Station has extended weekday hours and an additional Saturday generally in May and Nov for the disposal of leaves and brush.

HIGHLIGHT OF CHANGES:

Engineering

- Effective July 1, 2017, Meriden becomes a member of the South Central Regional Water Authority's Haz-Waste Central household hazardous waste program. This service is available most Saturdays from May through October. Also increased the line item cost for this program.
- Full time surveyor added to the staff in FY 17.
- Staff has renegotiated the existing contract for the collection of inner city recycling at a lower rate per unit.
- MME salary increased due to one employee's salary transferred from Public Utilities to Engineering.
- Added line item for reoccurring fees for GPS equipment and AutoCAD updates/license.

- Requesting seasonal staff member in Engineering.

Garage

- Added missing line item for vehicle maintenance.

Traffic/Fire Alarm

- Begin the installation of new signs to conform to federal standards pertaining to retro reflectivity.

Highway

- A mattress recycling program, similar to the E-waste program, is anticipated to start during FY18.
- Increased the cost for disposal of catch basin and street sweepings due to costs associated with new regulations.
- Requesting one seasonal staff member.

<u>AUTHORIZED FULL-TIME EMPLOYEES:</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18 Proposed</u>
Engineering	9.5	10	10
Fleet Maintenance	6	6	6
Traffic/Fire Alarm	4	4	4
Highway	18	18	18
Total staff	37.5	38	38

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
PUBLIC WORKS									
P.W. - ENGINEERING (3310)	637,379	663,587	696,047	423,372	708,458	780,518	84,471	12.14%	
SNOW AND ICE CONTROL (3320)	575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%	
P.W. - GARAGE (3351)	464,015	456,051	464,581	289,141	483,948	482,547	17,966	3.87%	
P.W. - HIGHWAY (3354)	1,503,880	1,405,434	1,480,896	836,200	1,557,924	1,516,023	35,127	2.37%	
P.W. - TRAFFIC (3353)	494,965	462,172	469,673	267,062	480,307	478,007	8,334	1.77%	
P.W. - TRANSFER STATION (3355)	130,400	109,113	133,500	92,542	171,500	171,500	38,000	28.46%	
P.W. - WASTE COLLECTION (3357)	1,444,800	1,480,592	1,498,850	836,023	1,407,100	1,382,100	(116,750)	-7.79%	
P.W. - BULKY WASTE (3359)	172,445	180,294	173,579	121,558	183,620	182,295	8,716	5.02%	
TOTAL	5,422,884	5,407,824	5,517,126	3,311,109	5,642,857	5,617,990	100,864	1.83%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
P.W. - ENGINEERING (3310)									
Part time	-	3,502	-	-	9,600	9,600	9,600	#DIV/0!	
Full time	603,879	595,215	649,047	392,303	655,757	727,818	78,771	12.14%	
Overtime	4,000	5,214	4,500	1,468	5,000	5,000	500	11.11%	
Subtotal	607,879	603,931	653,547	393,772	670,357	742,418	88,871	13.60%	
Operating Accounts	29,500	59,655	42,500	29,601	38,101	38,100	(4,400)	-10.35%	
Department Total	637,379	663,587	696,047	423,372	708,458	780,518	84,471	12.14%	
SNOW AND ICE CONTROL (3320)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%	
Department Total	575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%	
P.W. - GARAGE (3351)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	421,463	425,973	437,980	270,734	456,146	456,146	18,166	4.15%	
Overtime	4,000	2,530	4,000	1,859	3,000	3,000	(1,000)	-25.00%	
Subtotal	425,463	428,503	441,980	272,593	459,146	459,146	17,166	3.88%	
Operating Accounts	38,552	27,548	22,601	16,548	24,802	23,401	800	3.54%	
Department Total	464,015	456,051	464,581	289,141	483,948	482,547	17,966	3.87%	
P.W. - HIGHWAY (3354)									
Part time	-	-	-	-	9,600	-	-	#DIV/0!	
Full time	1,087,330	1,031,868	1,083,146	650,498	1,114,274	1,105,273	22,127	2.04%	
Overtime	30,000	36,399	31,000	27,196	34,000	34,000	3,000	9.68%	
Subtotal	1,117,330	1,068,268	1,114,146	677,694	1,157,874	1,139,273	25,127	2.26%	
Operating Accounts	386,550	337,166	366,750	158,506	400,050	376,750	10,000	2.73%	
Department Total	1,503,880	1,405,434	1,480,896	836,200	1,557,924	1,516,023	35,127	2.37%	
P.W. - TRAFFIC (3353)									
Part time	16,000	13,547	16,000	12,384	16,000	16,000	-	0.00%	
Full time	305,915	302,520	310,623	191,861	318,657	318,657	8,034	2.59%	
Overtime	10,000	13,552	12,000	6,398	13,500	13,500	1,500	12.50%	
Subtotal	331,915	329,619	338,623	210,643	348,157	348,157	9,534	2.82%	
Operating Accounts	163,050	132,554	131,050	56,419	132,150	129,850	(1,200)	-0.92%	
Department Total	494,965	462,172	469,673	267,062	480,307	478,007	8,334	1.77%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
P.W. - TRANSFER STATION (3355)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	20,000	21,034	20,000	10,743	21,000	21,000	1,000	5.00%	
Subtotal	20,000	21,034	20,000	10,743	21,000	21,000	1,000	5.00%	
Operating Accounts	110,400	88,080	113,500	81,799	150,500	150,500	37,000	32.60%	
Department Total	130,400	109,113	133,500	92,542	171,500	171,500	38,000	28.46%	
P.W. - WASTE COLLECTION (3357)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	1,444,800	1,480,592	1,498,850	836,023	1,407,100	1,382,100	(116,750)	-7.79%	
Department Total	1,444,800	1,480,592	1,498,850	836,023	1,407,100	1,382,100	(116,750)	-7.79%	
P.W. - BULKY WASTE (3359)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	94,995	93,932	99,254	60,614	102,319	102,319	3,065	3.09%	
Overtime	-	-	-	806	1	1	1	#DIV/0!	
Subtotal	94,995	93,932	99,254	61,420	102,320	102,320	3,066	3.09%	
Operating Accounts	77,450	86,362	74,325	60,138	81,300	79,975	5,650	7.60%	
Department Total	172,445	180,294	173,579	121,558	183,620	182,295	8,716	5.02%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017 PUBLIC WORKS					thru 2/28/17	Request	Recommended		CY Budget
P.W. - ENGINEERING (3310)									
0001-3310-40-0-0000-500	CAPITAL EQUIPMENT	-	26,622	12,000	11,163	1	-	(12,000)	-100.00%
0001-3310-40-0-0000-510	SOFTWARE	-	-	-	-	6,800	6,800	6,800	#DIV/0!
0001-3310-40-3-0000-189	SEASONAL WORKERS	-	3,502	-	-	9,600	9,600	9,600	#DIV/0!
0001-3310-40-3-0000-190	ADMINISTRATIVE	111,449	114,266	113,367	73,325	119,378	119,378	6,011	5.30%
0001-3310-40-3-0000-191	OVERTIME	4,000	5,214	4,500	1,468	5,000	5,000	500	11.11%
0001-3310-40-3-0000-196	MME	298,094	275,665	331,793	192,185	327,891	399,952	68,159	20.54%
0001-3310-40-3-0000-198	SUPERVISORS	194,336	205,284	203,887	126,793	208,488	208,488	4,601	2.26%
0001-3310-40-3-0000-320	INSPECTIONS - DAMS & BRIDGE	4,500	4,500	4,000	750	3,500	3,500	(500)	-12.50%
0001-3310-40-3-0000-350	GASOLINE	7,500	8,538	8,000	4,859	8,000	8,000	-	0.00%
0001-3310-40-3-0000-352	VEHICLE MAINTENANCE	5,000	7,087	6,000	4,308	7,000	7,000	1,000	16.67%
0001-3310-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	10,000	11,217	10,000	6,913	10,300	10,300	300	3.00%
0001-3310-40-3-0000-640	MEMBERSHIPS & MEETINGS	2,500	1,691	2,500	1,608	2,500	2,500	-	0.00%
***** Cost Center Total ***** Engineering		637,379	663,587	696,047	423,372	708,458	780,518	84,471	12.14%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
SNOW AND ICE CONTROL (3320)										
0001-3320-40-3-0000-308	SNOW & ICE CONTROL	575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%	
**** Cost Center Total ****	**** Snow and Ice Control	575,000	650,580	600,000	445,211	650,000	625,000	25,000	4.17%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
P.W. - GARAGE (3351)										
0001-3351-40-0-0000-500	CAPITAL EQUIPMENT	15,000	-	-	-	1	-	-	#DIV/0!	
0001-3351-40-3-0000-191	OVERTIME	4,000	2,530	4,000	1,859	3,000	3,000	(1,000)	-25.00%	
0001-3351-40-3-0000-194	PUBLIC WORKS	371,083	375,483	387,737	238,882	398,726	398,726	10,989	2.83%	
0001-3351-40-3-0000-196	MME	50,380	50,490	50,243	31,852	57,420	57,420	7,177	14.28%	
0001-3351-40-3-0000-323	REPAIRS & MAINTENANCE SER	6,000	5,539	5,000	4,292	5,000	5,000	-	0.00%	
0001-3351-40-3-0000-350	GASOLINE	2,350	1,688	2,100	532	2,000	1,800	(300)	-14.29%	
0001-3351-40-3-0000-352	VEHICLE MAINTENANCE	1	2,526	-	73	2,500	2,300	2,300	#DIV/0!	
0001-3351-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	7,500	7,063	7,500	3,607	7,500	6,500	(1,000)	-13.33%	
0001-3351-40-3-0000-640	MEMBERSHIP & MEETINGS	500	495	500	75	500	500	-	0.00%	
0001-3351-40-3-0000-710	GARAGE MATERIALS	1	2,838	1	1,623	1	1	-	0.00%	
0001-3351-40-3-0000-755	INVENTORY OVER/SHORT	-	-	-	845	-	-	-	#DIV/0!	
0001-3351-40-3-0000-756	CNG FUELING STATION	7,200	7,399	7,500	5,502	7,300	7,300	(200)	-2.67%	
***** Cost Center Total ***** Garage and Warehouse		464,015	456,051	464,581	289,141	483,948	482,547	17,966	3.87%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
P.W. - HIGHWAY (3354)									
0001-3354-40-3-0000-189	SEASONAL WORKERS	-	-	-	-	9,600	-	-	#DIV/0!
0001-3354-40-3-0000-191	OVERTIME CONTINGENCY	30,000	36,399	31,000	27,196	34,000	34,000	3,000	9.68%
0001-3354-40-3-0000-194	PUBLIC WORKS	980,414	948,744	996,474	595,333	1,022,939	1,013,939	17,465	1.75%
0001-3354-40-3-0000-196	MME	20,937	-	-	-	1	-	-	#DIV/0!
0001-3354-40-3-0000-198	SUPERVISORS	85,979	83,124	86,672	55,165	91,334	91,334	4,662	5.38%
0001-3354-40-3-0000-350	GASOLINE	100,000	81,117	95,000	34,832	95,000	95,000	-	0.00%
0001-3354-40-3-0000-352	VEHICLE MAINTENANCE	195,000	192,501	195,000	85,106	201,100	195,000	-	0.00%
0001-3354-40-3-0000-359	STREET MAINT SUPPLIES	16,000	13,182	16,000	2,032	17,000	16,000	-	0.00%
0001-3354-40-3-0000-360	SIDEWALK,BASIN CONSTRUCTI	3,000	2,826	3,000	-	3,000	3,000	-	0.00%
0001-3354-40-3-0000-363	STORM DRAIN CONSTRUCTION	6,500	5,601	6,500	1,864	6,500	6,500	-	0.00%
0001-3354-40-3-0000-390	ROADSIDE BULKY WASTE	1,000	69	500	390	500	500	-	0.00%
0001-3354-40-3-0000-391	SAFETY & HEALTH PLAN	3,500	3,343	3,000	70	3,400	3,000	-	0.00%
0001-3354-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	6,000	7,068	6,000	4,153	7,000	6,000	-	0.00%
0001-3354-40-3-0000-442	CLOTHING	10,000	6,500	6,500	3,489	6,500	6,500	-	0.00%
0001-3354-40-3-0000-485	SOIL/CATCH BASIN DISPOSAL	45,000	24,735	35,000	26,570	59,800	45,000	10,000	28.57%
0001-3354-40-3-0000-640	MEMBERSHIP & MEETINGS	550	225	250	-	250	250	-	0.00%
***** Cost Center Total ***** Highway		1,503,880	1,405,434	1,480,896	836,200	1,557,924	1,516,023	35,127	2.37%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
P.W. - TRAFFIC (3353)										
0001-3353-40-3-0000-189	PART TIME SUMMER HELP	16,000	13,547	16,000	12,384	16,000	16,000	-	0.00%	
0001-3353-40-3-0000-191	OVERTIME CONTINGENCY	10,000	13,552	12,000	6,398	13,500	13,500	1,500	12.50%	
0001-3353-40-3-0000-196	MME	203,727	197,856	204,442	126,289	210,074	210,074	5,632	2.75%	
0001-3353-40-3-0000-198	SUPERVISORS	102,188	104,664	106,181	65,572	108,583	108,583	2,402	2.26%	
0001-3353-40-3-0000-341	STREET LIGHT MAINTENANCE	3,000	1,475	3,000	266	2,800	2,500	(500)	-16.67%	
0001-3353-40-3-0000-350	GASOLINE	8,500	10,090	9,500	4,840	10,000	10,000	500	5.26%	
0001-3353-40-3-0000-352	VEHICLE MAINTENANCE	11,500	16,691	11,500	5,245	12,500	12,500	1,000	8.70%	
0001-3353-40-3-0000-365	SAFETY EQUIPMENT	1,100	-	5,100	-	5,000	3,000	(2,100)	-41.18%	
0001-3353-40-3-0000-366	SIGNALIZATION	55,000	52,780	58,000	37,145	58,000	58,000	-	0.00%	
0001-3353-40-3-0000-367	SIGNS & LINES	80,000	50,020	40,000	6,427	40,000	40,000	-	0.00%	
0001-3353-40-3-0000-368	ALARM SYSTEMS	1,000	(220)	1,000	-	900	900	(100)	-10.00%	
0001-3353-40-3-0000-440	OFFICE EXPENSE	1,750	983	1,750	1,016	1,750	1,750	-	0.00%	
0001-3353-40-3-0000-640	MEMBERSHIP & MEETINGS	1,200	735	1,200	1,480	1,200	1,200	-	0.00%	
***** Cost Center Total ***** Traffic Engineering		494,965	462,172	469,673	267,062	480,307	478,007	8,334	1.77%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
P.W. - TRANSFER STATION (3355)										
0001-3355-40-3-0000-191	OVERTIME	20,000	21,034	20,000	10,743	21,000	21,000	1,000	5.00%	
0001-3355-40-3-0000-339	MONITORING	81,000	73,305	81,000	35,666	80,000	80,000	(1,000)	-1.23%	
0001-3355-40-3-0000-340	RECYCLING-HAZARDOUS WAST	10,000	4,582	10,000	-	40,000	40,000	30,000	300.00%	
0001-3355-40-3-0000-342	HUB Site Financial Assurance Fun	-	-	7,500	7,500	15,000	15,000	7,500	100.00%	
0001-3355-40-3-0000-350	GASOLINE	1,900	2,927	1,500	4,387	2,500	2,500	1,000	66.67%	
0001-3355-40-3-0000-352	VEHICLE MAINTENANCE	13,000	5,639	9,000	33,346	9,000	9,000	-	0.00%	
0001-3355-40-3-0000-390	OTHER PURCHASED SERVICES	1,500	455	1,500	600	1,500	1,500	-	0.00%	
0001-3355-40-3-0000-440	OFFICE EXPENSE & SUPPLY	3,000	1,171	3,000	300	2,500	2,500	(500)	-16.67%	
***** Cost Center Total ***** Transfer Station / Landfill		130,400	109,113	133,500	92,542	171,500	171,500	38,000	28.46%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
P.W. - WASTE COLLECTION (3357)										
0001-3357-40-3-0000-340	RECYCLING-HAZARDOUS WAST	-	-	-	-	-	-	-	#DIV/0!	
0001-3357-40-3-0000-369	DUMPING FEES	503,000	491,257	539,500	304,756	525,600	525,600	(13,900)	-2.58%	
0001-3357-40-3-0000-390	CONTRACT	926,300	974,118	934,100	531,042	856,000	856,000	(78,100)	-8.36%	
0001-3357-40-3-0000-440	OFFICE EXPENSE & SUPPLY	15,500	15,217	25,250	225	25,500	500	(24,750)	-98.02%	
***** Cost Center Total ***** Waste Collection		1,444,800	1,480,592	1,498,850	836,023	1,407,100	1,382,100	(116,750)	-7.79%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
P.W. - BULKY WASTE (3359)										
0001-3359-40-3-0000-191	OVERTIME CONTINGENCY	-	-	-	806	1	1	1	#DIV/0!	
0001-3359-40-3-0000-194	PUBLIC WORKS	74,058	75,710	76,952	47,527	78,694	78,694	1,742	2.26%	
0001-3359-40-3-0000-196	MME	20,937	18,222	22,302	13,087	23,625	23,625	1,323	5.93%	
0001-3359-40-3-0000-350	GASOLINE	2,000	3,671	2,000	2,358	3,100	3,100	1,100	55.00%	
0001-3359-40-3-0000-352	VEHICLE MAINTENANCE	2,500	5,105	3,000	5,155	4,500	4,500	1,500	50.00%	
0001-3359-40-3-0000-390	DUMP FEES	70,000	75,061	66,500	51,348	71,000	71,000	4,500	6.77%	
0001-3359-40-3-0000-440	OFFICE EXPENSE & SUPPLY	2,150	2,149	2,100	1,074	2,100	1,000	(1,100)	-52.38%	
0001-3359-40-3-0000-442	CLOTHING ALLOWANCE	800	375	725	203	600	375	(350)	-48.28%	
***** Cost Center Total ***** Bulky Waste		172,445	180,294	173,579	121,558	183,620	182,295	8,716	5.02%	

EDUCATION

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
EDUCATION									
BOARD OF EDUCATION									
	99,758,340	99,758,340	99,758,340	53,470,480	99,758,340	99,758,340	-	0.00%	
SCHOOL BUILDING COMMITTEE									
	1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%	
TOTAL									
	99,759,840	99,760,883	99,759,840	53,472,369	99,759,840	99,759,840	-	0.00%	
BOARD OF EDUCATION (1000)									
Part time	-	-	-	-	-	-	-	#DIV/0!	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	-	-	-	-	-	-	-	#DIV/0!	
Operating Accounts	99,758,340	99,758,340	99,758,340	53,470,480	99,758,340	99,758,340	-	0.00%	
Department Total	99,758,340	99,758,340	99,758,340	53,470,480	99,758,340	99,758,340	-	0.00%	
SCHOOL BUILDING COMMITTEE (1184)									
Part time	1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%	
Full time	-	-	-	-	-	-	-	#DIV/0!	
Overtime	-	-	-	-	-	-	-	#DIV/0!	
Subtotal	1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%	
Operating Accounts	-	-	-	-	-	-	-	#DIV/0!	
Department Total	1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
EDUCATION & SCHOOL BUILDING COMMITTEE										
BOARD OF EDUCATION (1000)										
0001-1000-40-1-0000-149	BOARD OF EDUCATION	86,878,133	86,878,133	87,547,986	53,470,480	87,547,986	88,540,016	992,030	1.13%	
0001-1000-40-1-0000-201	HEALTH INSURANCE	12,880,207	12,880,207	12,210,354	-	12,210,354	11,218,324	(992,030)	-8.12%	
***** Cost Center Total ***** Education		99,758,340	99,758,340	99,758,340	53,470,480	99,758,340	99,758,340	-	0.00%	
SCHOOL BUILDING COMMITTEE (1184)										
0001-1184-40-1-0000-160	SALARY EXPENSE	1,500	-	1,500	-	1,500	1,500	-	0.00%	
0001-1184-40-1-2320-160	SALARY EXPENSE	-	2,543	-	1,889	-	-	-	#DIV/0!	
***** Cost Center Total ***** Education		1,500	2,543	1,500	1,889	1,500	1,500	-	0.00%	

CAPITAL

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
CAPITAL										
CAPITAL (0215)										
0001-0215-40-0-0000-500	CAPITAL EQUIPMENT	-	62,809	-	-	1	-	-	#DIV/0!	
0001-0215-40-0-0000-699	TRANSFERS OUT - AIRPORT IM	-	7,508	-	-	-	-	-	#DIV/0!	
0001-0215-40-0-0160-500	CAPITAL EQUIPMENT-LIBRARY	10,500	10,416	2,400	-	1	-	(2,400)	-100.00%	
0001-0215-40-0-0181-500	CAPITAL EQUIPMENT-AVIATION	-	-	-	-	44,430	-	-	#DIV/0!	
0001-0215-40-0-0270-500	CAPITAL EQUIPMENT-IT	104,700	88,814	87,730	56,548	221,282	239,000	151,270	172.43%	
0001-0215-40-0-0401-699	CAP OUTLAY XFER OUT - BOND	-	-	-	-	-	-	-	#DIV/0!	
0001-0215-40-0-0500-699	TRANSFER OUT - VEH REPL FUNC	-	-	-	-	-	-	-	#DIV/0!	
0001-0215-40-0-0510-500	CAPITAL EQUIPMENT-Planning &	-	-	15,000	-	1	100,000	85,000	566.67%	
0001-0215-40-0-0801-500	CAPITAL EQUIPMENT-PARKS	-	-	21,000	6,000	37,000	90,000	69,000	328.57%	
0001-0215-40-0-0802-500	CAPITAL EQUIPMENT-RECREATIO	-	-	-	-	10,000	-	-	#DIV/0!	
0001-0215-40-0-2605-500	CAPITAL EQUIPMENT-POLICE	113,900	99,030	207,900	92,768	426,900	368,000	160,100	77.01%	
0001-0215-40-0-2605-699	TRANSFER OUT - Bullet Proof V	-	10,787	-	-	-	-	-	#DIV/0!	
0001-0215-40-0-2610-500	CAPITAL EQUIPMENT-FIRE	10,000	10,000	-	-	30,000	35,000	35,000	#DIV/0!	
0001-0215-40-0-2617-500	CAPITAL EQUIPMENT-EMERGEN	-	26,615	7,500	-	60,000	60,000	52,500	700.00%	
0001-0215-40-0-2619-500	CAPITAL EQUIPMENT-SMVFD	-	-	31,500	-	23,250	8,250	(23,250)	-73.81%	
0001-0215-40-0-2690-500	CAPITAL EQUIPMENT-EMERG M	-	-	1,800	-	1	-	(1,800)	-100.00%	
0001-0215-40-0-3310-500	CAPITAL EQUIPMENT-ENGINEE	3,900	3,630	5,900	4,430	4,600	35,000	29,100	493.22%	
0001-0215-40-0-3351-500	CAPITAL EQUIPMENT-GARAGE	-	11,127	-	-	38,000	38,000	38,000	#DIV/0!	
0001-0215-40-0-3353-500	CAPITAL EQUIPMENT-TRAFFIC	-	-	-	-	-	105,000	105,000	#DIV/0!	
0001-0215-40-0-3354-500	CAPITAL EQUIPMENT-HIGHWAY	5,050	4,900	-	-	20,000	20,000	20,000	#DIV/0!	
0001-0215-40-0-3359-500	CAPITAL EQUIPMENT-BULKY W	3,600	2,430	-	-	1	-	-	#DIV/0!	
0001-0215-40-0-3360-500	CAPITAL EQUIPMENT-FACILITIE	-	-	-	-	-	266,000	266,000	#DIV/0!	
0001-0215-40-0-3940-500	CAPITAL EQUIPMENT-PARKING	-	-	15,000	840	24,000	-	(15,000)	-100.00%	
0001-0215-40-0-4710-500	CAPITAL EQUIPMENT-HEALTH	-	-	-	-	43,750	-	-	#DIV/0!	
0001-0215-40-0-0000-xxx	CAPITAL EQUIPMENT-PREBUY	-	-	-	-	-	(800,000)	(800,000)	#DIV/0!	
**** Cost Center Total **** Capital Equipment		251,650	338,065	395,730	160,586	983,217	564,250	168,520	42.58%	
Expenditure Total for Fund 0001		187,785,161	187,410,454	190,671,797	113,208,091	207,445,548	191,207,274	535,477	0.28%	
Revenue Fund 0001		187,785,161	188,820,503	190,671,797	103,562,871	189,217,061	191,207,274	535,477	0.28%	
Balance Surplus / (Deficit)		-	1,410,050	-	(9,645,221)	(18,228,487)	-	-		
** END OF REPORT **										

DEVELOPMENT & ENFORCEMENT CAPITAL FY 18			
PROJECTS	FY 2017/18	GRANTS	NARRATIVE
Planning - POCD update	\$100,000		The City is required by Statute to update their Plan of Conservation and Development every 10 years. It is expected to take 18-24 months to complete the new plan. Due 2019.
DEV & ENFORCEMENT TOTAL:	\$100,000		

EMERGENCY COMMUNICATIONS CAPITAL FY 18			
PROJECTS	FY 2017/18	GRANTS	NARRATIVE
Powerphone Cache Software for the Emergency Communications Center Powerphone CAD Vendor	\$50,000 \$10,000		The Center adopted the Total Response Protocol from Powerphone last year. All personnel have been certified in call handling, law enforcement dispatch, fire dispatch and EMD (Emergency Medical Dispatch). The training focused on how to correctly handle calls, specifically what questions to ask for various types of calls and what information is critical on police, fire and EMS calls. The Cache would interface with the CAD system; all questions would be quickly available to the dispatcher by selecting the appropriate event type, such as, assault, domestic, house fire etc. The questions to ask would be in front of them instantly for reference. This would increase uniformity and consistency within the Center since all employees would be asking the same questions in the same manner and forwarding this information to all field personnel.
EMERGENCY COMM. TOTAL:	\$60,000		

FACILITIES CAPITAL FY 18		
PROJECT	FY 17/18	NARRATIVE
Parking Garage - caulking and sealing	\$24,000	Replace damaged caulking from weather and snow removal. High priority to prevent further degradation of the concrete structure and causing icing issue inside garage which is a safety issue.
Station 1 interior repairs/improvements	\$25,000	Update kitchen and bathrooms, replace floors, ceiling tiles.
Station 2 interior improvements	\$10,000	Repair kitchen cabinets, replace bathroom fixtures.
Station 3 improvements	\$10,000	Replace dayroom floor, update kitchen cabinets, counters.
Station 5 concrete repairs	\$50,000	Repair, replace cracked, disintegrated concrete on building. Safety issue with chunks falling off building on second floor.
City Hall - interior upgrades	\$10,000	Refurbish HR area waiting/break room.
Replacement Van for Peter	\$34,000	Replace Peter's 20-year old minivan
Replacement van for HVAC Technician	\$40,000	New work van for new City HVAC Technician
Softball field restroom upgrades	\$25,000	Refurbish softball field restrooms at Lewis Avenue field.
Public Works Admin - Replace windows	\$30,000	Replace remaining defective windows at Public Works admin building.
Public Works - Traffic paint building roof replacement	\$8,000	Replace existing roof at Public Works traffic paint building. Work to be done by Parks Dept. carpenter.
FACILITIES TOTAL:	\$142,000	

FIRE DEPARTMENT CAPITAL FY 18			
PROJECT	FY 2017/18	GRANTS	NARRATIVE
Replace Staff vehicle	\$30,000		The staff cars are replaced on a periodic basis, before they accumulate too much mileage. This project will replace a 2007 Chevy uplander with 94,000 miles that was purchased used and utilized by the Fire Marshal offices for Department business and for response for fire investigation during emergencies. They will be replaced with a extended cab pickup and box shell which will increase the safety of the personnel by keeping contaminated items separate from the passenger area. The vehicle will be evaluated for placement into the department's reserve fleet or may be disposed of.
Technical Rescue Gear Replacement	\$25,000	(\$20,000)	This project is to expand the capabilities of the MFD in technical rescue and Tactical medical operations. The Technical Rescue Program is in need of equipment (which is reaching its end of life date). We have not been able to complete replacement of these items through the regular budget process. The proposal includes replacement and augmentation of rescue rope as well as other high and low angle equipment, patient packaging equipment. A micro grant has been applied for to cover a majority portion; however ; this equipment is essential to daily operations of the department and should be funded regardless of the grant application outcome.
FIRE TOTAL:	\$55,000.00	(\$20,000)	

SMVFD CAPITAL FY 18			
PROJECTS	FY 2017/18	GRANTS	NARRATIVE
Pager Replacement	\$ 8,250		Purchase of 16 pagers to replace units 7 years old or older
SMVFD TOTAL:	\$8,250		

IT CAPITAL FY 18		
PROJECT	FY 17/18	NARRATIVE
Upgrade Windows Server	\$14,000	Add additional server to virtual environment. Current environment is near maximum capacity
Network equipment replacement	\$10,000	Replace end of life equipment
Firewall(s)	\$30,000	Replace end of life firewall at City Hall with new redundant firewalls
Backup system	\$30,000	Implement new backup system to backup all server files to the cloud
Wireless system upgrade and expansion	\$50,000	Replace end of life wireless equipment and expand network. Replaces three separate and different systems.
Council Chambers camera upgrades	\$40,000	Add wall mounted cameras and equipment to allow live broadcast of all meetings
Other equipment	\$8,000	Funds to replace misc. equipment
Annual Microsoft Server Software, Office and Windows. NO Maintenance	\$57,000	Funds to make second payment of three for Windows, Office and server software
IT TOTAL:	\$239,000	

PARKS AND RECREATION CAPITAL FY 18		
PROJECTS	FY 2017/18	NARRATIVE
Pickup Truck with Plow Replacement	\$40,000	Replacement truck for 2002 model with over 117,000 miles that will not be able to plow after this winter.
Hubbard Park Pool Repairs	\$150,000	Replace coping & low-end expansion joint. Acid-wash & paint pool.
PARKS & RECREATION TOTAL:	\$190,000	

POLICE DEPARTMENT CAPITAL FY 18		
CAPITAL EQUIPMENT	FY 2017/18	NARRATIVE
Police Patrol Vehicles 8 Replacements	\$368,000	Purchase of (8) For Police Interceptor SUV'S for the Patrol Fleet. One of these vehicles will be a Supervisor Vehicle. The cost of each fully equipped vehicle is approximately \$46,000. This cost includes: the purchase price of the vehicle, emergency lighting and siren, prisoner transport cage, vehicle wrap, police radio, equipment and rifle storage box, computer and mounting system.
POLICE TOTAL:	\$368,000	

PUBLIC WORKS CAPITAL FY 2017-18		
GARAGE	FY 2017/18	NARRATIVE
Used equipment fund	\$25,000	In the event that a vehicle or piece of equipment requires replacement unexpectedly, this account is used to find a suitable replacement. Examples have been the replacement of several Fire Marshal vehicles and an Engineering vehicle.
Vehicle Diagnostic Equipment	\$13,000	The mechanics diagnostic equipment is limited to handheld devices that cannot to a full vehicle diagnostic evaluation. This equipment will provide, at a minimum, two lap top size devices capable of completing the required diagnostics.
GARAGE SUB TOTAL:	\$38,000	
TRAFFIC		NARRATIVE
Signal Detection Program	\$30,000	Install intersection video detection systems to replace in ground loop vehicle detection. Program replaces in ground loop detectors that are damaged by excavation or normal wear.
Fire Alarm System Upgrade	\$20,000	Replace cables, call boxes and receiving equipment at the City's fire stations. Will increase the reliability of the Fire Alarm System.
East Main Street Closed Loop Expansion	\$30,000	Extend the existing E. Main St closed loop traffic signal system from Parker Av. to Preston Ave. (First phase of work started in FY16/17). Will improve the flow of traffic on E. Main St., reduce fuel consumption and reduce green house gases. Will assist in reducing number of complaints regarding the stop/go flow of traffic.
TRAFFIC SUB TOTAL:	\$80,000	
HIGHWAY		NARRATIVE
Curbing machine and conveyor	\$25,000	Replace 20+ year old curbing machine and conveyor.
HIGHWAY SUB TOTAL:	\$25,000	

PUBLIC WORKS CONT'D HIGHWAY/TRAFFIC	FY 2017/18	NARRATIVE
Multi-purpose room	\$20,000	Neither of the two buildings at Michael Drive have the facilities for training sessions. This requires staff to use other locations within the City. Also, presentations by vendors such as Aflack, Cigna, etc. are difficult since the presentations are given in the large warehouse where voices can't be easily heard. These funds are anticipated to purchase furniture (tables & chairs), carpeting, overhead projector and screen and window shades.
HWY/TRAFFIC SUB TOTAL:	\$20,000	
PUBLIC WORKS GRAND TOTAL:	\$163,000	

C. I. P. - GENERAL FUND

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
BOE	Roger Sherman Boiler Replacement	574,000							574,000	
	Roger Sherman Blacktop Replacement	200,000							200,000	
	* Hanover Roof Replacement			166,000	1,900,000				2,066,000	
	<i>Grant Proceeds</i>			<i>(107,900)</i>	<i>(1,235,000)</i>				<i>(1,342,900)</i>	
TOTAL		774,000	-	58,100	665,000	-	-	-	1,497,100	
FIRE	Replace a Fire Pumper (Engine 4 w/Quint)	750,000							750,000	
	Training Ground/Facility Improvements	90,000							90,000	
	Station 2: Phase 2/Architectural Plans	200,000							200,000	
	Station 2: Phase 3/Architectural Plans			250,000					250,000	
	Upgrade Equipment for Apparatus			60,000					60,000	
	Replace Engine 1			500,000					500,000	
	Communications Radio Replacement			400,000					400,000	
	<i>Grants</i>			<i>(360,000)</i>					<i>(360,000)</i>	
	Fire Station 2 Relocation				6,000,000				6,000,000	
	Replace a Fire Rescue Vehicle for South Meriden Volunteers				200,000				200,000	
	Fire Hose/Equipment Replacement				20,000				20,000	
	Station Furniture Replacement				20,000				20,000	
	Station 5 Renovation/Relocation Study					100,000			100,000	
	Covered Training Building					350,000			350,000	
	Replace ATV & Recue Boat					80,000			80,000	
	Replace a Fire Pumper Engine 6 (SMVFD)						550,000		550,000	
Replace a Fire Pumper Engine 5							580,000	580,000		
Training Ground/Facility Improvements							40,000	40,000		
TOTAL		1,040,000	-	850,000	6,240,000	530,000	550,000	620,000	9,830,000	
POLICE									-	
TOTAL		-	-	-	-	-	-	-	-	
LIBRARY	Architect Fees-Design to Bid Specs	150,000							150,000	
	Library Renovation and Expansion			6,000,000					6,000,000	
	<i>Grant proceeds</i>			<i>(1,000,000)</i>					<i>(1,000,000)</i>	
TOTAL		150,000	-	5,000,000	-	-	-	-	5,150,000	
AVIATION									-	
TOTAL		-	-	-	-	-	-	-	-	
HEALTH									-	
TOTAL		-	-	-	-	-	-	-	-	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23							(3/2/17)	
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
PLANNING	Development & Enforcement Acquisition & Demo	75,000		75,000	75,000	75,000	75,000	75,000	450,000	
	C.I.D.E.W.A.L.K. Program	75,000		75,000	75,000	75,000	75,000	75,000	450,000	
									-	
	TOTAL	150,000	-	150,000	150,000	150,000	150,000	150,000	900,000	
SMVFD	Replacement - Breathing Air Compressor	60,000							60,000	
	Eng 10 - 1996 Replacement			550,000					550,000	
	Rescue 14 Replacement				180,000				180,000	
	Station Renovation 2nd Floor Addition					200,000			200,000	
	Eng 11 Replacement						600,000		600,000	
									-	
	TOTAL	60,000	-	550,000	180,000	200,000	600,000	-	1,590,000	
CIVIL PREPAREDNESS									-	
	TOTAL	-	-	-	-	-	-	-	-	
EMER COMMUNICA	MFD Radio System Simulcast Upgrade	110,000							110,000	
	Relocation of the Emergency Comm Center			375,000	370,000				745,000	
	Fire ground Receiver System - 4 sites to record	50,000				1,500,000	1,500,000		3,050,000	
									-	
	TOTAL	160,000	-	375,000	370,000	1,500,000	1,500,000	-	3,905,000	
FACILITIES		939,300							939,300	
	TOTAL	939,300	-	-	-	-	-	-	939,300	
ECON	Neighborhood Preservation Program Loans	100,000		100,000	100,000	100,000	100,000	100,000	600,000	
DEVELOPMENT	USEPA Brownfields Cleanup grant -1 King Place	240,000	(200,000)						40,000	
									-	
	TOTAL	340,000	(200,000)	100,000	100,000	100,000	100,000	100,000	640,000	
PARKS, REC & PUB	Parks-Paving, Curbs & Sidewalks Phase III	150,000		150,000	150,000	150,000			600,000	
	Playscape Replacement & Safety Surfacing	100,000		100,000	100,000	100,000	100,000		500,000	
	Tower Road Rehab Phase II	100,000		100,000	100,000				300,000	
	Hubbard Park Pool Repairs***Hubbard Park Trust Fund	75,000	(75,000)			750,000	25,000		775,000	
	Artificial Turf for Infield of Dunn Championship Field						120,000		120,000	
	5 Yard Dump Truck With Plow Replacement					100,000			100,000	
	Meriden Green Mower, Compressor, Tractor***Bradley Park Trus	200,000	(200,000)	120,000					120,000	
	Sweeper Rehab			45,000					45,000	
	Bucket Truck Replacement				180,000				180,000	
	Fork Lift Replacement					28,000			28,000	
	Scissor Lift Replacement				24,000				24,000	
									-	
	TOTAL	625,000	(275,000)	515,000	554,000	1,128,000	245,000	-	2,792,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	PUBLIC WORKS									
ENGINEERING	City-Wide Road Reconstruction	500,000		500,000	500,000	500,000	500,000	500,000	3,000,000	
	City-Wide Road Reconst LoCIP Funding	525,697	(525,697)	525,697	525,697	525,697	525,697	525,697	2,628,485	
	Grant proceeds			(525,697)	(525,697)	(525,697)	(525,697)	(525,697)	(2,628,485)	
	City-Wide Sidewalks	350,000		350,000	350,000	350,000	350,000	350,000	2,100,000	
	Downtown Sidewalks	869,389	(869,389)						-	
	Misc. Sidewalk Repairs	100,000		100,000	100,000	100,000	100,000	100,000	600,000	
	City-Wide Drainage	75,000		50,000	50,000	50,000	50,000	50,000	325,000	
	Downtown Improvements	250,000		250,000	250,000	250,000	250,000	250,000	1,500,000	
	Linear Trail Projects	650,000		750,000	500,000				1,900,000	
	Kensington Ave Box Culvert	100,000		1,500,000	1,500,000				3,100,000	
	MS4 Drainage Requirements	400,000							400,000	
	Bridge/Box Culvert Rehabilitation				250,000				250,000	
	Baldwin Ave Reconstruction					700,000			700,000	
	Preston Ave Reconstruction					700,000			700,000	
	Williams St Reconstruction					400,000			400,000	
	Johnson Ave Reconstruction Phase 1					350,000	350,000		700,000	
	Camp Street Bridge						100,000		100,000	
	Jordan Brook Phase 3						550,000		550,000	
	Allen Ave Reconstruction						700,000		700,000	
	Finch Ave Reconstruction						450,000	550,000	1,000,000	
	Westfield Rd Reconstruction							700,000	700,000	
	Hicks Ave Drainage/Road Improvements							400,000	400,000	
									-	
	TOTAL ENGINEERING	3,820,086	(1,395,086)	3,500,000	3,500,000	3,400,000	3,400,000	2,900,000	19,125,000	
SNOW	Dump Body Replacement			80,000					80,000	
									-	
	TOTAL SNOW	-	-	80,000	-	-	-	-	80,000	
GARAGE	Extend Overhead Crane	90,000							90,000	
	Machine Shop Equipment	90,000							90,000	
	CNG Fueling Station Rehabilitation				30,000				30,000	
									-	
	TOTAL GARAGE	180,000	-	-	30,000	-	-	-	210,000	
TRAFFIC	Signal Upgrade Program	220,000		232,000	243,000	255,000	267,000	280,000	1,497,000	
	Pavement Markings	175,000		150,000	150,000	150,000	150,000	150,000	925,000	
									-	
	TOTAL TRAFFIC	395,000	-	382,000	393,000	405,000	417,000	430,000	2,422,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23							(3/2/17)	
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
HIGHWAY	Dump Truck	230,000		240,000	250,000	260,000	270,000	280,000	1,530,000	
	One Ton Dump, Sander and Plow	95,000							95,000	
	Street Sweeper	220,000				250,000			470,000	
	Replace Storage Facilities			135,000	140,000	140,000	250,000	150,000	815,000	
	Utility Truck			75,000					75,000	
	Pickup Truck			50,000			50,000		100,000	
	Front End Loader				275,000				275,000	
	Triaxle Replacement							250,000	250,000	
									-	
	TOTAL HIGHWAY	545,000	-	500,000	665,000	650,000	570,000	680,000	3,610,000	
TRANSFER STATION									-	
	TOTAL TRANSFER STATION	-	-	-	-	-	-	-	-	
BULKY WASTE	Bulky Waste Crane Truck			240,000					240,000	
	TOTAL BULKY WASTE	-	-	240,000	-	-	-	-	240,000	
	TOTAL PUBLIC WORKS	4,940,086	(1,395,086)	4,702,000	4,588,000	4,455,000	4,387,000	4,010,000	25,687,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level			C.I.P. FY 17/18 - 22/23					(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
GOLF									-	
Enterprise									-	
	TOTAL	-	-	-	-	-	-	-	-	
	PUBLIC UTILITIES									
WATER	SOURCES:									
	Hallmere Reservoir Spillway			750,000					750,000	
	Kenmere Reservoir								-	
	Gatehouse Intake Levels/gates				300,000				300,000	
	Bradley/Hubbard Aerator Reservoir								-	
	Dam Improvements				150,000				150,000	
	Merimere Reservoir								-	
	Dam/Spillway Improvements			75,000					75,000	
	Broad Brook Reservoir					100,000			100,000	
	Dam Improvements								-	
	Watershed Canal Improvements				150,000				150,000	
	Evaluate/Design Dam/spillway Improvements			55,000					55,000	
	Evansville Well (East/West) Redevelopment				100,000				100,000	
	Assessment of Inactive Wells	200,000							200,000	
									-	
	SUBTOTAL - SOURCES	200,000	-	880,000	700,000	100,000	-	-	1,880,000	
	FACILITIES/PLANTS:									
	Elmire Treatment Plant (New) & Storage Tank								-	
	Design			5,000,000					5,000,000	
	Construction				20,000,000				20,000,000	
	Grants			(108,000)	(1,500,000)				(1,608,000)	
	Merimere Treatment Plant (new)								-	
	Design						1,500,000		1,500,000	
	Bradley & Hubbard Treatment Plt Upgrade								-	
	Construction Upgrade	430,000							430,000	
	Grant								-	
	Bradley & Hubbard-Building Upgrade			20,000					20,000	
	Evansville Treatment Plant Upgrade								-	
	Evaluation/Design			30,000					30,000	
	Construction				100,000				100,000	
	Grants				(6,500)				(6,500)	
	Platt/Lincoln Treatment Plant Upgrade								-	
	Evaluation/Design				30,000				30,000	
	Construction					150,000			150,000	
	Grants					(9,000)			(9,000)	
	Electrical Improvements			35,000					35,000	
	Evansville Improvements	55,000							55,000	
	Parker Ave Overhead Door Replacement			25,000					25,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	Scada Upgrade								-	
	Design	309,000							309,000	
	Scada Upgrade								-	
	Construction	4,109,000							4,109,000	
									-	
	SUBTOTAL FACILITIES/PLANTS	4,903,000	-	5,002,000	18,623,500	141,000	-	1,500,000	30,169,500	
	PUMP STATIONS:									
	East Road Pump Station								-	
	Equipment Improvements	100,000							100,000	
	Carpenter Ave Zone Improvements								-	
	Williams Street Pump Station								-	
	Design			120,000					120,000	
	Construction				1,000,000				1,000,000	
	Grants			(9,000)	(75,000)				(84,000)	
	Kenmere Pump Station								-	
	Equipment Improvements			50,000					50,000	
									-	
									-	
	SUBTOTAL - PUMP STATIONS	100,000	-	161,000	925,000	-	-	-	1,186,000	
	TANKS:									
	Fleming Rd 2,000,000 gal								-	
	Construct New Tanks w/mixer			2,200,000					2,200,000	
	Grant			(165,000)					(165,000)	
	Planning/Design	200,000	(15,000)						185,000	
	Storage Tank Mixers			300,000					300,000	
									-	
	SUBTOTAL - TANKS	200,000	(15,000)	2,335,000	-	-	-	-	2,520,000	
	ADMINISTRATION:									
	Meter Replacement Program	65,000		66,500	68,000	70,000	71,000	72,000	412,500	
									-	
	SUBTOTAL - ADMINISTRATION	65,000	-	66,500	68,000	70,000	71,000	72,000	412,500	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	EQUIPMENT:									
	Dump Truck (6/8 yds)-Distribution				120,000				120,000	
	One Ton 4 x 4 Pickup -Watershed				\$50,000				50,000	
	Roller (1/2 Ton)			30,000					30,000	
	Pipe Thawing Machine			10,000					10,000	
	Backhoe				150,000				150,000	
	One Ton 4x4 Pickup w/Utility Body				60,000				60,000	
	Equipment Trailers-Distribution					20,000			20,000	
	Passenger Vehicle	35,000							35,000	
	Compressor					60,000			60,000	
	3/4 Ton 4x4 Pickup Truck-Dist					60,000			60,000	
	Forklift-Distribution				40,000				40,000	
	Utility Body-Pick up Truck-Dist				60,000				60,000	
	Tri-Axle Dump Truck						250,000		250,000	
									-	
	SUBTOTAL - EQUIPMENT	35,000	-	40,000	480,000	140,000	250,000	-	945,000	
	DISTRIBUTION SYSTEM:									
	Distribution Improvements	750,000		750,000	750,000	750,000	750,000	750,000	4,500,000	
	Leak Study				\$60,000		60,000		120,000	
	Water Mains on Bridges								-	
	Design	50,000							50,000	
	Construction				850,000				850,000	
	E. Main St Water Main - Under I91								-	
	Water Main Improvements								-	
	Design			40,000					40,000	
	Improvements				700,000				700,000	
	Distribution Valve Replacement	250,000		250,000	250,000	250,000	250,000	250,000	1,500,000	
	Distribution Materials/Accessories			50,000		50,000		50,000	150,000	
	Chamberlain Hwy 16" Water Main	527,000							527,000	
	West Main St Water Main			515,000					515,000	
	Grants			(515,000)					(515,000)	
									-	
	SUBTOTAL - DISTRIBUTION SYSTEM	1,577,000	-	1,090,000	2,610,000	1,050,000	1,060,000	1,050,000	8,437,000	
	TOTAL WATER DIVISION	7,080,000	(15,000)	9,574,500	23,406,500	1,501,000	1,381,000	2,622,000	45,550,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
WATER POLLUTION CONTROL FACILITY										
	COLLECTION SYSTEM IMPROVEMENTS	500,000		500,000	500,000	500,000	500,000	500,000	3,000,000	
	PUMP STATION EMERGENCY ALT PUMPNG				50,000				50,000	
	WPCF VEHICLE REPLACEMENT	40,000				45,000			85,000	
	CEDARWOOD VALLEY PUMP STATION SIPHON DESIGN AND CONSTRUCTION			100,000	250,000				350,000	
	PHOSPHORUS BID AND CONSTRUCTION			45,913,623					45,913,623	
	<i>GRANTS</i>			<i>(17,131,632)</i>					<i>(17,131,632)</i>	
	PHOSPHORUS UPGRADE - PROFESSIONAL SERVICES	1,122,302							1,122,302	
	MANHOLE FRAMES & COVERS			30,000		30,000		30,000	90,000	
	WPCF BUILDING REPAIRS						40,000		40,000	
	COLLECTION SYSTEM EQUIPMENT UPGRADES					40,000			40,000	
	ROOFS ON WPCF BUILDINGS					250,000			250,000	
	SILVER LAKE/CEDARWOOD VALLEY PUMP STATION RESILIANCY/DESIGN AND UPGRADE				401,500	4,854,500			5,256,000	
									-	
	Total WATER POLLUTION CONTROL FACILITY	1,662,302	-	29,411,991	1,201,500	5,719,500	540,000	530,000	39,065,293	
	TOTAL PUBLIC UTILITIES	8,742,302	(15,000)	38,986,491	24,608,000	7,220,500	1,921,000	3,152,000	84,615,293	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	Total	17,920,688	(1,885,086)	51,286,591	37,455,000	15,283,500	9,453,000	8,032,000	137,545,693	
	Board of Education	(774,000)	-	(58,100)	(665,000)	-	-	-	(1,497,100)	
	Enterprise Funds	(8,742,302)	15,000	(38,986,491)	(24,608,000)	(7,220,500)	(1,921,000)	(3,152,000)	(84,615,293)	
	Total w/o BOE, Enterprise Funds	8,404,386	(1,870,086)	12,242,000	12,182,000	8,063,000	7,532,000	4,880,000	51,433,300	
	Total w/o BOE, Enterprise Funds net of grants	6,534,300								
	Cap Calculation FY2017 Principal Paydown	10,318,700								
	Less New High School Principal	1,770,998								
	Balance of Principal Paydown	8,547,702								
	Self Imposed Cap @ 50%	4,273,851								
	Imposed Cap less CIP Plan	(2,260,449)								

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
****HARBOR BROOK FLOOD CONTROL PROJECTS (Recommend these projects be funded separate from CIP as they will exceed the cap)										
HARBOR BROOK										
DRAINAGE IMPROV	Program Management	100,000		80,000	80,000	80,000	80,000	80,000	500,000	
	Channel work south of Amtrak Bridge	600,000							600,000	
	Environmental Monitoring - Meriden Green	100,000		90,000	90,000	90,000	90,000	90,000	550,000	
	Amtrak Bridge Area	3,700,000	(2,400,000)						1,300,000	
	Mill St Area Improvements	1,000,000		1,000,000	1,000,000	1,000,000			4,000,000	
	Channel work - Cedar to Center	900,000		900,000	900,000				2,700,000	
	Cedar St Bridge Replacement	500,000		1,500,000	1,000,000	1,000,000			4,000,000	
	Property Acquisitions	250,000		250,000	250,000	1,000,000			1,750,000	
	Amtrak Bridge to Perkins Square	750,000		500,000	500,000				1,750,000	
	Center St Bridge			3,500,000					3,500,000	
	<i>HPP Funds from Columbus Ave Project</i>			(1,200,000)					(1,200,000)	
	South Butler St Bridge				1,300,000	2,200,000	1,500,000		5,000,000	
	Channel work - Cooper to Amtrak				2,275,000	2,275,000			4,550,000	
	Channel work - Center to Camp						2,100,000		2,100,000	
	Channel work - Camp to Westfield Road						3,000,000		3,000,000	
	Hanover Pond to Coe Ave						2,000,000	2,500,000	34,100,000	
	<i>Subtotal Harbor Brook</i>								4,500,000	
	<i>Broad Street Bridge (Future>FY2023)</i>							4,500,000	38,600,000	
	Note: Projects are listed in order of priority								-	
TOTAL HARBOR BROOK DRAINAGE IMPVTS.		7,900,000	(2,400,000)	6,620,000	7,395,000	7,645,000	8,770,000	7,170,000	38,600,000	

BOARD OF EDUCATION CIP FY 18			
PROJECT	FY 17/18	GRANT	NARRATIVE
Roger Sherman Boiler Replacement	\$574,000		Replace boilers at Roger Sherman Elementary School. The current boilers are over 21 years old and have exceeded their life expectancy. The project is URGENT as manufacturers' parts are no longer available to repair boilers.
Roger Sherman Blacktop Replacement	\$200,000		25,688 sq. ft. of blacktop surface at Roger Sherman Elementary School was identified to be in poor condition and in URGENT need of replacement. BOE hired Vanasse Hangen Brustlin, Inc. to perform a Pavement Needs Assessment.
TOTAL:	\$774,000		

FIRE DEPARTMENT CIP FY 18			
PROJECT	FY 2017/18	GRANTS	NARRATIVE
Replace a Fire Pumper (Engine 4 w/Quint)	\$750,000		2017 Class "A" "Quint" combination Fire Pumper/Ladder Truck. This new piece of apparatus is a replacement for a front line fire pumper. The department apparatus fleet is aging fast and needs to be replaced per a pre-planned program, to minimize liability in apparatus operation. This replacement pumper will replace an 18 - year old pumper that will, in turn, replace a 27 - year old pumper which will be disposed of.
Training Ground/Facility Improvements - Training Tower	\$90,000		This project will allow completion of a three story tower and a live burn building. This provides real fire conditions for fire and rescue training all in a controlled environment. This is a part 3 of a multi-year project to develop a multi-story modular training tower with multi-hazard training capability. This project includes the addition of the 3 story tower with engineered stand pipe and sprinkler system It has rappelling platforms and capability to train on rope rescue techniques. Additionally, related safety enhancements (stairs and railing) as well as an outdoor training pavilion, and aesthetic upgrades (paint, landscape etc.) are a part of this project. This facility is a fraction of the cost of a brick and mortar facility, and can easily be refurbished or expanded as the fire department mission changes. We currently must use the parking structure at the west field mall for standpipe training and operations.
Station 2: Phase 2/Architectural Plans	\$200,000		This project funds a Phase 2 study, and begins the process of architectural plans in preparation for relocation of Fire Station 2 from Pratt St. to either Cooper St., or Orange St. There is an urgent need to replace this station. This project continues the process of developing plans for the new station, built at a different location, while addressing the deployment model issues that may result from increased rail traffic and increased traffic near the HUB area and downtown as those areas revitalized. It will provide a second career station on the west side of the rail road tracks, resulting in 3 stations on each side of those tracks. The new location will also reduce response times to South Meriden, as well as increase apparatus storage capability within the Fire Dept. Delaying this plan will lead to further expense to maintain an aging facility, increased operational costs, and additional repair costs in the future. Currently a plan is being developed to determine a more accurate cost of this project with hope of securing State Bonding funds.
TOTAL:	\$1,040,000.00		

SMVFD CIP FY 18		
PROJECT	FY 17/18	NARRATIVE
Replacement of Breathing Air Compressor	\$60,000	Replacing air compressor that is 30 years old
TOTAL:	\$60,000	

LIBRARY CIP FY 18			
CIP PROJECT	FY17/18	GRANTS	NARRATIVE
Library Renovation and Children's Library Expansion – Phases 1 and 2: Architect Fees for Design through Bid Documents. Architect Fees - Design to Bid Specs	\$150,000		Total Estimated cost \$200,000. \$50,000 - approved CIP 2015/16. Balance requested. The City must seriously consider a major renovation/expansion project of the 44 - year old library. The children's area is in greatest need of expansion. There is little to no room for new books and other materials. The preschool area, intended to develop pre-literacy skills, is cramped and cluttered with little room for infants to crawl or toddlers to walk safely. There is insufficient seating for parents to observe their children's activities or share a book. Adjacent area, intended for craft programs, is now a staff work area, totally open to the public, which is a safety hazard and hinders staff productivity. In addition, the building needs upgrades of public restrooms, and improved spaces for teens and new technologies.
TOTAL:	\$150,000		

DEVELOPMENT AND ENFORCEMENT CIP FY 18		
PROJECT	FY 17/18	NARRATIVE
Development & Enforcement Acquisition & Demo	\$75,000	Demolition or acquisition of unsafe and/or strategic buildings
C.I.D.E.W.A.L.K. Program	\$75,000	Share in the cost of fixing & replacing unsafe city sidewalks. Increase number of sidewalk replacements and make it possible for households to afford the replacements; supplement city sidewalk replacements.
TOTAL:	\$150,000	

EMERGENCY COMMUNICATIONS CIP FY 18		
PROJECT	FY 17/18	NARRATIVE
MFD Radio System Simulcast Upgrade	\$110,000	A simulcast radio system will allow audio transmissions on the same frequency from two or more sites. This priority project provides a wide geographic coverage area with a uniform frequency plan, improved coverage for "dead spots", improved building penetration for portables, frequency efficiency, compatible with analog and digital and simplicity for the dispatchers where the transmission is automatically transmitted from more than one site without any manual operation while handling emergency calls.
Fireground Receiver System - 4 sites to record	\$50,000	Currently none of the Fireground transmission are recorded. When there is a need to verify transmissions, investigate an incident, it cannot be done since there are no recordings of the fireground channels. This is critical and should be changed as soon as possible. Installation of four sites for receiver coverage on the Fireground channel. Interface these with the console and recording vendor to allow for all fireground transmissions to be recorded throughout the city.
TOTAL:	\$160,000	

ECONOMIC DEVELOPMENT CIP FY 18			
PROJECT	FY 17/18	GRANTS	NARRATIVE
Neighborhood Preservation Program Loans	\$100,000		Provide city funds for Neighborhood Preservation Program (NPP) homeowner loan program in anticipation of further cuts to HUD/CDBG funding.
USEPA Brownfields Cleanup grant -1 King Place	\$240,000	(\$200,000)	Provide City matching funds for proposed USEPA Cleanup grant for 1 King Pl. Project will help ensure compliance with state law to address "Notice of Violation" to address presence of 2 Underground Storage Tanks (USTs) at the site. Project will encourage future expansion of the tax base in that site cleanup is necessary pre-development activity.
TOTAL:	\$340,000	(\$200,000)	(Net \$140,000)

FACILITIES CIP FY 18		
PROJECT	FY 17/18 ESTIMATE	NARRATIVE
Airport basement asbestos abatement	\$54,300	Asbestos abatement for airport main building basement and construction of new walls, lights, etc to make into a meeting space
Fire Department - Paving, parking lot repair	\$150,000	Repave, repair multiple aging fire department parking lots.
Station 4 HVAC replacement	\$125,000	Replace original equipment HVAC system with new, more efficient system
Station 5 HVAC replacement	\$125,000	Replace original equipment HVAC system with new, more efficient system
Firehouse key replacement	\$55,000	Replace existing keyed door locks with electronic FOBs to increase security and accountability
Golf Course Restaurant - Replace HVAC	\$70,000	Replace old, existing HVAC systems at Golf Course restaurant with new more efficient systems. Original estimates too low requiring additional funding
Senior Center - roof replacement	\$260,000	Replace existing roof on senior center. Roof is over 30 years old
Stoddard Building - Parking lot and drainage	\$100,000	Reroute building drainage and repave existing parking lot at Stoddard building. NOTE: we receive \$880/month from State of CT for parking for our tenants.
TOTAL:	\$939,300	

PARKS & RECREATION CIP FY 18			
PROJECTS	FY 2017/18	GRANTS	NARRATIVE
Parks Paving, Curbs, & Sidewalks Phase III	\$150,000		Repaving for Columbus Park lot, Habershon Park boat launch area, Hubbard Park Skatehouse lot, & Hubbard Park lower entrance road.
Playscape Replacement & Safety Surfacing	\$100,000		New playscape for Ives Park & new court surfacing for Washington & John Zajac parks.
Tower Road Rehab Phase II	\$100,000		Redesign & rebuild "S-curve" portion near Maloney Canal.
Hubbard Park Pool Repairs	\$75,000	\$75,000 (Hubbard Park Fund)	Replace coping & low-end expansion joint. Acid-wash & paint pool.
Meriden Green Mowers, Compressor, & Landscape Trailer	\$200,000	\$200,000 (Bradley Park Fund)	New zero-turn mower & gang mower for cutting 14 acre retention basin contours, compressor for 66-zone irrigation system, and secure landscape trailer for maintenance equipment.
TOTAL:	\$625,000	\$275,000	(Net \$350,000)

PUBLIC WORKS CIP FY 18			
ENGINEERING PROJECTS	FY 2017/18	GRANTS	NARRATIVE
City-Wide Road Reconstruction	\$500,000		Pavement rehab/maintenance program. VHB, the City's paving consultant, recommends a minimum of \$2,000,000 annually to maintain our streets.
City-Wide Road Reconstruction LoCIP Funding	\$525,697	(\$525,697)	See above, City-wide road reconstruction.
City-Wide Sidewalks	\$350,000		Sidewalk replacement program to maintain public safety and reduce liability.
Downtown Sidewalks (OPM Grant)	\$869,389	(\$869,389)	Reconstruct sidewalks in the downtown area. City has received a grant from OPM to install new sidewalks including the area on State, Pratt and Mill St, (Meriden Green) and sidewalks on Colony up to the area of Camp St.
Misc. Sidewalk Repairs	\$100,000		Replace sidewalk panels/curbs in various locations throughout the City damaged by tree roots. This program is also used for other miscellaneous locations where sidewalk repairs are needed.
City-Wide Drainage	\$75,000		Misc drainage projects to address citywide drainage issues.
Downtown Improvements	\$250,000		Removal of existing bump outs, bricks and pavers and repaving. The CBD is in need of maintenance to remove trip and fall hazards and repaving.
Linear Trail Projects	\$650,000		Design expansion/continuation of linear trail system
Kensington Ave Box Culvert	\$100,000		Advance study for the replacement of the box culvert under Kensington Ave at Bailey/Lewis Avenues into design and construction phase. Portions of the existing box culvert structure have failed and have been temporarily repaired.
MS4 Drainage Requirements	\$400,000		Conduct survey of the City's storm drainage system. The mapping and evaluation of the City's drainage system is required to meet the guidelines of the State's updated MS4 program.
TOTAL:	\$3,820,086	(\$1,395,086)	(Net \$2,425,000)

PUBLIC WORKS CIP FY 18 continued		
GARAGE PROJECTS		
Extend Overhead Crane	\$90,000	Extend existing crane to maximize coverage which results in maximum use of floor space thereby improving efficiency.
Machine Shop Equipment	\$90,000	Purchase machine shop equipment which will allow mechanics to fabricate custom parts as needed.
TOTAL:	\$180,000	
PUBLIC WORKS CIP FY 18 continued		
HIGHWAY PROJECTS		
Dump Truck	\$230,000	Annual replacement program for plow truck/construction truck. Truck to include plow frame, multi-section plow, radio, emergency lights, dump body and dump body cover. Replace aging fleet to provide/maintain services during inclement weather and construction projects. Replacement of a single truck each year results in trucks being no older than 22 years. New vehicle will be energy efficient and reduce green house gases.
One Ton Dump, Sander and Plow	\$95,000	The one ton dump proves extremely beneficial in tight spaces and augments larger snow plowing equipment.
Street Sweeper	\$220,000	Replacement of street sweepers dating to 2000 is required due to increase maintenance costs and unreliability. A staggered replacement of these vehicles is recommended. New MS4 regulations places emphasis on improved street sweeping.
TOTAL:	\$545,000	
PUBLIC WORKS CIP FY 18 continued		
TRAFFIC PROJECTS	FY 18	NARRATIVE
Signal upgrade program	\$220,000	Numerous intersections in the City have equipment that is old (over 20 years) and therefore needs updating to current standards. Some of the equipment is becoming more difficult to maintain and non energy efficient. Funding is ongoing beginning with FY 16/17
Pavement Markings	\$175,000	The installation of faded or non existing markings enhances public awareness of the rules of the roads, improves the appearance of the City and compliments regulatory and warning signage. Response has been positive from work completed in previous fiscal years.
TOTAL:	\$395,000	

HARBOR BROOK FLOOD CONTROL CIP FY 18			
PROJECTS	FY 2017/18	GRANTS	NARRATIVE
Program Management	\$100,000		The permits issued by DEEP and ACOE require a Program Manager be assigned to the project to ensure compliance with all permit requirements due to the magnitude of the project.
Channel work south of Amtrak Bridge	\$600,000		Design and /or implement plans to dredge and widen Harbor Brook channel to contain flows within the brook channel during heavy flows (100 year storm event).
Environmental Monitoring - Meriden Green	\$100,000		The permit issued by DEEP requires specific environmental activities post construction. These activities include groundwater monitoring and continuous inspection of the environmental cap and associated reporting.
Amtrak Bridge Area	\$3,700,000		Installation of twin 60" culvert under the Amtrak Rails behind the former Church and Morse building to pass the 100 year storm event.
(FEMA/DEEP Grant - Amtrak Bridge Area)		(\$2,400,000)	See above, Amtrak Bridge Area
Mill St Area Improvements	\$1,000,000		Expansion of the Meriden Green into the Mills Apartment complex area and the removal of the Mill St bridge. This is work required by the DEEP/ACOE permits.
Channel work - Cedar to Center	\$900,000		Design and/or implement plans to dredge and widen Harbor Brook channel to contain flows within the brook channel during heavy flows (100 year storm event).
Cedar Street Bridge Replacement	\$500,000		Design and /or construct new bridge to provide adequate flow capacity during 100 year storm events.
Property Acquisitions	\$250,000		Various properties along Harbor Brook need to be acquired to implement proposed improvements
Amtrak Bridge to Perkins Square	\$750,000		Design and/or implement plans to dredge and widen Harbor Brook channel to contain flows within the brook channel during heavy flows (100 year storm event).
TOTAL:	\$7,900,000	(\$2,400,000)	(Net \$7,500,000)

ENTERPRISE FUNCTIONS

PUBLIC UTILITIES

GOLF

C.I.P. - ENTERPRISE

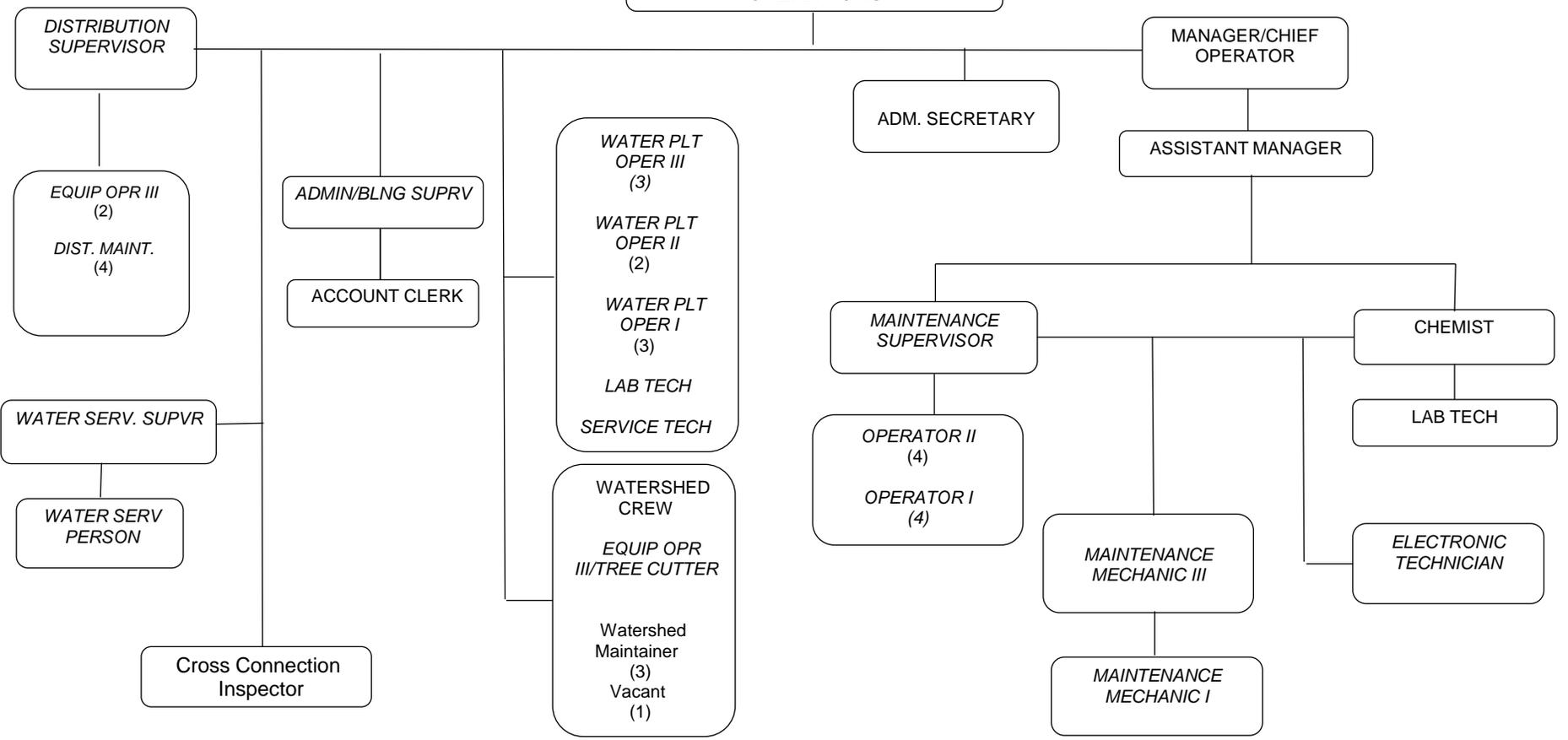
PUBLIC UTILITIES

PUBLIC UTILITIES

PUBLIC UTILITIES
COMMISSION

DIRECTOR

SUPERINTENDENT OF
OPERATIONS



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: PUBLIC UTILITIES

PROJECT CODE: 0503-3910; 0503-3920; 0502-3930

DEPARTMENT DESCRIPTION:

FISCAL: The Fiscal Division is charged with the responsibility of reading water meters, preparing and mailing water & sewer bills on a quarterly basis for approximately 18,000 accounts. Also included in their responsibilities are installation, testing, maintenance and repair of water meters.

WATER: Treatment section operates 3 convention treatment facilities and 1 Dissolved Air Flotation treatment facility along with 2 well complexes and 2 seasonal wells and 8 pump stations. **Distribution section** is responsible for maintaining and repairing approximately 220 miles of water main ranging in size of 1" to 30". **Cross Connection section** is responsible for inspecting and testing over 1000 backflow devices, pressure reducing devices, and other devices to protect the water system from being contaminated from improperly maintained or failure of protection devices. **Watershed section** is responsible for maintaining watershed properties in excess of 1700 acres. Properties include high hazard dams, canals, and feeder streams. Responsibilities include maintenance of grass, forests, spillways, dikes, roadways, and buildings.

WATER POLLUTION CONTROL: The Water Pollution Control Division is responsible for the daily maintenance and operation of the facility which is designed to treat 11.6 million gallons per day along with three pump stations which range from 100,000 gallons per day to over 9 million gallons per day during dry weather conditions. WPC staff is also responsible for maintaining over 200 miles of sanitary sewer lines ranging from 8" to 48" in size. Duties also include oversight of DEEP mandated Fats, Oils, and Grease (F.O.G.) removal program which effects over 200 food preparation establishments.

HIGHLIGHT OF CHANGES:

FISCAL: Ongoing meter change out program currently addressing water meters from the 1980's.

WATER: Treatment improvements include conversion away from chlorine gas to chlorine tablet feeders. Upcoming projects to include Elmore WTP and storage tank replacement, Fleming Road water storage tank replacement. **Distribution** improvements to include Pratt St. Gateway project. Water system to be redesigned with cleaning and lining, fire hydrants, and valve installation. **Watershed** improvements to include canal rehabilitation and feeder stream improvements to prevent water loss to assure all water is delivered to reservoirs.

WATER POLLUTION CONTROL: WPC projects include a major upgrade to the facility to comply with EPA regulations related to Phosphorus removal. Project includes Silver Lake Pump Station upgrade. Pump Station has not been upgraded since being constructed in 1980.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16

FY 17

FY 18 Proposed

50

50

50

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
SEWER (3930)									
Part time	-	-	1	-	1	1	-	0.00%	
Full time	1,152,432	1,100,846	1,195,916	705,191	1,232,573	1,232,573	36,657	3.07%	
Overtime	110,000	90,429	105,000	66,570	95,000	95,000	(10,000)	-9.52%	
Subtotal	1,262,432	1,191,274	1,300,917	771,761	1,327,574	1,327,574	26,657	2.05%	
Operating Accounts	8,780,425	8,052,281	8,505,505	3,963,705	8,853,103	8,641,362	135,857	1.60%	
Department Total	10,042,857	9,243,555	9,806,422	4,735,466	10,180,677	9,968,936	162,514	1.66%	
FISCAL (3910)									
Part time	-	413	1	-	1	1	-	0.00%	
Full time	559,626	537,428	577,921	364,725	512,104	438,051	(139,870)	-24.20%	
Overtime	5,000	4,924	5,000	3,878	5,000	5,000	-	0.00%	
Subtotal	564,626	542,764	582,922	368,603	517,105	443,052	(139,870)	-23.99%	
Operating Accounts	1,258,473	1,181,716	1,211,472	298,915	1,251,577	1,232,172	20,700	1.71%	
Department Total	1,823,099	1,724,481	1,794,394	667,518	1,768,682	1,675,224	(119,170)	-6.64%	
WATER (3920)									
Part time	-	-	1	-	1	1	-	0.00%	
Full time	1,742,300	1,810,431	1,875,455	1,058,841	1,973,685	1,882,352	6,897	0.37%	
Overtime	155,000	145,606	158,100	110,418	158,100	158,100	-	0.00%	
Subtotal	1,897,300	1,956,037	2,033,556	1,169,259	2,131,786	2,040,453	6,897	0.34%	
Operating Accounts	8,489,475	7,786,550	8,446,740	4,366,264	8,643,027	8,453,604	6,864	0.08%	
Department Total	10,386,775	9,742,587	10,480,296	5,535,523	10,774,813	10,494,057	13,761	0.13%	

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget	
PUBLIC UTILITIES									
SEWER REVENUE									
	10,042,857	8,757,411	9,806,422	4,803,974	10,180,677	9,968,936	162,514	1.66%	
SEWER (3930)									
	10,042,857	9,243,555	9,806,422	4,735,466	10,180,677	9,968,936	162,514	1.66%	
FISCAL REVENUE									
	1,823,099	1,823,099	1,794,394	-	1,872,641	1,675,224	(119,170)	-6.64%	
FISCAL (3910)									
	1,823,099	1,724,481	1,794,394	667,518	1,768,682	1,675,224	(119,170)	-6.64%	
WATER REVENUE									
	10,386,775	9,847,460	10,480,296	5,424,981	10,774,812	10,494,057	13,761	0.13%	
WATER (3920)									
	10,386,775	9,742,587	10,480,296	5,535,523	10,774,813	10,494,057	13,761	0.13%	
REVENUE TOTAL	22,252,731	20,427,969	22,081,112	10,228,955	22,828,130	22,138,217	57,105	0.26%	
EXPENDITURE TOTAL	22,252,731	20,710,622	22,081,112	10,938,507	22,724,172	22,138,217	57,105	0.26%	
TOTAL	-	(282,653)	-	(709,552)	103,958	-	-	#DIV/0!	

PUBLIC UTILITIES CAPITAL - FY 2017-18		
PROJECTS	FY 2017/18	NARRATIVE
Vehicle for Cross Connection Tech	\$30,000	Replaces 2003 Ford Taurus with over 88,000 miles. Vehicle in garage often, Garage advises parts are difficult to procure.
PUBLIC UTILITIES TOTAL:	\$30,000	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
ENTERPRISE FUNDS									
SEWER (3930)									
REVENUES									
0502-3930-30-0-0000-641	SEWER CONNECTION ASSESSM	10,000	750	2,300	4,782	2,300	2,300	-	0.00%
0502-3930-30-0-0000-642	INTEREST & LIEN FEES	306,680	281,926	306,680	114,420	285,000	285,000	(21,680)	-7.07%
0502-3930-30-0-0000-644	SEWER ASSESSMENT REVENUE	-	47,532	-	3,136	-	-	-	#DIV/0!
0502-3930-30-0-0000-680	INTEREST ON INVESTMENTS	16,625	17,014	13,500	(1,490)	17,000	17,000	3,500	25.93%
0502-3930-30-0-0000-687	BASIC SERVICE FEE	886,658	705,933	703,324	352,983	699,662	699,662	(3,662)	-0.52%
0502-3930-30-0-0000-690	NITROGEN CREDIT	295,988	351,776	100,000	425,237	170,000	170,000	70,000	70.00%
0502-3930-30-0-0000-695	MISC. INCOME	26,054	27,470	27,000	15,343	27,000	27,000	-	0.00%
0502-3930-30-0-0000-699	RETAINED EARNINGS	360,852	-	513,618	-	1	1	(513,617)	-100.00%
0502-3930-30-0-0000-984	SEWER USE CHARGE	8,140,000	7,325,010	8,140,000	3,889,562	8,979,714	8,767,973	627,973	7.71%
***** Cost Center Total ***** Revenues		10,042,857	8,757,411	9,806,422	4,803,974	10,180,677	9,968,936	162,514	1.66%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
EXPENSES									
0502-3930-45-0-0000-189	PART TIME SEASONAL LABOR	-	-	1	-	1	1	-	0.00%
0502-3930-45-0-0000-191	OVERTIME	110,000	90,429	105,000	66,570	95,000	95,000	(10,000)	-9.52%
0502-3930-45-0-0000-194	LABOR PUBLIC WORKS	660,224	609,924	693,737	393,241	718,485	718,485	24,748	3.57%
0502-3930-45-0-0000-196	MME	61,091	61,224	60,924	37,622	60,924	60,924	-	0.00%
0502-3930-45-0-0000-198	SUPERVISORS	431,117	429,698	441,255	274,328	453,164	453,164	11,909	2.70%
0502-3930-45-0-0000-200	EMPLOYEE BENEFITS	718,827	526,499	699,304	283,754	740,291	606,215	(93,089)	-13.31%
0502-3930-45-0-0000-202	POST RETIREMENT BENEFITS	58,465	58,465	60,033	45,025	60,033	60,033	-	0.00%
0502-3930-45-0-0000-301	PRINCIPAL RETIREMENT	508,700	508,700	515,500	292,000	527,387	527,387	11,887	2.31%
0502-3930-45-0-0000-302	INTEREST	228,800	201,634	180,931	113,696	397,214	397,214	216,283	119.54%
0502-3930-45-0-0000-305	Debt Service Closing Cost	-	-	-	7,214	-	-	-	#DIV/0!
0502-3930-45-0-0000-307	PRINCIPAL RETIREMENT CWF	28,568	28,568	28,568	16,664	14,284	14,284	(14,284)	-50.00%
0502-3930-45-0-0000-308	INTEREST CWF	1,167	1,166	596	417	84	84	(512)	-85.91%
0502-3930-45-0-0000-309	BABS FEDERAL SUBSIDY	(29,703)	(27,683)	(28,329)	(13,201)	(26,787)	(26,787)	1,542	-5.44%
0502-3930-45-0-0000-310	PRINCIPAL CWF-UPGRADE PLA	1,596,827	1,596,827	1,629,058	946,100	1,661,940	1,661,940	32,882	2.02%
0502-3930-45-0-0000-311	INTEREST CWF-UPGRADE PLAN	559,885	559,885	527,654	311,982	494,733	494,733	(32,921)	-6.24%
0502-3930-45-0-0000-312	PRINCIPAL CWF-I&I	77,935	77,935	79,508	46,175	81,113	81,113	1,605	2.02%
0502-3930-45-0-0000-313	INTEREST CWF-I&I	29,450	29,450	27,878	16,466	26,273	26,273	(1,605)	-5.76%
0502-3930-45-0-0000-321	UTILITIES	1,235,900	1,064,490	1,100,000	521,533	1,086,000	1,086,000	(14,000)	-1.27%
0502-3930-45-0-0000-323	REPAIRS AND MAINTENANCE	110,000	75,581	100,000	42,342	90,000	90,000	(10,000)	-10.00%
0502-3930-45-0-0000-342	WATER / SEWER BILL	10,000	8,251	10,000	4,878	9,000	9,000	(1,000)	-10.00%
0502-3930-45-0-0000-350	GASOLINE	15,500	15,585	15,500	8,463	15,500	15,500	-	0.00%
0502-3930-45-0-0000-352	VEHICLE MAINTENANCE	16,000	13,483	16,000	10,948	15,000	15,000	(1,000)	-6.25%
0502-3930-45-0-0000-388	AUDIT	13,000	9,313	23,500	8,450	17,500	17,500	(6,000)	-25.53%
0502-3930-45-0-0000-391	HEPATITIS B SHOTS	4,000	959	3,000	2,793	3,000	3,000	-	0.00%
0502-3930-45-0-0000-398	SERV PROV BY FISCAL DIV.	858,627	858,627	845,147	-	887,830	794,233	(50,914)	-6.02%
0502-3930-45-0-0000-399	ASSESSMENT GENERAL FUND	650,432	650,432	669,945	-	690,044	705,976	36,031	5.38%
0502-3930-45-0-0000-463	CLAIMS	5,000	-	5,000	-	1	1	(4,999)	-99.98%
0502-3930-45-0-0000-484	SEWER EXPENSE AND SUPPLIE	555,852	409,978	475,000	194,591	410,000	410,000	(65,000)	-13.68%
0502-3930-45-0-0000-485	BIOSOLID DISPOSAL	710,000	625,249	700,000	318,981	845,000	845,000	145,000	20.71%
0502-3930-45-0-0000-486	PUMP STATION OPR AND MAIN	55,000	34,808	55,000	25,463	38,000	38,000	(17,000)	-30.91%
0502-3930-45-0-0000-501	CAPITAL OUTLAY	-	-	1	-	1	1	-	0.00%
0502-3930-45-0-0000-640	MEMBERSHIPS & MEETINGS	13,000	10,928	8,000	10,141	11,000	11,000	3,000	37.50%
0502-3930-45-0-0000-643	INSURANCE	749,193	713,150	758,711	748,833	758,662	758,662	(49)	-0.01%
Expense Total for Fund 0502		10,042,857	9,243,555	9,806,422	4,735,466	10,180,677	9,968,936	162,514	1.66%
Revenue Fund 0502		10,042,857	8,757,411	9,806,422	4,803,974	10,180,677	9,968,936	162,514	1.66%
Balance Surplus / (Deficit)		-	(486,144)	-	68,508	-	(0)	(0)	#DIV/0!

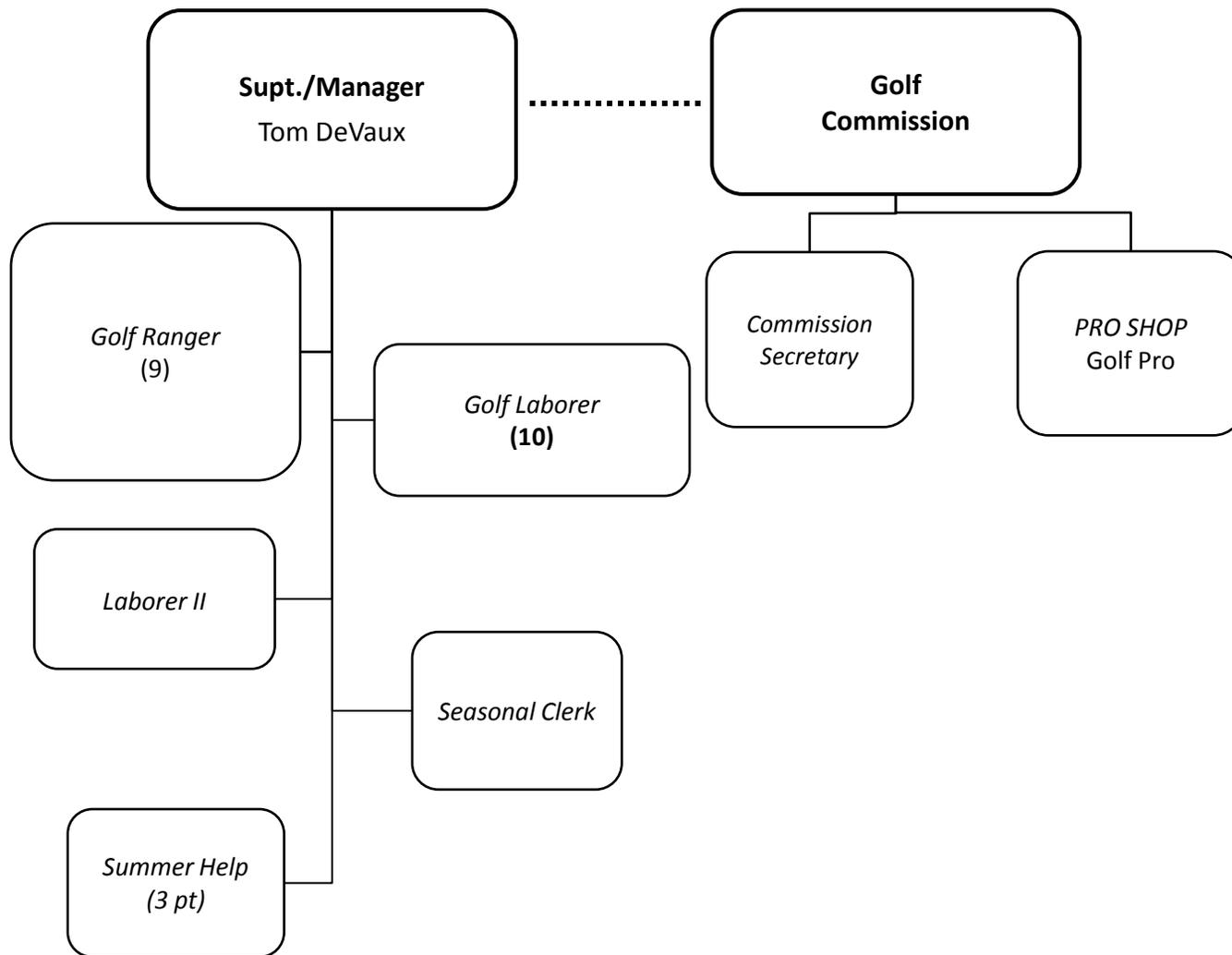
City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
FISCAL (3910)										
REVENUES										
0503-3910-30-0-0000-648	REVENUE WATER DEPARTMEN	964,472	964,472	949,247	-	984,811	880,991	(68,256)	-7.19%	
0503-3910-30-0-0000-649	REVENUE SEWER DEPARTMEN	858,627	858,627	845,147	-	887,830	794,233	(50,914)	-6.02%	
**** Cost Center Total ****	Revenues	1,823,099	1,823,099	1,794,394	-	1,872,641	1,675,224	(119,170)	-6.64%	
EXPENSES										
0503-3910-45-0-0000-189	PART TIME SEASONAL LABOR	-	413	1	-	1	1	-	0.00%	
0503-3910-45-0-0000-190	ADMINISTRATION	117,910	120,315	119,940	87,419	123,013	123,013	3,073	2.56%	
0503-3910-45-0-0000-191	OVERTIME	5,000	4,924	5,000	3,878	5,000	5,000	-	0.00%	
0503-3910-45-0-0000-194	PUBLIC WORKS	111,010	82,177	115,352	66,628	111,920	111,920	(3,432)	-2.98%	
0503-3910-45-0-0000-196	MME	140,066	140,460	142,002	86,798	72,062	72,062	(69,940)	-49.25%	
0503-3910-45-0-0000-198	SUPERVISORS	190,640	194,476	200,627	123,880	205,109	131,056	(69,571)	-34.68%	
0503-3910-45-0-0000-200	EMPLOYEE BENEFITS	292,519	296,070	246,480	106,600	291,264	291,264	44,784	18.17%	
0503-3910-45-0-0000-202	POST RETIREMENT BENEFITS	59,320	59,320	40,992	30,744	40,992	40,992	-	0.00%	
0503-3910-45-0-0000-350	GASOLINE	5,100	2,701	5,000	2,166	5,000	5,000	-	0.00%	
0503-3910-45-0-0000-352	VEHICLE MAINTENANCE	6,900	4,760	6,900	2,657	6,900	6,900	-	0.00%	
0503-3910-45-0-0000-357	ATTORNEY FEES	9,000	(4,700)	9,000	(8,449)	9,000	9,000	-	0.00%	
0503-3910-45-0-0000-390	OTHER PURCHASED SERVICES	86,575	49,501	86,575	29,654	60,000	60,000	(26,575)	-30.70%	
0503-3910-45-0-0000-391	MEDICAL EXPENSE	650	-	650	-	650	650	-	0.00%	
0503-3910-45-0-0000-443	OFFICE EXPENSES AND SUPPL	1,550	1,123	2,200	470	3,200	3,200	1,000	45.45%	
0503-3910-45-0-0000-463	LIABILITY INSURANCE	145,881	129,734	143,858	136,563	139,349	139,349	(4,509)	-3.13%	
0503-3910-45-0-0000-487	METER MATERIALS	12,000	8,642	12,000	5,250	18,000	18,000	6,000	50.00%	
0503-3910-45-0-0000-489	TAX COLLECTOR SERVICES	627,978	627,978	646,817	-	666,222	646,817	-	0.00%	
0503-3910-45-0-0000-712	WATER METERS	11,000	6,586	11,000	(6,740)	11,000	11,000	-	0.00%	
Expense Total for Fund 0503		1,823,099	1,724,481	1,794,394	667,518	1,872,641	1,675,224	(119,170)	-6.64%	
Revenue Fund 0503		1,823,099	1,823,099	1,794,394	-	1,872,641	1,675,224	(119,170)	-6.64%	
Balance Surplus / (Deficit)		-	98,618	-	(667,518)	-	-	-	#DIV/0!	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
WATER (3920)										
REVENUES										
0503-3920-30-0-0000-633	MUNICIPAL HYDRANT FEES	93,000	93,700	93,600	93,800	93,600	93,600	-	0.00%	
0503-3920-30-0-0000-634	FIRE SERVICE CHARGE	88,600	89,144	88,600	91,813	88,600	88,600	-	0.00%	
0503-3920-30-0-0000-641	INTEREST	210,000	224,418	210,000	111,252	210,000	210,000	-	0.00%	
0503-3920-30-0-0000-642	LIEN FEES	58,500	63,006	42,000	10,053	42,000	42,000	-	0.00%	
0503-3920-30-0-0000-680	INTEREST ON INVESTMENTS	15,000	12,422	9,400	(4,577)	9,400	9,400	-	0.00%	
0503-3920-30-0-0000-687	BASIC SERVICE CHARGE	834,588	829,965	831,311	415,026	831,311	831,311	-	0.00%	
0503-3920-30-0-0000-691	BB NEW CINGULAR WIRELESS	15,870	14,548	15,870	10,580	15,870	15,870	-	0.00%	
0503-3920-30-0-0000-692	VERIZON WIRELESS LEASE INC	26,400	26,400	26,400	17,600	26,400	26,400	-	0.00%	
0503-3920-30-0-0000-693	T-MOBILE WIRELESS LEASE INC	38,400	36,059	35,844	24,613	35,844	35,844	-	0.00%	
0503-3920-30-0-0000-694	JH NEW CINGULAR WIRELESS I	24,000	16,456	-	-	-	-	-	#DIV/0!	
0503-3920-30-0-0000-695	MISC. INCOME	134,417	105,172	112,396	96,505	112,396	112,396	-	0.00%	
0503-3920-30-0-0000-699	RETAINED EARNINGS	-	-	58,875	-	1	1	(58,874)	-100.00%	
0503-3920-30-0-0000-984	WATER SALES	8,848,000	8,336,171	8,956,000	4,558,317	9,309,390	9,028,635	72,635	0.81%	
**** Cost Center Total ****	Revenues	10,386,775	9,847,460	10,480,296	5,424,981	10,774,812	10,494,057	13,761	0.13%	

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
EXPENSES									
0503-3920-45-0-0000-189	PART TIME / SEASONAL	-	-	1	-	1	1	-	0.00%
0503-3920-45-0-0000-191	OVERTIME	155,000	145,606	158,100	110,418	158,100	158,100	-	0.00%
0503-3920-45-0-0000-194	PUBLIC WORKS	1,527,990	1,593,935	1,658,136	924,623	1,663,039	1,663,039	4,903	0.30%
0503-3920-45-0-0000-196	MME	128,331	128,611	127,980	79,032	127,980	127,980	-	0.00%
0503-3920-45-0-0000-198	SUPERVISORS	85,979	87,885	89,339	55,186	182,666	91,333	1,994	2.23%
0503-3920-45-0-0000-200	EMPLOYEE'S BENEFITS	1,325,189	862,125	916,452	455,953	1,030,252	899,833	(16,619)	-1.81%
0503-3920-45-0-0000-202	POST RETIREMENT BENEFITS	123,488	123,488	147,255	110,441	147,255	147,255	-	0.00%
0503-3920-45-0-0000-301	DEBT SERVICE-PRINCIPAL	906,900	906,900	914,000	767,000	966,743	966,743	52,743	5.77%
0503-3920-45-0-0000-302	DEBT SERVICE-INTEREST	462,582	435,520	395,475	344,738	603,356	603,356	207,881	52.56%
0503-3920-45-0-0000-306	TAXES TO OTHER TOWNS	63,656	59,006	62,885	59,901	62,885	62,885	-	0.00%
0503-3920-45-0-0000-309	BABS FEDERAL SUBSIDY	(14,884)	(13,872)	(14,191)	(6,479)	(13,413)	(13,413)	778	-5.48%
0503-3920-45-0-0000-314	PRINCIPAL CWF-BROADBROOK	68,333	68,333	69,712	40,496	71,119	71,119	1,407	2.02%
0503-3920-45-0-0000-315	INTEREST CWF-BROADBROOK	27,723	27,722	26,343	15,536	24,936	24,936	(1,407)	-5.34%
0503-3920-45-0-0000-316	FUTURE DEBT SERV-BROADBR	514,153	-	-	-	1	1	1	#DIV/0!
0503-3920-45-0-0000-317	PRINCIPAL CWF-BROADBROOK	-	922,477	745,496	405,083	711,408	711,408	(34,088)	-4.57%
0503-3920-45-0-0000-318	INTEREST CWF-BROADBROOK	-	27,391	332,537	189,049	307,103	307,103	(25,434)	-7.65%
0503-3920-45-0-0000-319	PRINCIPAL CWF- Swain Avenue	-	-	-	4,950	67,050	67,050	67,050	#DIV/0!
0503-3920-45-0-0000-320	INTEREST CWF - Swain Avenue	-	-	-	2,383	30,394	30,394	30,394	#DIV/0!
0503-3920-45-0-0000-321	PUBLIC UTILITIES	1,049,100	819,661	1,049,100	489,329	925,000	925,000	(124,100)	-11.83%
0503-3920-45-0-0000-323	REPAIRS & MAINTENANCE	25,000	22,455	25,000	14,033	25,000	25,000	-	0.00%
0503-3920-45-0-0000-350	GASOLINE	45,000	45,637	40,000	31,729	50,000	50,000	10,000	25.00%
0503-3920-45-0-0000-352	VEHICLE MAINTENANCE	75,000	51,326	65,000	53,046	60,000	60,000	(5,000)	-7.69%
0503-3920-45-0-0000-388	AUDIT	13,000	9,313	23,500	8,450	17,500	17,500	(6,000)	-25.53%
0503-3920-45-0-0000-390	WATER PURCHASED	347,620	203,688	124,150	15,689	90,000	90,000	(34,150)	-27.51%
0503-3920-45-0-0000-398	FISCAL DIVISION SERVICE	964,472	964,472	949,247	-	984,811	880,991	(68,256)	-7.19%
0503-3920-45-0-0000-399	ASSESSMENT GENERAL FUND	686,559	686,559	707,159	-	728,374	743,190	36,031	5.10%
0503-3920-45-0-0000-440	OFFICE EXPENSE & SUPPLIES	68,000	51,597	68,000	30,374	58,000	58,000	(10,000)	-14.71%
0503-3920-45-0-0000-489	MEDICAL EXPENSE	3,600	3,055	3,600	1,147	3,600	3,600	-	0.00%
0503-3920-45-0-0000-490	WATERSHED LAND ACQUISITIO	-	-	1	-	1	1	-	0.00%
0503-3920-45-0-0000-491	MAINT OF MAINS & ACCESS	35,000	35,160	35,000	9,152	35,000	35,000	-	0.00%
0503-3920-45-0-0000-492	MAINTENANCE OF RESERVOIR	45,000	45,629	45,000	16,983	45,000	45,000	-	0.00%
0503-3920-45-0-0000-493	MAINT OF PUMP STATIONS	40,000	12,788	40,000	5,841	40,000	40,000	-	0.00%
0503-3920-45-0-0000-494	SERVICES-MATERIALS	5,000	387	5,000	(32,161)	10,000	10,000	5,000	100.00%
0503-3920-45-0-0000-495	TREATMENT EXPENSE	557,000	425,895	557,000	320,099	525,000	525,000	(32,000)	-5.75%
0503-3920-45-0-0000-501	CAPITAL OUTLAY	-	2,850	58,875	42,105	-	30,000	(28,875)	-49.04%
0503-3920-45-0-0000-504	WATER EQUIPMENT	15,000	16,370	16,000	7,694	20,000	20,000	4,000	25.00%
0503-3920-45-0-0000-506	HYDRANTS-MATERIALS	15,000	15,329	15,000	1,750	15,000	15,000	-	0.00%
0503-3920-45-0-0000-640	MEMBERSHIPS & MEETINGS	33,575	35,024	11,951	11,433	14,500	14,500	2,549	21.33%
0503-3920-45-0-0000-643	INSURANCE	929,409	866,247	952,192	907,016	922,151	922,151	(30,041)	-3.15%
0503-3920-45-0-0000-713	NEW MAINS & ACCESSORIES	-	-	1	-	1	1	-	0.00%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance	
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs	
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget	
0503-3920-45-0-0000-714	REPAIR TRENCHES	60,000	54,018	60,000	43,504	65,000	65,000	5,000	8.33%	
Expense Total for Fund 0503		10,386,775	9,742,587	10,480,296	5,535,523	10,774,813	10,494,057	13,761	0.13%	
Revenue Fund 0503		10,386,775	9,847,460	10,480,296	5,424,981	10,774,812	10,494,057	13,761	0.13%	
Balance Surplus / (Deficit)		-	104,873	-	(110,542)	(1)	0	0	#DIV/0!	

GOLF



**CITY OF MERIDEN
FY 18 PROPOSED ANNUAL BUDGET**

DEPARTMENT: GOLF

BUDGET CODE: 0001-0509

DEPARTMENT DESCRIPTION: The Golf Department provides a year round recreational facility with golf being the primary function. The golf season generally runs from early Spring to late Fall. Winter activities are permitted according to Golf Commission policies and include sledding, snowshoeing and cross country skiing.

HIGHLIGHT OF CHANGES: No significant changes are being proposed.

AUTHORIZED FULL-TIME EMPLOYEES:

FY 16

FY 17

FY 18 Proposed

3(FT)

3(FT)

3(FT)

14(PT)

14(PT)

14(PT)

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
GOLF (0810)									
REVENUES									
0509-0810-30-0-0000-650	RECOVERY FROM GOLF PRO	50,990	52,932	50,990	46,230	52,930	52,930	1,940	3.80%
0509-0810-30-0-0000-655	GREENS FEES	427,328	405,455	461,321	215,202	523,501	523,501	62,180	13.48%
0509-0810-30-0-0000-656	SEASONS PASSES	150,157	127,454	150,965	17,345	148,000	148,000	(2,965)	-1.96%
0509-0810-30-0-0000-657	TOURNAMENTS	59,200	57,945	60,299	41,322	67,600	67,600	7,301	12.11%
0509-0810-30-0-0000-658	LEAGUES	54,000	52,842	56,393	22,572	56,300	56,300	(93)	-0.16%
0509-0810-30-0-0000-690	RENT	39,600	39,600	44,400	29,600	44,400	44,400	-	0.00%
0509-0810-30-0-0000-692	GOLF CART FEES	37,500	43,808	37,217	25,063	40,500	40,500	3,283	8.82%
0509-0810-30-0-0000-693	GOLF CART FEES-PRO PORTIO	198,323	233,594	193,859	133,667	233,500	233,500	39,641	20.45%
0509-0810-30-0-0000-705	CIP FEES	-	-	-	-	-	-	-	#DIV/0!
0510-0810-30-0-0000-705	CIP FEES	-	104,922	-	54,839	-	-	-	#DIV/0!
0509-0810-30-0-0000-695	INTEREST INCOME	-	-	-	80	-	-	-	#DIV/0!
***** Cost Center Total ***** Revenues		1,017,098	1,118,551	1,055,444	585,920	1,166,731	1,166,731	111,287	10.54%

City of Meriden	2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget	Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017				thru 2/28/17	Request	Recommended		CY Budget
GOLF								
GOLF (0810)								
Part time	92,050	85,985	93,190	71,689	92,040	92,040	(1,150)	-1.23%
Full time	192,991	217,818	205,213	107,270	211,430	211,430	6,217	3.03%
Overtime	15,325	13,823	12,100	9,526	12,500	12,500	400	3.31%
Subtotal	300,366	317,626	310,503	188,484	315,970	315,970	5,467	1.76%
Operating Accounts	716,732	853,465	744,941	530,082	850,761	850,761	105,820	14.21%
Department Total	1,017,098	1,171,090	1,055,444	718,566	1,166,731	1,166,731	111,287	10.54%

City of Meriden		2016	2016	2017	2017	2018	City	\$	% Variance
2018 Budget		Budget	Actual	Budget	Actuals	Department	Manager	Variance	CM Rec. vs
As of February 28, 2017					thru 2/28/17	Request	Recommended		CY Budget
EXPENSES									
0509-0810-45-0-0000-189	MISC PART-TIME	92,050	85,985	93,190	71,689	92,040	92,040	(1,150)	-1.23%
0509-0810-45-0-0000-191	OVERTIME	15,325	13,823	12,100	9,526	12,500	12,500	400	3.31%
0509-0810-45-0-0000-194	PUBLIC WORKS	99,337	122,073	107,898	47,172	111,920	111,920	4,022	3.73%
0509-0810-45-0-0000-198	SUPERVISORS	93,654	95,745	97,315	60,098	99,510	99,510	2,195	2.26%
0509-0810-45-0-0000-200	EMPLOYEE BENEFITS	109,268	119,919	125,765	71,548	125,830	125,830	65	0.05%
0509-0810-45-0-0000-202	POST RETIREMENT BENEFITS	20,872	20,872	9,550	7,163	12,312	12,312	2,762	28.92%
0509-0810-45-0-0000-301	BOND PAYMENTS	37,000	15,700	41,800	15,000	71,268	71,268	29,468	70.50%
0509-0810-45-0-0000-302	BOND & BAN INTEREST	3,640	3,015	2,548	1,895	41,554	41,554	39,006	1530.85%
0509-0810-45-0-0000-306	PRINCIPAL EXP-IRRIG PRJT	-	(63,670)	-	-	-	-	-	#DIV/0!
0509-0810-45-0-0000-309	BABS FEDERAL SUBSIDY	(258)	(231)	(258)	(110)	(223)	(223)	35	-13.57%
0509-0810-45-0-0000-345	GOLF EXPENSE & SUPPLY	175,437	222,880	200,437	92,876	200,440	200,440	3	0.00%
0509-0810-45-0-0000-346	REIMBURSABLE GOLF PRO EXP	50,990	52,932	50,990	46,609	52,930	52,930	1,940	3.80%
0509-0810-45-0-0000-347	GOLF CART FEES-PRO PORTIO	198,323	233,594	193,859	133,667	233,500	233,500	39,641	20.45%
0509-0810-45-0-0000-396	GOLF PRO	10,000	10,000	10,000	5,000	10,000	10,000	-	0.00%
0509-0810-45-0-0000-441	CLUBHOUSE EXPENSE	34,500	50,618	27,500	15,946	15,300	15,300	(12,200)	-44.36%
0509-0810-45-0-0000-463	LIABILITY & GENERAL INSURAN	60,500	66,618	66,250	70,360	71,330	71,330	5,080	7.67%
0509-0810-45-0-0000-500	CAPITAL EQUIPMENT	15,000	14,961	15,000	14,335	15,000	15,000	-	0.00%
0509-0810-45-0-0000-640	MEETINGS & MEMBERSHIPS	1,460	1,335	1,500	955	1,520	1,520	20	1.33%
0510-0810-45-0-0000-306	PRINCIPAL EXP-IRRIG PRJT	-	63,670	-	54,839	-	-	-	#DIV/0!
0510-0810-45-0-0000-307	INTEREST EXP-IRRIG PRJT	-	41,252	-	-	-	-	-	#DIV/0!
0510-9999-45-0-0000-501	CAPITAL OUTLAY (CIP FEE)	-	-	-	-	-	-	-	#DIV/0!
Expense Total for Fund 0509/510		1,017,098	1,171,090	1,055,444	718,566	1,166,731	1,166,731	111,287	10.54%
Revenue Fund 0509/510		1,017,098	1,118,551	1,055,444	585,920	1,166,731	1,166,731	111,287	10.54%
Balance Surplus / (Deficit)		-	(52,539)	-	(132,646)	-	-	-	#DIV/0!

C.I.P. - ENTERPRISE

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level			C.I.P. FY 17/18 - 22/23					(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
GOLF									-	
Enterprise									-	
	TOTAL	-	-	-	-	-	-	-	-	
	PUBLIC UTILITIES									
WATER	SOURCES:									
	Hallmere Reservoir Spillway			750,000					750,000	
	Kenmere Reservoir								-	
	Gatehouse Intake Levels/gates				300,000				300,000	
	Bradley/Hubbard Aerator Reservoir								-	
	Dam Improvements				150,000				150,000	
	Merimere Reservoir								-	
	Dam/Spillway Improvements			75,000					75,000	
	Broad Brook Reservoir					100,000			100,000	
	Dam Improvements								-	
	Watershed Canal Improvements				150,000				150,000	
	Evaluate/Design Dam/spillway Improvements			55,000					55,000	
	Evansville Well (East/West) Redevelopment				100,000				100,000	
	Assessment of Inactive Wells	200,000							200,000	
									-	
	SUBTOTAL - SOURCES	200,000	-	880,000	700,000	100,000	-	-	1,880,000	
	FACILITIES/PLANTS:									
	Elmire Treatment Plant (New) & Storage Tank								-	
	Design			5,000,000					5,000,000	
	Construction				20,000,000				20,000,000	
	Grants			(108,000)	(1,500,000)				(1,608,000)	
	Merimere Treatment Plant (new)								-	
	Design						1,500,000		1,500,000	
	Bradley & Hubbard Treatment Plt Upgrade								-	
	Construction Upgrade	430,000							430,000	
	Grant								-	
	Bradley & Hubbard-Building Upgrade			20,000					20,000	
	Evansville Treatment Plant Upgrade								-	
	Evaluation/Design			30,000					30,000	
	Construction				100,000				100,000	
	Grants				(6,500)				(6,500)	
	Platt/Lincoln Treatment Plant Upgrade								-	
	Evaluation/Design				30,000				30,000	
	Construction					150,000			150,000	
	Grants					(9,000)			(9,000)	
	Electrical Improvements			35,000					35,000	
	Evansville Improvements	55,000							55,000	
	Parker Ave Overhead Door Replacement			25,000					25,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	Scada Upgrade								-	
	Design	309,000							309,000	
	Scada Upgrade								-	
	Construction	4,109,000							4,109,000	
									-	
	SUBTOTAL FACILITIES/PLANTS	4,903,000	-	5,002,000	18,623,500	141,000	-	1,500,000	30,169,500	
	PUMP STATIONS:									
	East Road Pump Station								-	
	Equipment Improvements	100,000							100,000	
	Carpenter Ave Zone Improvements								-	
	Williams Street Pump Station								-	
	Design			120,000					120,000	
	Construction				1,000,000				1,000,000	
	Grants			(9,000)	(75,000)				(84,000)	
	Kenmere Pump Station								-	
	Equipment Improvements			50,000					50,000	
									-	
									-	
	SUBTOTAL - PUMP STATIONS	100,000	-	161,000	925,000	-	-	-	1,186,000	
	TANKS:									
	Fleming Rd 2,000,000 gal								-	
	Construct New Tanks w/mixer			2,200,000					2,200,000	
	Grant			(165,000)					(165,000)	
	Planning/Design	200,000	(15,000)						185,000	
	Storage Tank Mixers			300,000					300,000	
									-	
	SUBTOTAL - TANKS	200,000	(15,000)	2,335,000	-	-	-	-	2,520,000	
	ADMINISTRATION:									
	Meter Replacement Program	65,000		66,500	68,000	70,000	71,000	72,000	412,500	
									-	
	SUBTOTAL - ADMINISTRATION	65,000	-	66,500	68,000	70,000	71,000	72,000	412,500	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
	EQUIPMENT:									
	Dump Truck (6/8 yds)-Distribution				120,000				120,000	
	One Ton 4 x 4 Pickup -Watershed				\$50,000				50,000	
	Roller (1/2 Ton)			30,000					30,000	
	Pipe Thawing Machine			10,000					10,000	
	Backhoe				150,000				150,000	
	One Ton 4x4 Pickup w/Utility Body				60,000				60,000	
	Equipment Trailers-Distribution					20,000			20,000	
	Passenger Vehicle	35,000							35,000	
	Compressor					60,000			60,000	
	3/4 Ton 4x4 Pickup Truck-Dist					60,000			60,000	
	Forklift-Distribution				40,000				40,000	
	Utility Body-Pick up Truck-Dist				60,000				60,000	
	Tri-Axle Dump Truck						250,000		250,000	
									-	
	SUBTOTAL - EQUIPMENT	35,000	-	40,000	480,000	140,000	250,000	-	945,000	
	DISTRIBUTION SYSTEM:									
	Distribution Improvements	750,000		750,000	750,000	750,000	750,000	750,000	4,500,000	
	Leak Study				\$60,000		60,000		120,000	
	Water Mains on Bridges								-	
	Design	50,000							50,000	
	Construction				850,000				850,000	
	E. Main St Water Main - Under I91								-	
	Water Main Improvements								-	
	Design			40,000					40,000	
	Improvements				700,000				700,000	
	Distribution Valve Replacement	250,000		250,000	250,000	250,000	250,000	250,000	1,500,000	
	Distribution Materials/Accessories			50,000		50,000		50,000	150,000	
	Chamberlain Hwy 16" Water Main	527,000							527,000	
	West Main St Water Main			515,000					515,000	
	Grants			(515,000)					(515,000)	
									-	
	SUBTOTAL - DISTRIBUTION SYSTEM	1,577,000	-	1,090,000	2,610,000	1,050,000	1,060,000	1,050,000	8,437,000	
	TOTAL WATER DIVISION	7,080,000	(15,000)	9,574,500	23,406,500	1,501,000	1,381,000	2,622,000	45,550,000	

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS										
City Manager Recommended Level		C.I.P. FY 17/18 - 22/23						(3/2/17)		
Dept.	Project Name	FY 17/18	GRANTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	TOTAL	
WATER POLLUTION CONTROL FACILITY										
	COLLECTION SYSTEM IMPROVEMENTS	500,000		500,000	500,000	500,000	500,000	500,000	3,000,000	
	PUMP STATION EMERGENCY ALT PUMPNG				50,000				50,000	
	WPCF VEHICLE REPLACEMENT	40,000				45,000			85,000	
	CEDARWOOD VALLEY PUMP STATION SIPHON DESIGN AND CONSTRUCTION			100,000	250,000				350,000	
	PHOSPHORUS BID AND CONSTRUCTION			45,913,623					45,913,623	
	<i>GRANTS</i>			<i>(17,131,632)</i>					<i>(17,131,632)</i>	
	PHOSPHORUS UPGRADE - PROFESSIONAL SERVICES	1,122,302							1,122,302	
	MANHOLE FRAMES & COVERS			30,000		30,000		30,000	90,000	
	WPCF BUILDING REPAIRS						40,000		40,000	
	COLLECTION SYSTEM EQUIPMENT UPGRADES					40,000			40,000	
	ROOFS ON WPCF BUILDINGS					250,000			250,000	
	SILVER LAKE/CEDARWOOD VALLEY PUMP STATION RESILIANCY/DESIGN AND UPGRADE				401,500	4,854,500			5,256,000	
									-	
	Total WATER POLLUTION CONTROL FACILITY	1,662,302	-	29,411,991	1,201,500	5,719,500	540,000	530,000	39,065,293	
	TOTAL PUBLIC UTILITIES	8,742,302	(15,000)	38,986,491	24,608,000	7,220,500	1,921,000	3,152,000	84,615,293	

WATER PROJECTS	FY 2017/18	GRANT	NARRATIVE
Assessment of Inactive Wells	\$200,000	\$15,000	Ct Dept of Health has directed all utilities to prepare to activate inactive wells due to ongoing drought conditions.
Bradley & Hubbard Treatment-Construction Upgrade	\$430,000		Evaluate/Design new control valves, filter to waste, retrofit setting tubes and evaluate VFD's.
Evansville Improvements	\$55,000		Mechanical/Chemical cleaning of well screens Inspect/replace worn pump parts & Appurtenances. Plugging of well screens causes a reduction in well production.
Scada Upgrade	\$4,903,000		Design/Upgrade SCADA System-Current hardware/software will not be supported in the near future.
East Rd Pump Station-Equipment Improvements	\$100,000		Replace Existing pumps and motors. Replace aging pumps/motors with New Energy efficient models.
Tanks: Construct New Tanks w/mixer	\$200,000		Replacing existing 2,000,000 tank with a concrete tank including a mixer. State Health recommendation plus 2009 tank inspection report.
Admin: Meter Replacement Program	\$65,000		Change out older meters (30 Years +). Increase revenue due to inaccurate meters.
Equip: Passenger Vehicle	\$35,000		Replaces 1997 Superintendent's vehicle. Used for regular rounds to water facilities & meeting, and for commuting staff to training.
Distribution System: Distribution Improvements	\$750,000		To cover all distribution improvements including but not limited to pipe cleaning , water main repair, hydrant installation, etc.
Water Mains on Bridges: Design	\$50,000		Repair of suspended water mains (from bridges) due to winter road treatment.
Distribution Valve Replacement	\$250,000		Replace aging valves with insertion valves.
Chamberlain Hwy 16" Water Main	\$527,000		Install new 16" water main on chamberlain Highway to replace old Capitol Ave water main. Project replaces older 16" water main thru easement, also prepares for connection to new DOT utility bridge on West Main St.
TOTAL:	\$7,565,000	\$15,000	

PUBLIC UTILITIES CIP FY 18

WPCF PROJECTS	FY 2017/18	NARRATIVE
Collection System Improvements	\$500,000	Lining of sanitary sewers to prevent failure, reduce inflow and infiltration, and extend life of aging infrastructure.
WPCF Vehicle Replacement	\$40,000	Replace a 1996 Chevy 3/4 ton pick-up with over 100,000 miles
Phosphorous Upgrade - Professional Services	\$2,520,493	Design services for WPCF upgrade for Phosphorus reduction
SCADA Upgrade	\$4,366,000	Upgrade Supervisory Control and Data Acquisition system. System hardware and software no longer supported.
TOTALS:	\$7,426,493	